

Knoxville Transportation Authority

Meeting Date: Thursday, February 22, 2024



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INDYA KINCANNON
MAYOR
(865)215-2040



CITY OF KNOXVILLE
KNOXVILLE TRANSPORTATION AUTHORITY

AGENDA

Thursday, February 22, 2024

City County Building, Main Assembly Room

CHRISTI KIRK
CHAIR

CANDACE BRAKEWOOD
VICE-CHAIR

ANALISA VALENTINE
RECORDING SECRETARY

DUSTIN DURHAM

VINCE FUSCO

DEBBIE HELSLEY

NANCY NABORS

JOEL SIMMONS

RICK WHITTED

EBONI WINFORD

JOHN LAWHORN
ATTORNEY TO K.T.A.

- I. Determination of a Quorum

- II. Approval of Minutes – January 25, 2024

- III. Reports
 - A. KTA Chair
 - B. Commissioner’s Comments
 - C. Staff
 - i. City of Knoxville Director of Transit
 - ii. TPO Transit Planner

- IV. New Business

- V. Old Business – Proposed Service Changes for April 2024

- VI. Public Comments

- VII. Set next meeting for March 28, 2024, and Adjourn

Minutes
For Thursday, January 25, 2024, 3:00 p.m. meeting of the
KNOXVILLE TRANSPORTATION AUTHORITY
City County Building

I. Determination of Quorum

Vice Chair Kirk called the meeting to order. She asked Attorney Lawhorn to confirm a quorum.

Attorney Lawhorn stated they have 8 members present. They have a quorum.

Commissioners in attendance were as follows:

Commissioner Brakewood
Commissioner Durham
Commissioner Fusco
Commissioner Helsley
Commissioner Nabors
Commissioner Simmons
Commissioner Whitted
Commissioner Winford

II. Approval of Minutes

Vice Chair Kirk asked if anyone had any questions over the minutes from December 21st. There were none. Commissioner Simmons gave the 1st motion and Commissioner Whitted gave the 2nd motion to approve. All were in favor, no one opposed.

III. Reports A. KTA Chair

Vice Chair Kirk thanked all the commissioners for being there in attendance and being on time, because they have a solid reputation about that. She followed up asking if any commissioners had any comments.

B. Commissioners' Comments

The newly appointed commissioner Dr. Eboni Winford, introduced herself, and gave a brief background, then thanked the board for having her.

Vice Chair Kirk thanked Eboni Winford for being there and to be a voice of advocacy on the commission.

C. Staff

i. City of Knoxville Director of Transit

Vice Chair Kirk turned the floor over for staff comments.

Mr. Thorne stated he only had a couple of items. The first was last week's winter storm and thanked all their employees for their work. He also wanted to thank their customers for their patience as they worked through the storm. He talked about how they had to change service many times from severe, snow, then ultimately to no service, then back to severe. Mr. Thorne gave kudos to their employees again for a job well done, and hoping they don't get another snowstorm like that for another 30-40 years. He continued with an update on mobile ticketing, which launched back on November 8th, 2023. He stated they had 23,347 trips taken by customers using the mobile ticketing app from November to December. He said he feels that as they grow through the next two quarters, a lot more customers will be utilizing that, and those numbers will increase. Mr. Thorne mentioned that right now, customers will use it more in the next two months, and that it's been great for them. Lastly, he finished talking about their improvement in their workforce shortage. Mr. Thorne stated there are 183 operators, and 22 are in training. He mentioned they have delayed the start of their January new training class until February because of the winter storm. He said at that time, there will be another 15 trainees added to the training class, and they will be in better shape for recommendation to add and increase service.

iii. TPO Transit Planner

Vice Chair Kirk turned it over to Doug Burton with TPO.

Doug Burton introduced himself to Commissioner Winford and described what his organization does. He talked about Mobility Plan 2050 and of working groups being put together, and if any commissioners want to participate in one of those work groups, to tell him. He confirmed with Commissioner Durham of his involvement, and Commissioner Durham verified. He mentioned if anyone else would like to participate, let him know, and he will get notices sent out. Mr. Burton said they will start their first round

of public meetings, February 12th at Knoxville Station, from 4pm-7pm, and then gave a quick description of how the meeting will go. He went on to mention the 2nd meeting will be in Maryville, TN, at the Blount County Library. Mr. Burton gave the website for the Mobility Plan, which is www.knoxmobilty.org. He finished saying that he will give out more detailed information about upcoming meetings and the process.

IV. New Business

Mr. Thorne mentioned briefly that this is something they've talked about with the board in November and December. He stated he is excited about providing additional service and they've been on a reduced service a little over 3 years. Mr. Thorne stated they are finally on the spot with their workforce and can now introduce some additional services. It won't be pre-covid levels, but he feels it's important they give back to their customers good service. He then turned it over to Mrs. Woodiel-Brill.

Mrs. Woodiel-Brill started out by introducing Umar Tennessee. He is their new Planning Manager and gave a brief description of his bio. Mrs. Woodiel-Brill talked about proposed service improvements to start in April. She went into a fair amount of detail of the proposal and gave substantial information about each route mentioned. She stated that if approved, it will start on April 8th, 2024. Mrs. Woodiel-Brill said they will notify the public of the proposed changes, and then bring back to the board the Title VI analysis next month. She mentioned that she hadn't run all the numbers, but there may be a public hearing, and she might recommend one if they desire, just so the public is aware that they're proposing those changes. She said that's for next month and would also need to vote to take place next month for approval of those changes to allow them the time to get everything ready for April 8th.

Attorney Lawhorn wanted to clarify; he asked Mrs. Woodiel-Brill if she believes they are required to have a public hearing.

Mrs. Woodiel-Brill stated if it's 25% increase in route miles, it would be Title VI, but not the public hearing. She asked if they don't need a public hearing because all of this is service increased, and the routes themselves have not changed significantly enough they would need a public hearing. Then she thanked Attorney Lawhorn for clarification.

Attorney Lawhorn stated they have plenty for a public hearing, and from a legal standpoint, they aren't required to, but there is nothing wrong with having a public hearing.

Mrs. Woodiel-Brill stated that from a communications standpoint, they want to let the public know about this, but they are going to be very mindful on how they

communicate those proposals as opposed to the big proposal that will go public at the board meeting in March.

Attorney Lawhorn agreed that based on a lot of public notice so close, it may lead to some confusion. He said if they're going to have a large public hearing on KAT Reimagined, he wondered if maybe they try to get as much publicity out about those current changes without putting a public hearing notice out there. He stated that it would be his only concern to do two back-to-back like that.

Mrs. Woodiel-Brill agreed with Attorney Lawhorn.

Vice Chair Kirk asked Mrs. Woodiel-Brill if they would vote at the next meeting of those proposed changes, and Mrs. Woodiel-Brill said, yes.

V. Old Business

Vice Chair Kirk turned it over to Attorney Lawhorn.

Attorney Lawhorn stated that he would like to report on behalf of the Nominating Committee, they are worn out. He stated the Nominating Committee consisted of himself, Commissioner Candace Brakewood, and Commissioner Joel Simmons. He called them family members now at this point, because as much as they have been communicating with each other over the last week and a half, there was a lot of effort put into it and they made great friends along the way. Attorney Lawhorn said the first course of business they had despite their efforts, the committee violated the bi-law to meet and report back to the KTA within no later less than a week with their recommendations, and they were unable to do that. He said they would have met remotely if they were allowed to do so under law, but they were only able to do that during covid. That allowance for covid expired, so they do have to meet in person for public hearing notice. Attorney Lawhorn stated unfortunately, they were not able to do that until January 22nd. He asked initially for a motion if the KTA is so inclined to waive the violation of the bi-laws in the one-week requirement. He said they tried their best, but he certainly did not want anyone to come out if they couldn't. He asked Madame Vice Chair Kirk if someone could make a motion to waive the non-compliance of the bi-laws.

Commissioner Winford gave the 1st motion, and Commissioner Durham gave the 2nd motion.

Attorney Lawhorn asked if they have to vote to move the motion.

Vice Chair Kirk asked all in favor, the I's have it.

Attorney Lawhorn responded with a big THANK YOU! He continued with the Nominating Committee meeting on January 22nd, and they had proposed a slate of officers for 2024. He said that before Commissioner Smith had to rotate off, it would've been an easy year, and re-nominate everyone for their positions, but they now have a vacancy for Chair. He continued with saying that after meeting and discussion, it was quickly unanimous that the following recommendations be made; for the position of Chair; Christi Kirk, the position of Vice Chair; Candace Brakewood, and the position of Recording Secretary; Analisa Valentine. Attorney Lawhorn stated that under the bi-laws, additional nominations may be made as the result of the committee, and those names are placed into nomination. He continued with saying that anyone can nominate others for any of these positions at this meeting, and there is a caveat. He said you would have to get the permission of that person you're nominating if they are present or have a signed piece of paper from them if they're not. Attorney Lawhorn said at this point with those names being placed in the nomination, he asked if there were other names placed in the nomination for any position.

