

JOB TITLE: Bus / LIFT / Trolley

SUPERVISOR: Dispatcher and Road Supervisor

JOB DESCRIPTION: An Operator operates transit type vehicles in and around Metropolitan Knoxville on both established routes and sub-contract work as assigned.

ESSENTIAL FUNCTIONS:

To operate any KAT vehicle in a safe and careful manner according to the laws of the State of Tennessee and the rules and regulations of KAT in all types of weather and traffic conditions.

MINIMUM REQUIREMENTS:

To report for duty at designated times or as assigned, well groomed, in full regulation uniform and in possession of all necessary equipment.

Perform pre-trip inspection of assigned vehicle and report any defects.

Follow both written and oral instructions and operate vehicle in accordance with printed schedules.

Have full knowledge of routes, schedules and fares and provide this information to passengers in a courteous and professional manner upon request.

Properly operate vehicle over prescribed route, following a time schedule.

Use correct safety procedures to operate lift and secure passengers in wheelchairs and other assistive devices when assisting passengers with disabilities. Must also be sensitive to their needs.

Collect proper fares and punch transfers.

Operate two-way radio system in accordance with KAT policy.

Submit written reports on accidents and unusual occurrences, as required.

Make announcements, as required by the ADA, upon approaching designated intersections.

Conduct and submit written reports on passenger and fare counts, as required.

Be an outstanding representative of the Company and the City of Knoxville at all times.

Performs other related duties as assigned.

EDUCATION/EXPERIENCE:

Must have a high school diploma or equivalent.

Possess a valid Tennessee Commercial Driver's License with required endorsements.

A good knowledge of the street and highway systems of Metropolitan Knoxville.

MINIMUM REQUIREMENTS:

Must be able to add, subtract, multiply, divide, tell time and read a map.

Must be able to communicate with passengers and write reports of activities in English.

Must be able to read and interpret documents such as safety rules, operating and maintenance instructions and procedure manuals.

Must be a minimum age of 21 years.

Must meet the requirements of the Company's Substance Abuse Policy.

PHYSICAL DEMANDS:

Must be able to sit in the driver's seat for long periods of time, with intermittent standing, stooping or bending. The employee must occasionally lift and/or move up to fifty pounds; talk and hear; and possess manual dexterity for using certain tools and equipment.

The employee must occasionally reach above shoulders, below waist, and reach waist to shoulders.

The employee may experience repetitive motion of wrist, hands, and/or fingers.

Must possess specific vision abilities such as close vision, distance vision, color vision, peripheral vision, depth vision and the ability to adjust focus.

WORK ENVIRONMENT:

Work is performed on a multi-passenger vehicle. The employee is exposed to noise, fumes or airborne particles, vibration, contagious or infectious diseases, and occasionally to inclement weather.

The employee may occasionally experience work place pressure.