There were no other names added for nomination.

Attorney Lawhorn said that being the case, he stated to Madame Vice Chair, they need a motion on the Nominating Committee's slate of officers for 2004.

Commissioner Durham gave the 1st motion, and Commissioner Whitted gave the 2nd motion.

Vice Chair Kirk asked all in favor. The I's have it, no one opposed.

Attorney Lawhorn stated that Madame Vice Chair Kirk gets to keep her chair. He thanked Commissioner Simmons and Commissioner Brakewood for all their concerns and their willingness to show up and appreciated their efforts.

VI. Public Comment

Chair Kirk asked Ms. Valentine if there was anyone who signed up for Public Comments.

Analisa Valentine responded, no.

VII. Set Next Meeting and Adjourn

The next meeting was set for February 22nd, at 3:00 p.m. at the City County Building Main Assembly Room.

Respectfully submitted,
Analisa R. Valentine
KTA Recording Secretary

City of Knoxville
Schedule of Revenues & Expenses Compared to Budget
January 2024

	Current Year:					Prior Year:	
	Original Budget	Current Budget	Actual	Variance		Actual - Prior Year	Variance
Revenue							
Charges for Service							
Farebox & Pass Revenue	\$ 560,000	\$ 560,000	\$ 368,847	\$ (191,153)	65.87%	\$ 369,957	\$ (1,110)
Ticket Sales	435,000	435,000	264,571	(170,429)	60.82%	228,021	36,550
Miscellaneous Subsidies - KAT	65,000	65,000	32,500	(32,500)	50.00%	65,000	(32,500)
Football Shuttle	115,000	115,000	124,398	9,398	108.17%	111,250	13,148
Charter Fees	20,500	20,500	7,810	(12,690)	38.10%	3,850	3,960
UT Trolley Subsidy	88,150	88,150	-	(88,150)	-	44,075	(44,075)
Miscellaneous Revenue	3,500	3,500	2,040	(1,460)	58.29%	1,171	869
Total Operating Revenue	<u>1,287,150</u>	<u>1,287,150</u>	<u>800,166</u>	<u>(486,984)</u>	<u>62.17%</u>	<u>823,324</u>	<u>(23,158)</u>
Non-Operating Revenues							
Federal Grants	-	-	-	-	-	3,516,110	(3,516,110)
State Contribution	3,609,300	5,012,204	(265)	(5,012,469)	-0.01%	-	(265)
Transit Grant Revenues	4,529,000	4,529,000	2,331,397	(2,197,603)	51.48%	3,478,159	(1,146,762)
General Fund Transfer	15,227,740	15,227,740	9,552,540	(5,675,200)	62.73%	3,810,514	5,742,026
Total Non-Operating Revenues	<u>23,366,040</u>	<u>24,768,944</u>	<u>11,883,672</u>	<u>(12,885,272)</u>	<u>47.98%</u>	<u>10,804,783</u>	<u>1,078,889</u>
Total Revenue	<u>\$ 24,653,190</u>	<u>\$ 26,056,094</u>	<u>\$ 12,683,838</u>	<u>\$ (13,372,256)</u>	<u>48.68%</u>	<u>\$ 11,628,107</u>	<u>\$ 1,055,731</u>
Expenditures							
Personal Services							
Wages, Taxes, & Retirement Contributions	\$ 15,775,240	\$ 15,775,240	\$ 7,937,855	\$ 7,837,385	50.32%	\$ 8,371,964	\$ (434,109)
Employee Group Insurance/Benefits	3,454,030	3,454,030	2,068,619	1,385,411	59.89%	2,255,801	(187,182)
Total Personal Services	<u>19,229,270</u>	<u>19,229,270</u>	<u>10,006,474</u>	<u>9,222,796</u>	<u>52.04%</u>	<u>10,627,765</u>	<u>(621,291)</u>
Administrative Expenses							
Supplies	452,800	533,506	129,041	404,465	24.19%	167,142	(38,101)
Services	2,721,630	4,032,441	1,432,047	2,600,394	35.51%	1,673,308	(241,261)
Total Administrative Expenses	<u>3,174,430</u>	<u>4,565,947</u>	<u>1,561,088</u>	<u>3,004,859</u>	<u>34.19%</u>	<u>1,840,450</u>	<u>(279,362)</u>
Fleet Expenses							
Fleet Supplies	10,000	10,000	10,438	(438)	104.38%	4,025	6,413
Parts	50,000	59,336	-	59,336	-	3,592	(3,592)
Fuel/Oil/Fluids	2,356,500	2,358,551	1,105,838	1,252,713	46.89%	1,511,672	(405,834)
Total Administrative Expenses	<u>2,416,500</u>	<u>2,427,887</u>	<u>1,116,276</u>	<u>1,311,611</u>	<u>45.98%</u>	<u>1,519,289</u>	<u>(403,013)</u>
Total Expenditures	<u>\$ 24,820,200</u>	<u>\$ 26,223,104</u>	<u>\$ 12,683,838</u>	<u>\$ 13,539,266</u>	<u>48.37%</u>	<u>\$ 13,987,504</u>	<u>\$ (1,303,666)</u>
Excess (Deficiency) of Revenues Over Expenses			<u>\$ -</u>			<u>\$ (2,359,397)</u>	<u>\$ 2,359,397</u>



KNOXVILLE AREA TRANSIT
ROUTE PERFORMANCE REPORT
 January, 2024

ROUTE NUMBER	ROUTE NAME	RIDERSHIP	Percentage of Ridership	MILES	Percentage of Miles	HOURS	Percentage of Hours	Passg/ Mile	Passg/ Hour
10	Sequoyah Hills	0	0.0%	0	0.0%	0	0.0%	0.00	0.00
11	Kingston Pike	14,857	13.5%	23,478	13.4%	1,968	15.0%	0.63	7.55
12	Western Ave	9,199	8.3%	15,238	8.7%	1,149	8.8%	0.60	8.00
13	Beaumont	722	0.7%	1,278	0.7%	93	0.7%	0.56	7.74
16	Cedar Bluff Connector	1,911	1.7%	4,050	2.3%	319	2.4%	0.47	5.99
17	Sutherland/Bearden	4,676	4.2%	7,856	4.5%	605	4.6%	0.60	7.72
19	Lakeshore/Lonas Connector	0	0.0%	0	0.0%	0	0.0%	0.00	0.00
20	Central Ave/Clinton Hwy	6,913	6.3%	10,828	6.2%	665	5.1%	0.64	10.40
21	Lincoln Park	1,952	1.8%	3,805	2.2%	299	2.3%	0.51	6.53
22	Broadway	17,369	15.7%	15,827	9.0%	1,176	9.0%	1.10	14.77
23	Millertown	3,025	2.7%	6,580	3.8%	553	4.2%	0.46	5.47
24	Inskip/Breda Rd	1,706	1.5%	5,386	3.1%	389	3.0%	0.32	4.38
30	Parkridge	1,902	1.7%	2,839	1.6%	223	1.7%	0.67	8.52
31	Magnolia Ave.	13,742	12.5%	11,336	6.5%	954	7.3%	1.21	14.41
32	Dandridge	3,149	2.9%	5,992	3.4%	384	2.9%	0.53	8.19
33	M.L.K.	2,427	2.2%	6,207	3.5%	487	3.7%	0.39	4.99
34	Burlington	3,624	3.3%	8,920	5.1%	610	4.6%	0.41	5.94
40	South Knoxville	1,771	1.6%	8,868	5.1%	629	4.8%	0.20	2.82
41	Chapman Hwy	10,421	9.4%	12,000	6.9%	734	5.6%	0.87	14.20
42	UT/Ft Sanders Hospitals	2,934	2.7%	2,630	1.5%	328	2.5%	1.12	8.94
44	University Park	1,290	1.2%	499	0.3%	58	0.4%	2.59	22.28
45	Vestal	2,580	2.3%	8,230	4.7%	575	4.4%	0.31	4.49
90	Crosstown	4,124	3.7%	13,122	7.5%	927	7.1%	0.31	4.45
	Other/ Unknown	0							
SUB TOTAL LINE SERVICE		110,294		174,968		13,126		0.63	8.40
82	Trolley (Orange Line)	2,884	22.1%	3,422	38.6%	545	41.2%	0.84	5.29
84	Trolley (Green Line)	3,253	24.9%	1,603	18.1%	271	20.5%	2.03	11.99
86	Trolley (Blue Line)	6,934	53.0%	3,840	43.3%	507	38.3%	1.81	13.67
SUB TOTAL TROLLEY SERVICES		13,071		8,865		1,324		1.47	9.88
TOTAL PASSENGERS WITH TROLLEYS		123,365		183,833		14,450		0.67	8.54
LIFT SERVICE		4,848		33,299		2,563		0.15	1.89
TOTAL SCHEDULED SERVICES		128,213		217,132		17,013		0.59	7.54
TOTAL CHARTER SERVICES		168		34		14		4.94	11.69
GRAND TOTAL ALL KAT SERVICES		128,381		217,166		17,027		0.59	7.54



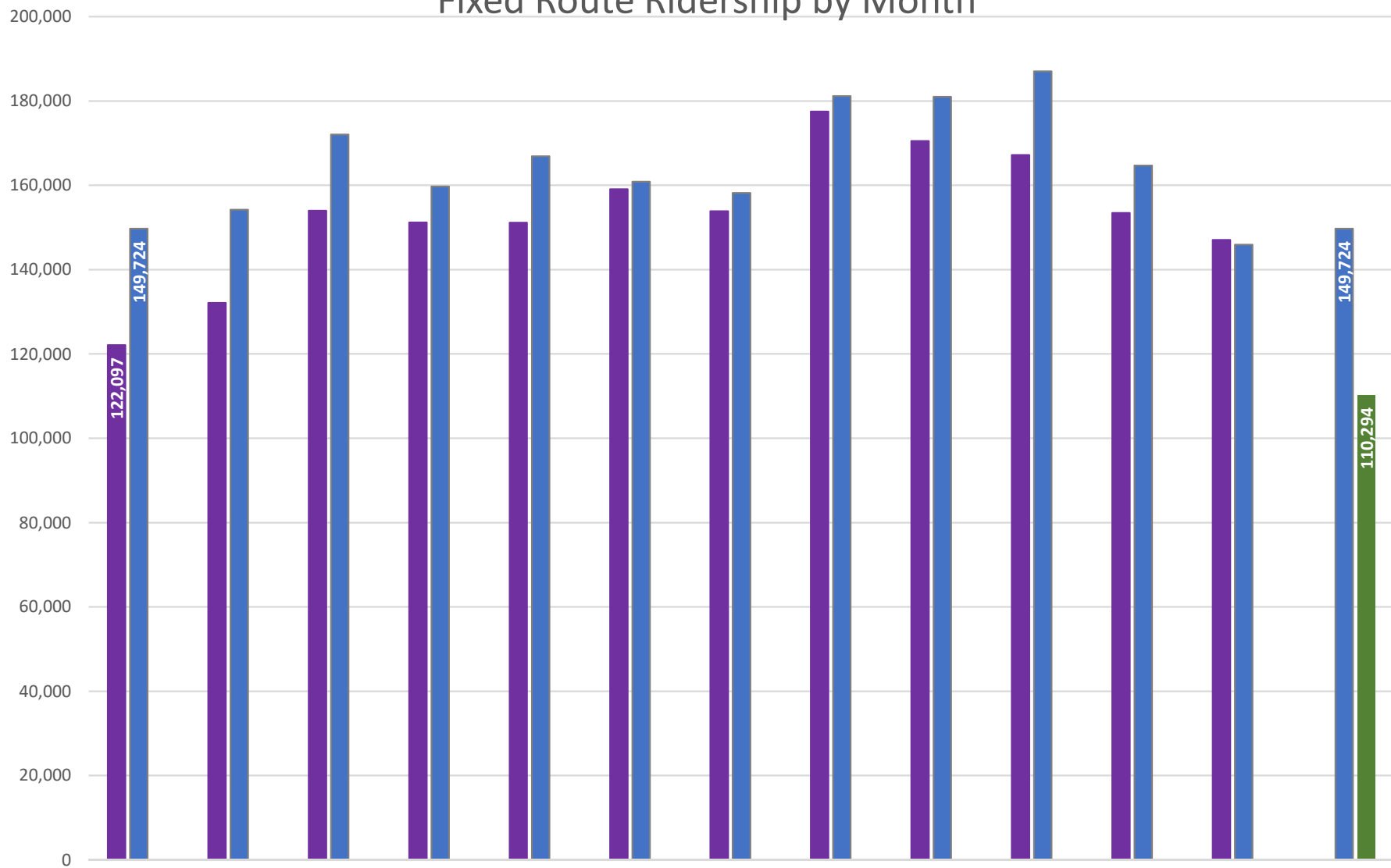
KNOXVILLE AREA TRANSIT

SYSTEM PERFORMANCE REPORT

January, 2024

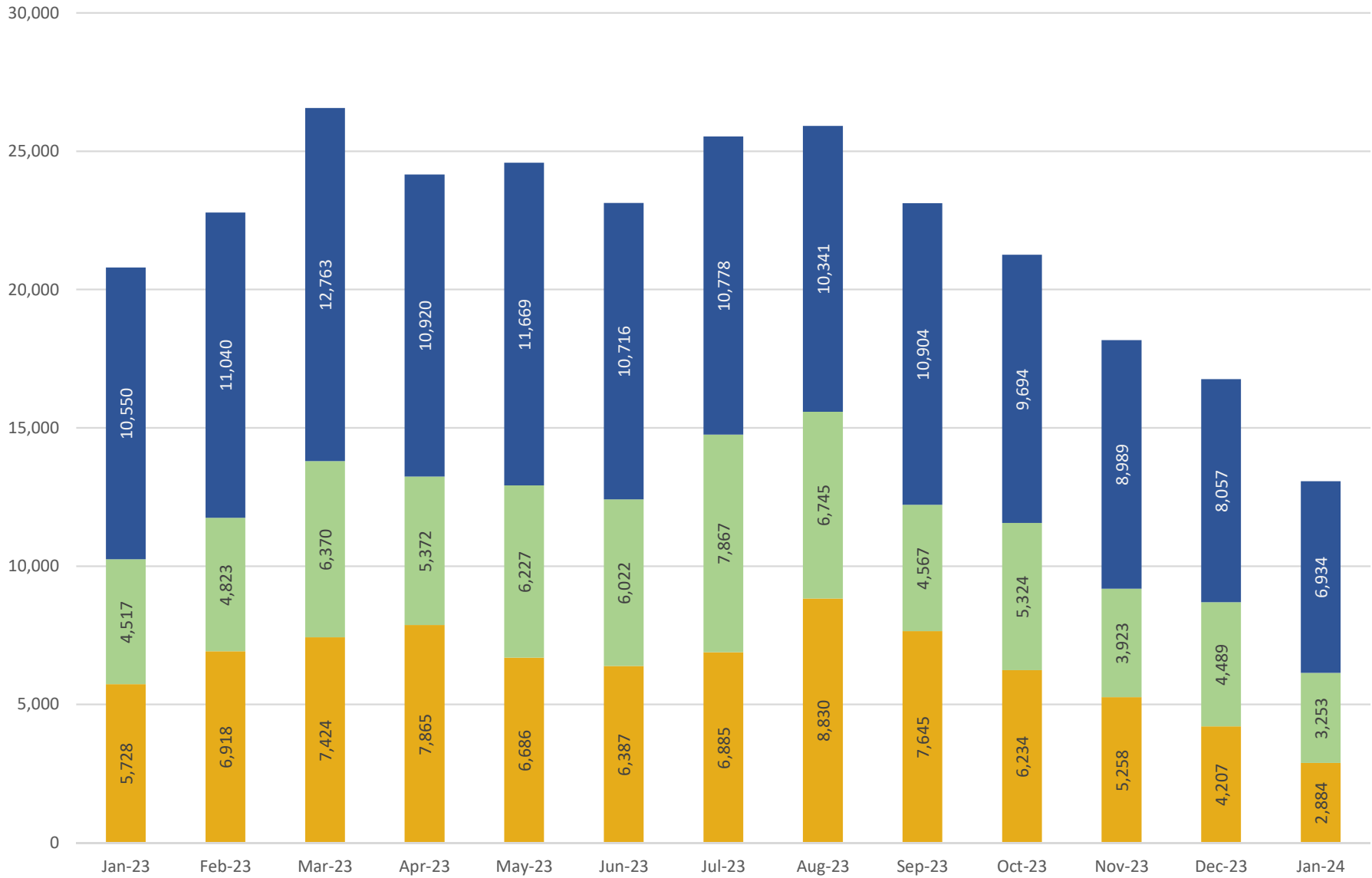
	<u>THIS MONTH</u>			<u>FISCAL YEAR-TO-DATE</u>		
	This Year	Last Year	Change	This Year	Last Year	Change
FIXED ROUTE SERVICE						
Total Passengers	123,365	170,519	-28%	1,272,095	1,299,473	-2%
System Generated Revenue				\$601,890	\$639,393	-6%
Revenue Veh. Miles	183,833	215,388	-15%	1,427,382	1,526,032	-6%
Revenue Veh. Hours	14,450	16,992	-15%	112,656	120,994	-7%
Passengers/Mile	0.67	0.79	-15%	0.89	0.85	5%
Passengers/Hour	8.54	10.04	-15%	11.29	10.74	5%
Preventable Accidents	3	7	-57%	37	66	-44%
Mechanical Road Calls	24	29	-17%	246	153	61%
Accidents/100,000 Miles	1.63	3.25	-50%	2.59	4.32	-40%
Miles/Road Failure	7,660	7,427	3%	5,802	9,974	-42%
DEMAND RESPONSE						
Total Passengers	4,848	6,446	-25%	43,523	45,135	-4%
System Generated Revenue				\$64,346	\$68,125	-6%
Revenue Veh. Miles	33,299	43,469	-23%	295,623	300,263	-2%
Revenue Veh. Hours	2,563	3,105	-17%	22,280	21,531	3%
Passengers/Mile	0.15	0.15	-2%	0.15	0.15	-2%
Passengers/Hour	1.89	2.08	-9%	1.95	2.10	-7%
Preventable Accidents	1	0	100%	15	4	275%
Mechanical Road Calls	4	1	300%	16	10	60%
Accidents/100,000 Miles	3.00	0.00	300%	5.07	1.33	281%
Miles/Road Failure	8,325	43,469	-81%	18,476	30,026	-38%
CHARTER SERVICE						
Charters	168	48	250%	1,335	940	42%
Sports Charters	0	0	0%	31,059	26,329	18%
Total Passengers	168	48	250%	32,394	27,269	19%
Revenue						0%
Football Shuttle Charters				\$124,398	\$111,250	12%
Trolley Charters				\$8,000	\$3,650	119%
Total Miles	34	17	100%	8,167	3,459	136%
Total Hours	14.4	6.0	140%	1,328	600	121%

Fixed Route Ridership by Month

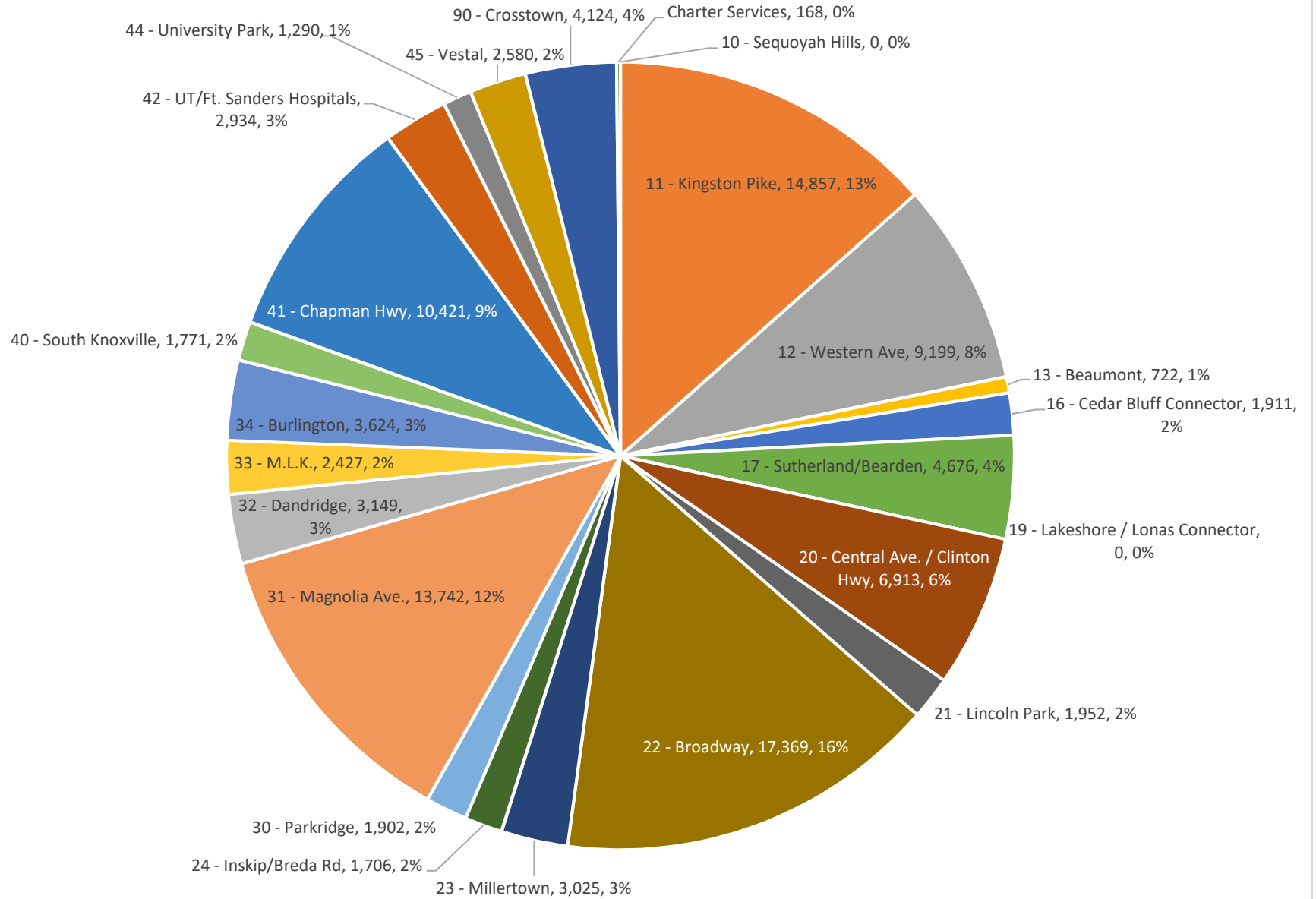


■ 2022 ■ 2023 ■ 2024

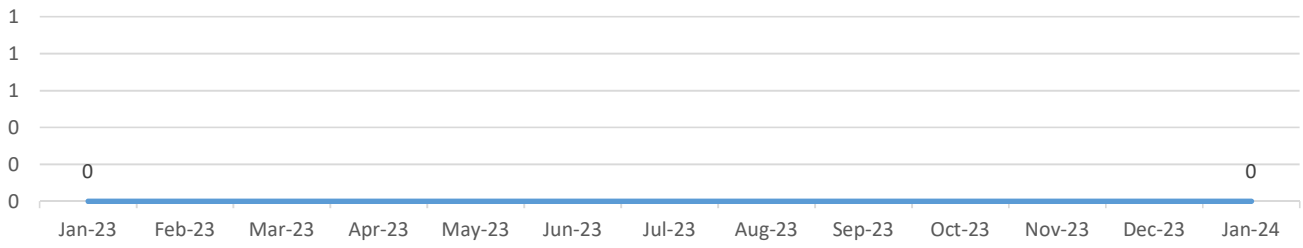
Trolley Ridership



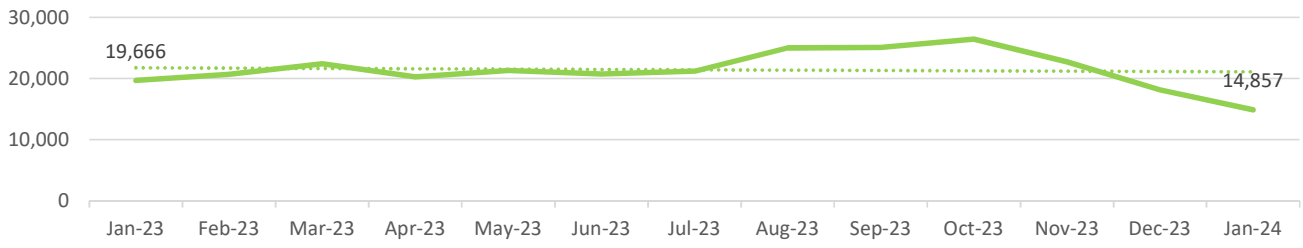
January 2024 System Ridership by Route



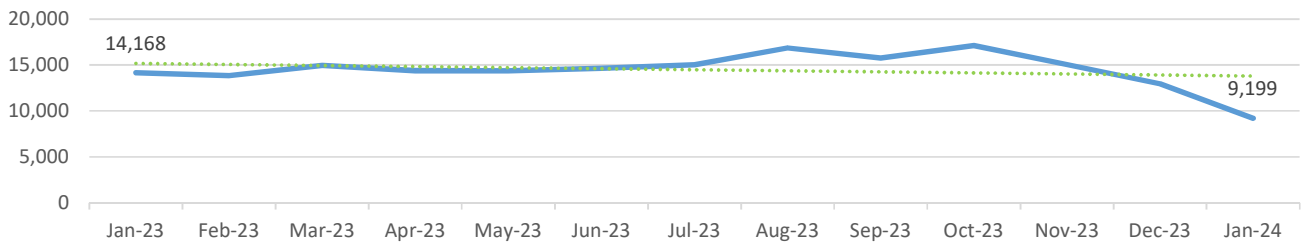
10 - Sequoyah Hills



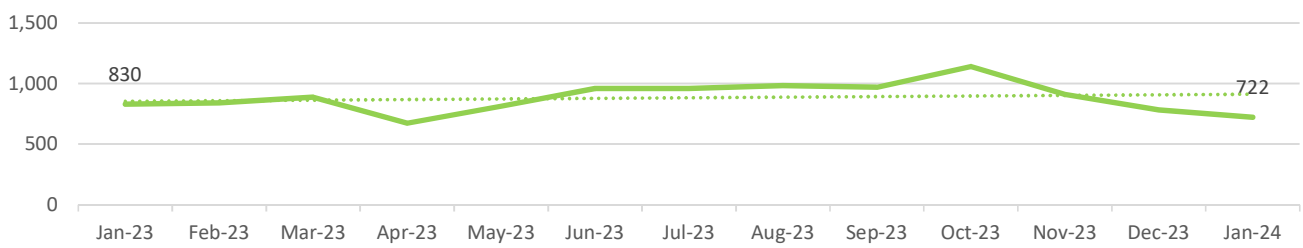
11 - Kingston Pike



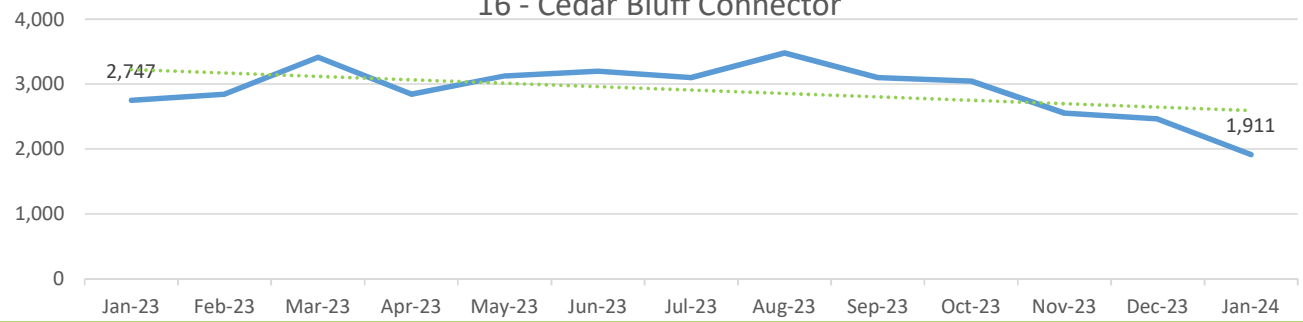
12 - Western Ave

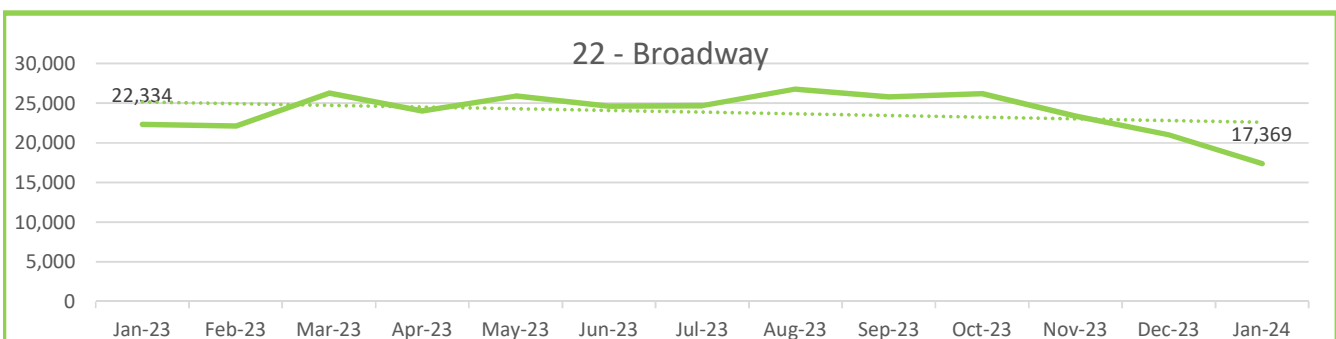
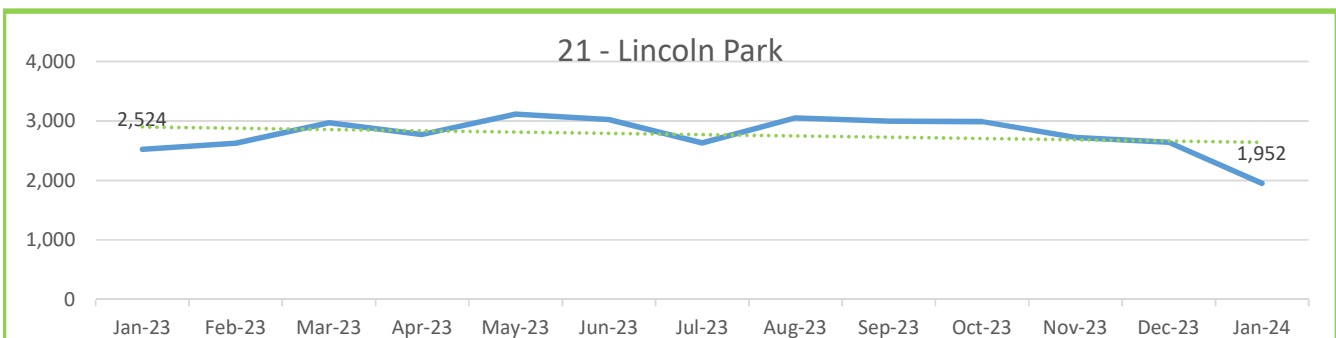
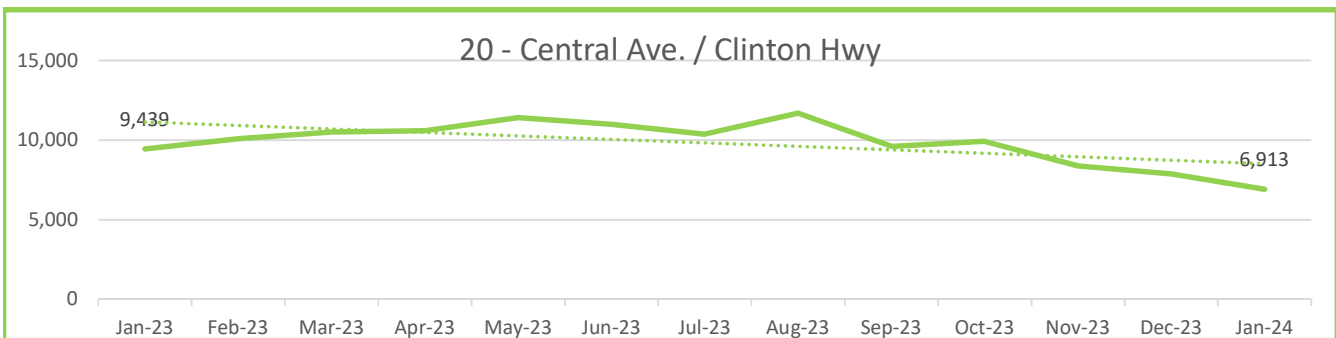
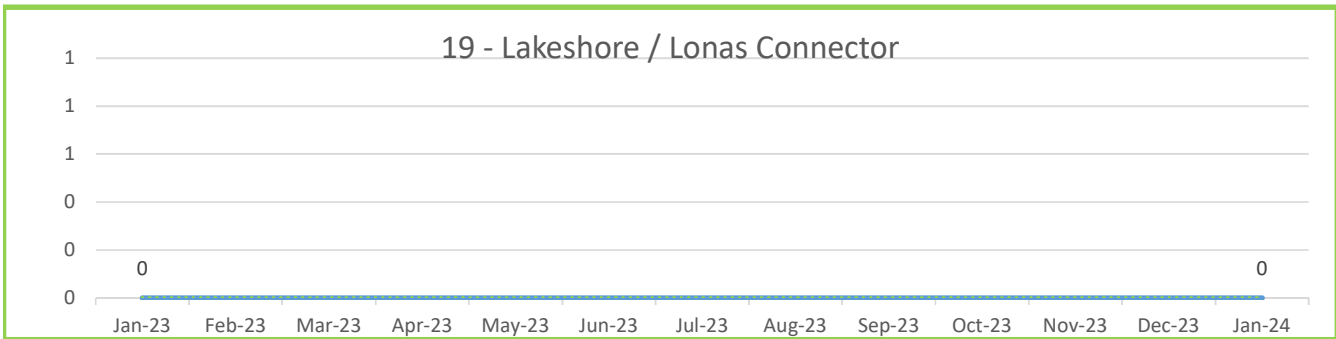
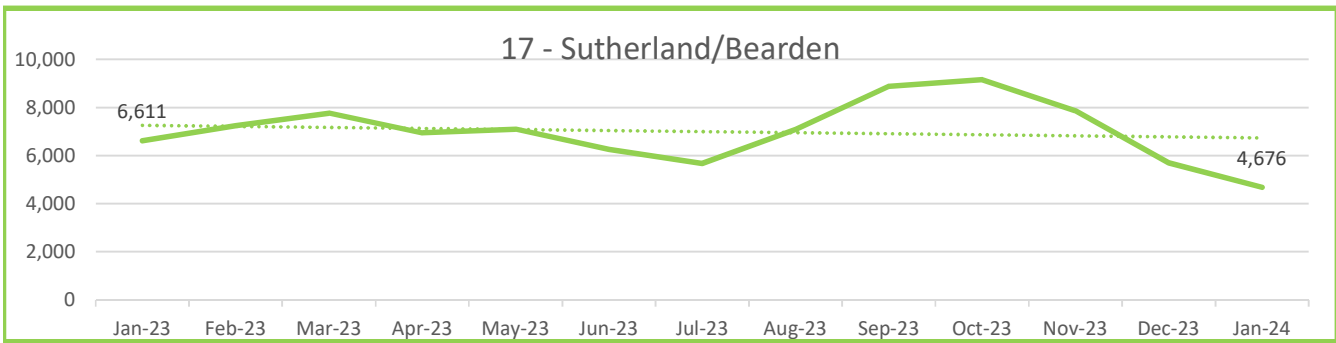


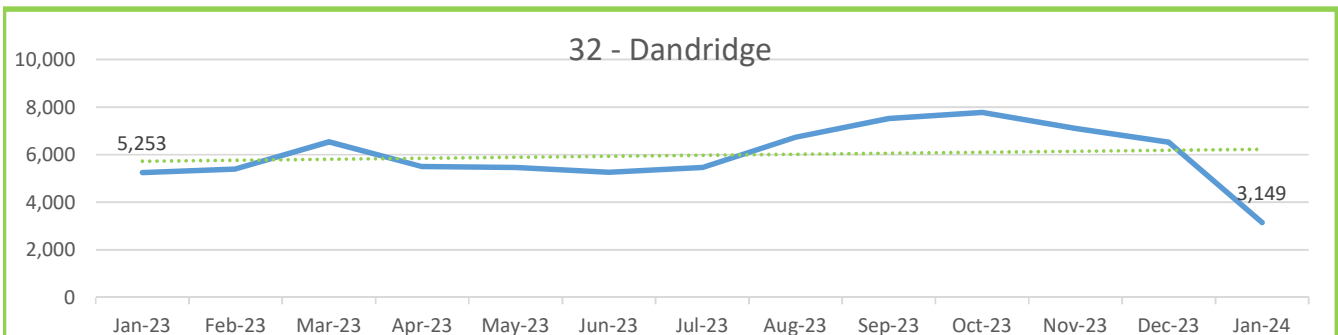
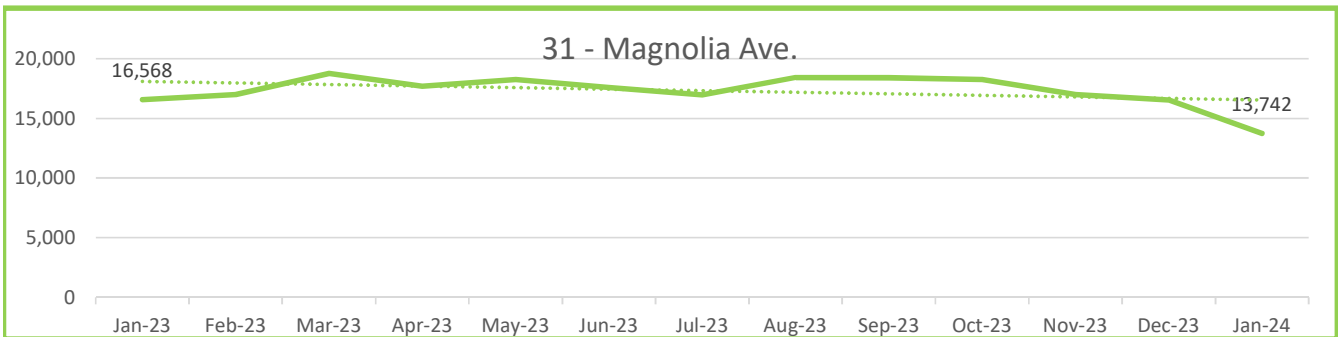
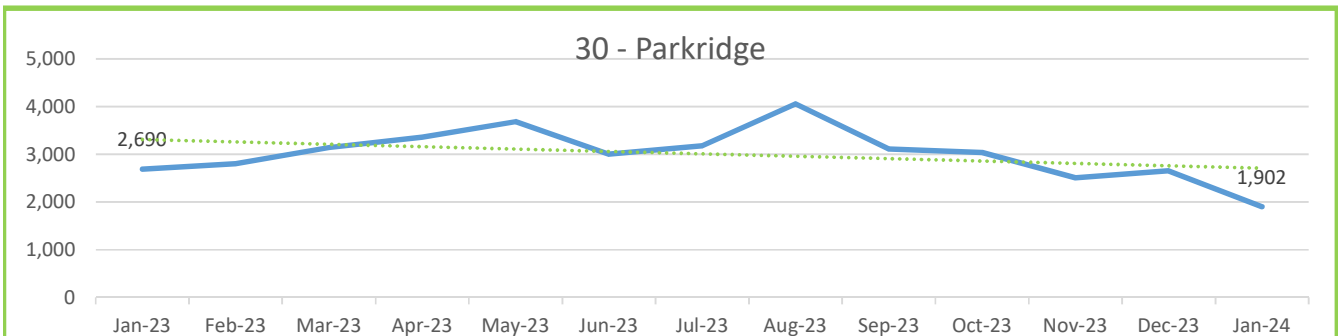
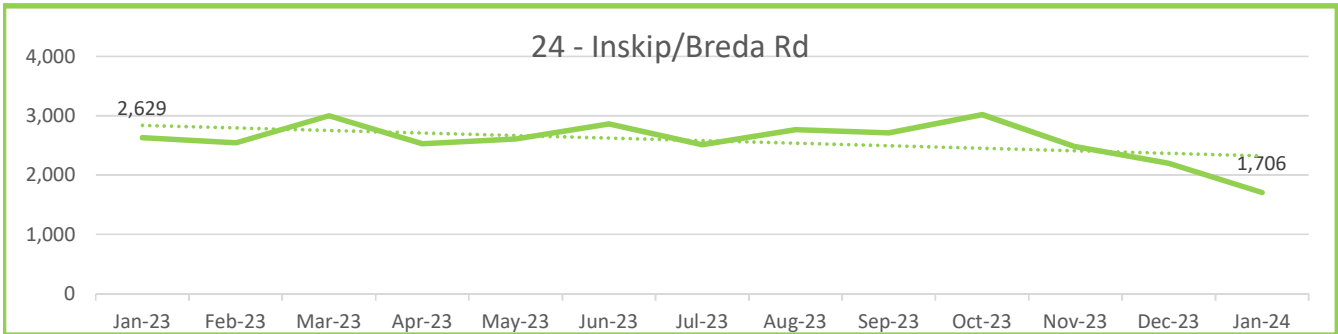
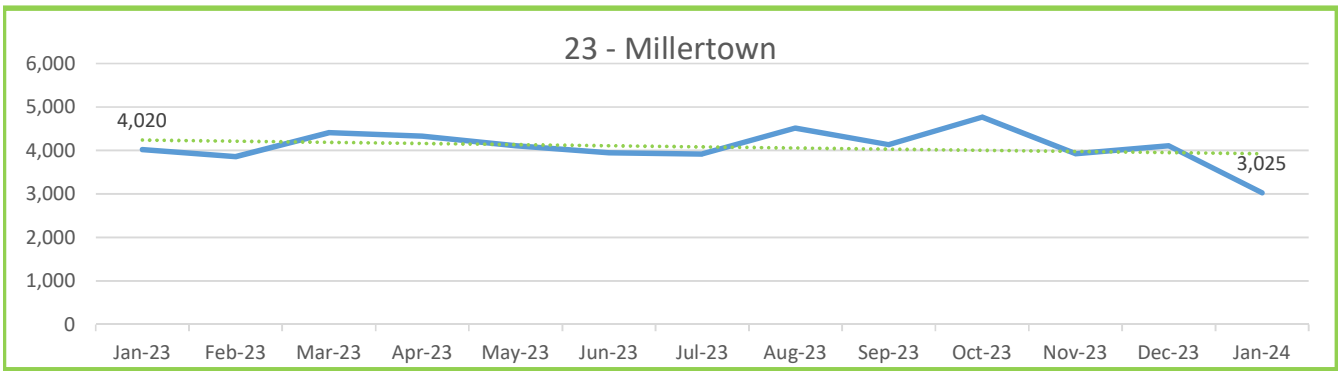
13 - Beaumont

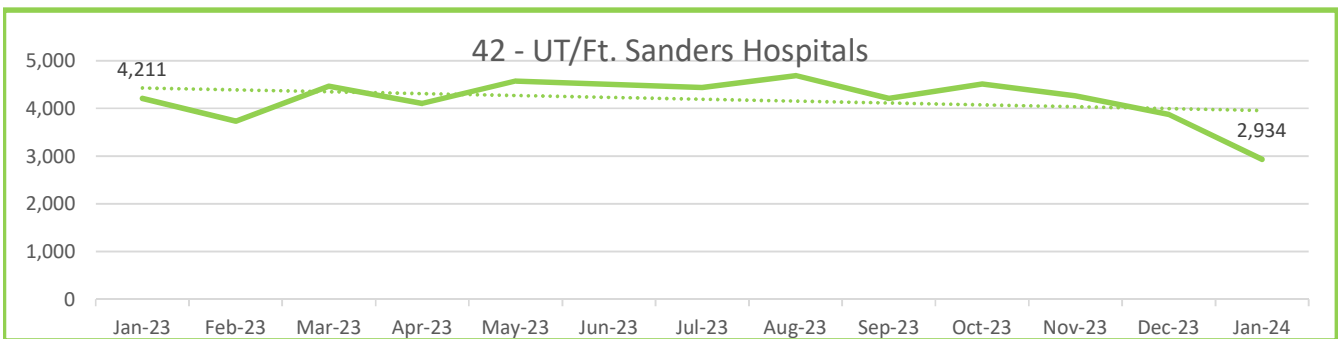
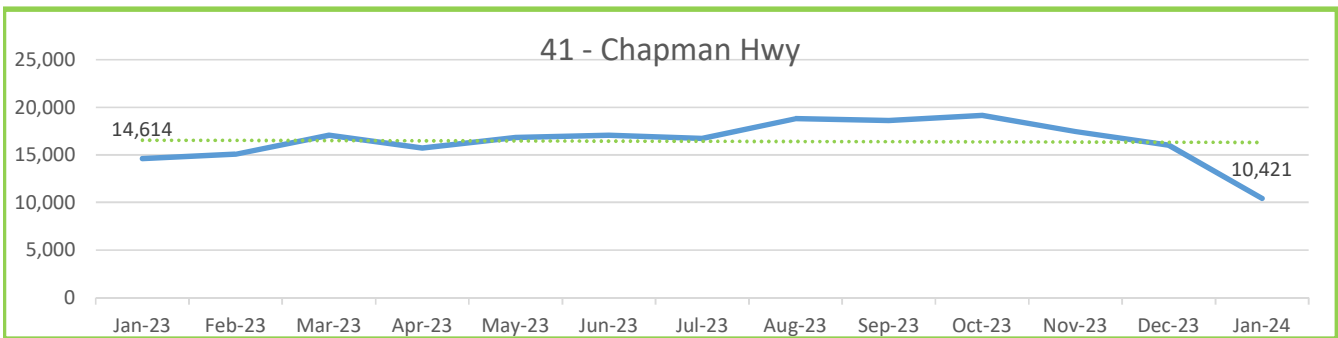
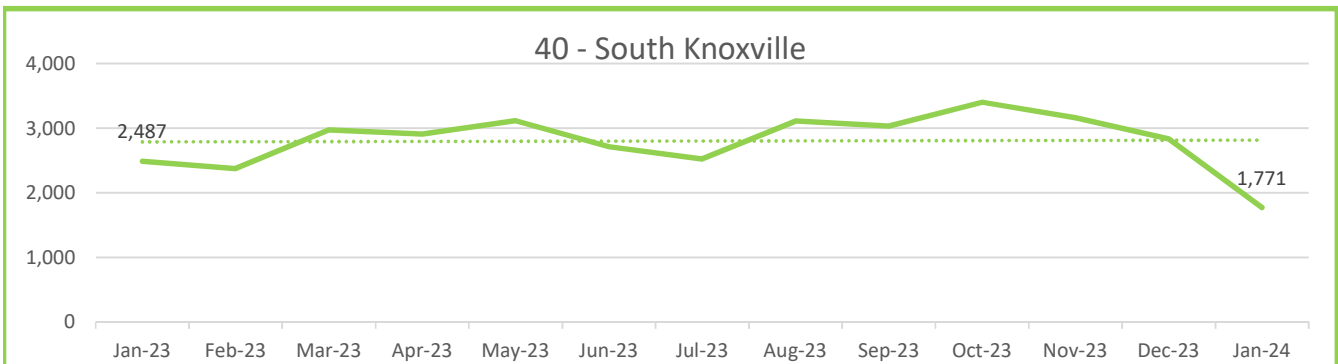
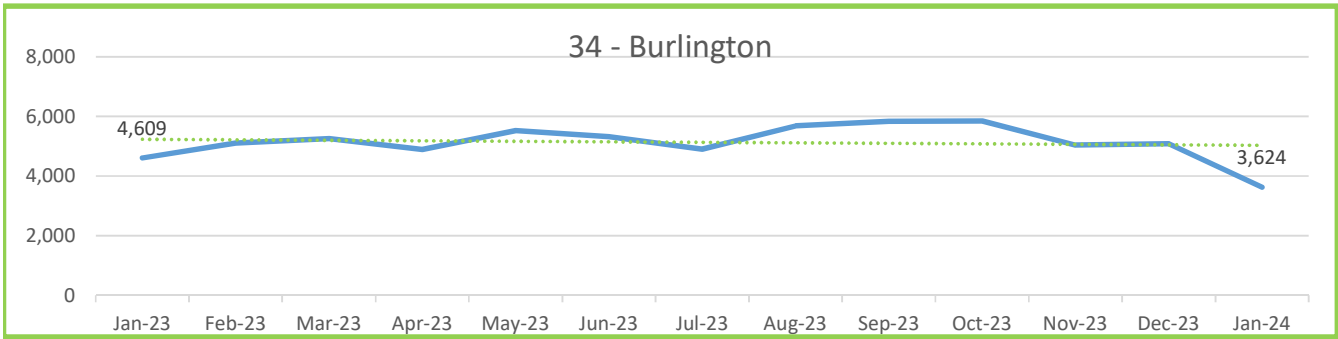
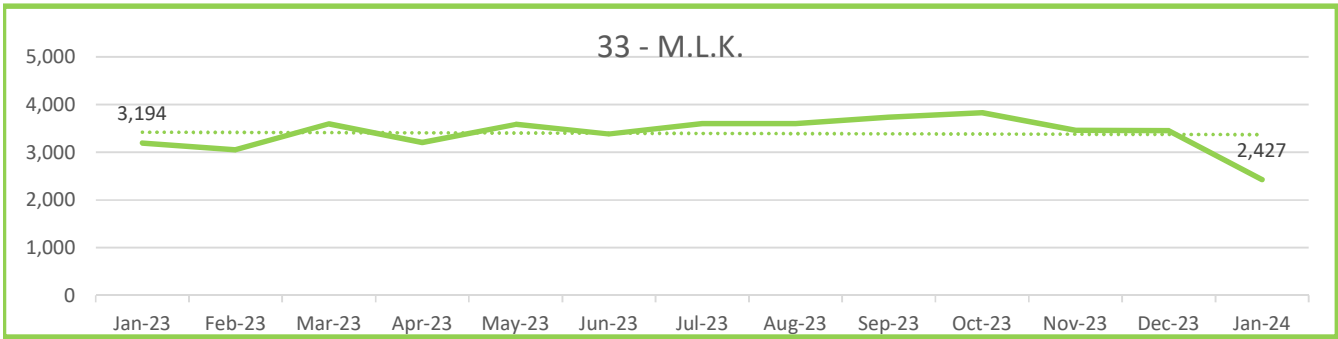


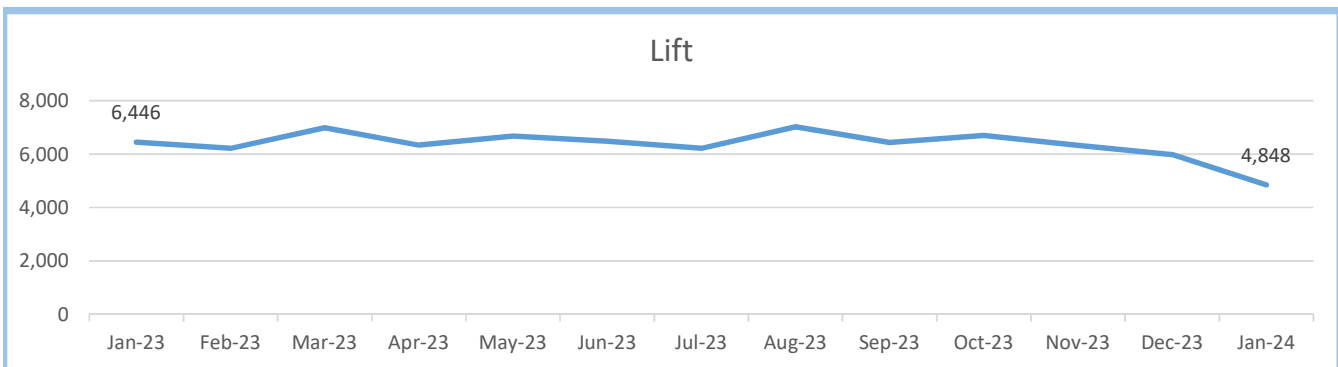
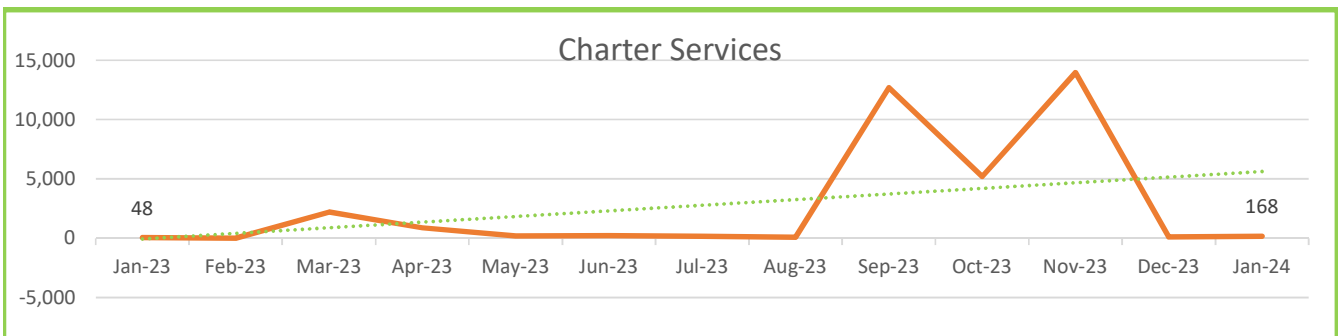
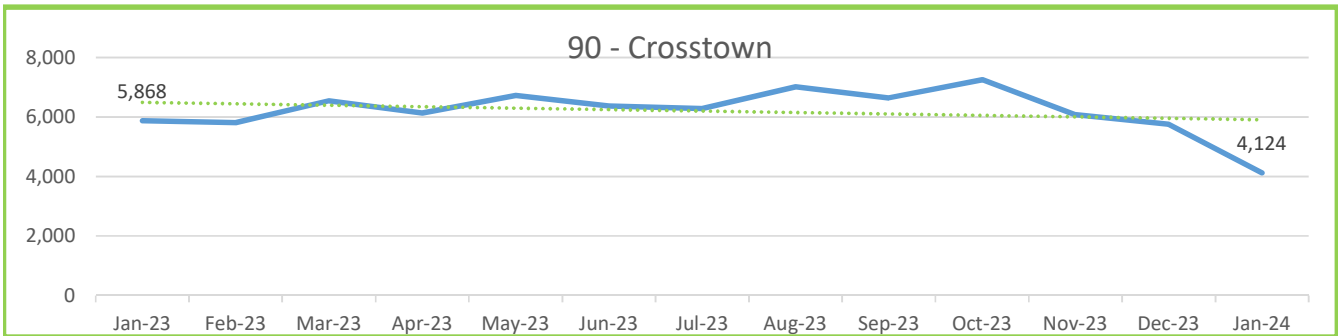
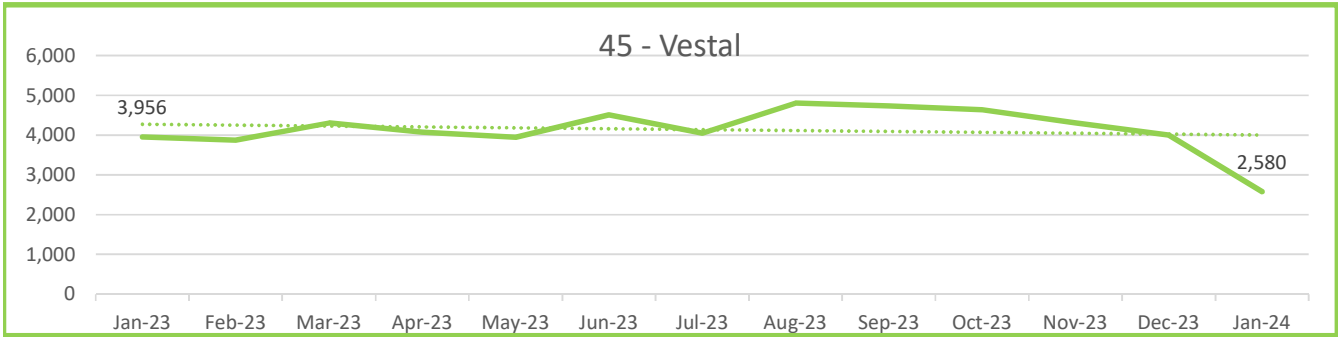
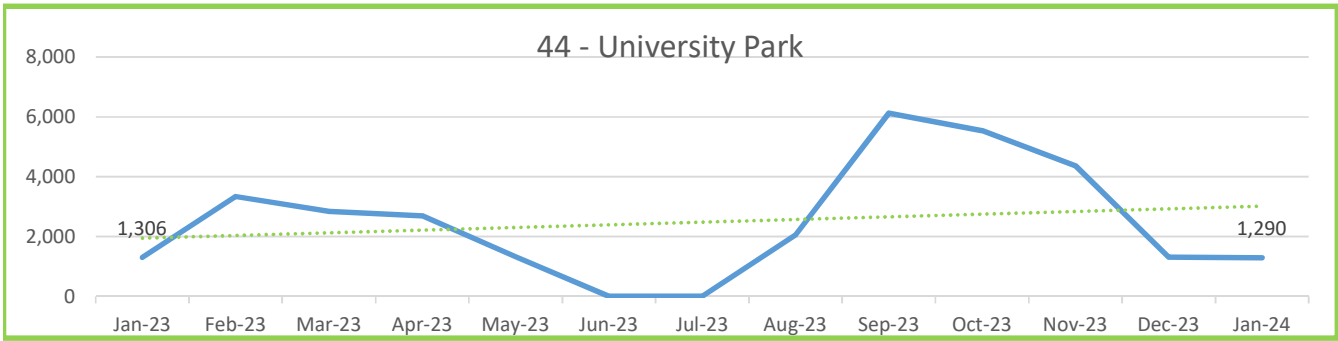
16 - Cedar Bluff Connector













RESOLUTION
KNOXVILLE TRANSPORTATION AUTHORITY

A Resolution of the Knoxville Transportation Authority recommending approval of April 2024 service improvements and changes

WHEREAS, the Knoxville Transportation Authority has jurisdiction over Knoxville Area Transit routes and schedules; and

WHEREAS, Knoxville Area Transit has made progress in improving KAT's workforce numbers; and

WHEREAS, Knoxville Area Transit proposes the following:

1. All Sunday service returns to pre-Covid service spans, with service from 8:15 a.m. – 8:15 p.m. (service currently ends at 5:15)
2. Extend the following routes in the evenings on weekdays and Saturdays to the final 11:15 p.m. trip:
 - a. Route 17 – Sutherland, Route 20 – Central, Route 23 – Millertown, Route 32 – Dandridge, Route 33 – MLK, and Route 42 – Ft. Sanders/UT Medical Centers
3. Returning Route 42 – Ft. Sanders/UT Medical Centers to 30-minute service on weekdays
4. Extend Route 34 – Burlington in the evenings to a 10:15 p.m. trip on weekdays and Saturdays
5. Return Route 13 – Beaumont to regular service levels on weekdays
6. Adjustments to South Knoxville routes: Adjust the Routing on Routes 40, 41, and 45 to depart and return to downtown via the Gay Street Bridge. Adjusting the Route 41 first outbound timepoint by one minute earlier, and changing the routing at Majestic Grove Shopping Center to all right turns, allowing for more consistent service. Removing a one-block diversion on Route 45 – Vestal along Flenniken, and return the last inbound trip on Routes 40 and 45 on weekdays and Saturdays
7. Making the demonstration routing on Route 34 – Burlington the official routing. You will recall that the board approved a demonstration detour for this route in August of last year, due to issues with on-time performance. KAT proposes that this demonstration routing become the formal routing.

NOW THEREFORE, BE IT RESOLVED BY THE KNOXVILLE TRANSPORTATION AUTHORITY (KTA):



The KTA, after receipt and consideration of the Title VI analysis on the proposed service changes, recommends approval of the proposed service changes as described above and at the January 25, 2024 KTA meeting. If approved, the changes will take place on April 8, 2024.

Chair, Knoxville Transportation Authority

Date