

# Knoxville Transportation Authority

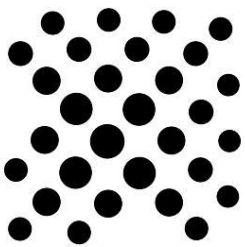
Meeting Date: Thursday, May 23, 2019

Small Assembly Room

City County Building

400 Main Street

Knoxville, TN 37902



**kat**

KNOXVILLE  
AREA TRANSIT

## Monthly Report

## April 2019

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MADLINE ROGERO  
MAYOR  
(865)215-2040



CITY OF KNOXVILLE  
KNOXVILLE TRANSPORTATION AUTHORITY

AGENDA  
KNOXVILLE TRANSPORTATION AUTHORITY  
City County Building's Small Assembly Room  
Thursday, May 23, 2019 at 3:00 pm

DOUGLAS LAWYER  
CHAIR  
CHRIS CROUCH  
VICE-CHAIR  
WHITNEY CROWE  
RECORDING SECRETARY  
SANDY BOOHER  
LILIANA BURBANO BONILLA  
MARK HAIRR  
GWEN MCKENZIE  
JIM RICHARDS  
KIMBERLY WATKINS  
DR. WALTER WILLIAMS  
JOHN LAWHORN  
ATTORNEY TO K.T.A.

- I. Determination of Quorum
- II. Approval of Minutes - March 28, 2019
- III. Approval of Minutes – April 25, 2019
- IV. Reports
  - A. KTA Chair
  - B. Commissioner's Comments
  - C. Staff
    - i. City of Knoxville Director of Transit
    - ii. TPO Transit Planner
- V. New Business
- VI. Old Business
- VII. Public Comment
- VIII. Set Next Meeting for June 27, 2019 and Adjourn\*

\* Please note that the June 27, 2019 KTA meeting will take place in the Small Assembly Room of the City County Building at 400 Main Street.

**This meeting and all communications between members is subject to the provisions of the Tennessee Open Meetings Act, TENN. CODE ANN. § 8-44-101, *et seq.***

Minutes  
KNOXVILLE TRANSPORTATION AUTHORITY  
City County Building, Main Assembly Room  
400 Main Street, Knoxville TN 37902  
Thursday, March 28, 2019 at 3:00 pm

I. Determination of Quorum

Chair Lawyer called the meeting to order and acknowledged there was a quorum. Other Commissioners in attendance were as follows:

Commissioner Crouch  
Commissioner Hairr  
Commissioner Richards  
Commissioner Watkins  
Commissioner Williams

II. Approval of Minutes-February 28, 2019

Chair Lawyer requested approval of the February 28, 2019 minutes. Commissioner Richards made a motion to approve the minutes and Commissioner Williams seconded the motion. The minutes were approved unanimously.

III. Reports

A. KTA Chair

Chair Lawyer updated the board about the City of Knoxville budget hearing he attended recently as representative of the KTA. He shared with the commissioners a map that showed the changes Knoxville Area Transit has made by year 4 of a 5-year plan. It noted route extensions, frequency changes, etc. Chair Lawyer stated there will be more information when budget details are finalized by the City.

B. Service Planning Committee Update

Commissioner Crouch stated the Service Planning Committee doesn't have new business and that a continuation of the Recode Knoxville discussion would take place later in the board meeting.

### C. Fare Committee Update

There was no Fare Committee report.

### D. Commissioners' Comments

There were no Commissioners' Comments.

### E. Staff

#### i. City of Knoxville Director of Transit

Melissa Roberson asked Belinda Woodiel-Brill to give the board a demonstration on the new KATbus Tracker app. Ms. Woodiel-Brill proceeded to show everyone where to get the app as well as the app's functionality such as bus tracking, times, and more. Melissa Roberson added that app users can send KAT direct feedback through the app as well. Ms. Roberson detailed the success of KAT's Driver Appreciation Day on March 15th, stating that operators and passengers alike both found joy in the event with over 400 thank you cards distributed. Ms. Roberson concluded her report by sharing that ridership is up for the year and revenues are exceeding expenses.

#### ii. TPO Transit Planner

Doug Burton informed the KTA board that TDOT will be conducting an I-75 corridor study over an 18-month period and will have a public meeting on April 25, 2019 from 6-7:30pm at the East Tennessee Historical Society, 601 Gay Street. Mr. Burton then stated that Knoxville-Knox County Planning is having an informal workshop on the Chapman Highway Implementation Plan on April 16, 2019 from 5-7:00pm at the South Doyle Middle School library at 3900 Decatur Drive. Mr. Burton added that City Council is having a Recode Knoxville workshop on April 4, 2019 from 5:30-6:30 in the Main Assembly Room.

Mr. Burton then introduced Savannah Robertson as the new Smart Trips Coordinator at Knoxville-Knox County Planning. Ms. Robertson stated that Smart Trips is working on new branding for the program and negotiations for a third-party vanpooling service.

#### IV. New Business

Chair Lawyer introduced the resolution to offer free fares April 25, 2019. Mr. Lawyer asked Belinda Woodiel-Brill from KAT to provide more information on the proposal. Ms. Woodiel-Brill detailed the resolution requesting approval to offer free fares on April 25, 2019 for "Get On Board Day". Ms. Woodiel-Brill noted that this is a national effort with over 100 transit systems participating to encourage ridership on public transit. Ms. Woodiel-Brill stated that the expected loss of revenue for this day would be roughly \$3,000 and would take the place of KAT's annual "Free Fare Friday".

Commissioner Crouch made a motion to approve the resolution and Commissioner Richards seconded the motion. The resolution was approved unanimously.

Chair Lawyer then introduced a resolution to approve an extension of the Green Line Trolley's operating hours on May 17 thorough 19 for the Rhythm and Blooms Festival. Belinda Woodiel-Brill from KAT stated that the event organizers contacted KAT to extend the operating hours of the Green Line and offered to cover the cost. KAT will assume no additional cost but will have increased ridership and exposure that day.

Commissioner Williams made a motion to approve the resolution and Commissioner Hairr seconded the motion. The resolution was approved unanimously.

#### V. Old Business

Chair Lawyer called on Commissioner Crouch to begin the discussion on the resolution regarding comments from KTA to City Council on Recode Knoxville. Commissioner Crouch clarified that the resolution and comments have been those of the commissioners of Knoxville Transportation Authority and not Knoxville Area Transit and reminded everyone that these are just the comments of KTA for City Council to view. Commissioner Crouch stated that KTA has no deciding vote for Recode Knoxville. He summarized the comments received and the resolution discussed at previous board meetings.

Commissioner Williams noted concerns from members of his community and others. Commissioner Hairr requested further definition of the major corridors mentioned in the draft resolution and Commissioner Richards requested to amend the resolution to specifically state the major corridors.

Commissioner Richards made a motion to define the major corridors in the resolution and Commissioner Williams seconded the motion. The resolution amendment was approved unanimously.

Chair Lawyer recognized Deborah Thomas to speak to the board. She stated her oppositions to the proposed KTA resolution.

Chair Lawyer recognized Gerald Green to speak to the board. He stated his oppositions to the proposed KTA resolution.

Commissioner Williams made a motion to postpone voting on the resolution to the April board meeting. There was no second.

Commissioner Crouch made a motion to approve the amended resolution and Commissioner Hairr seconded the motion. The amended resolution was approved unanimously.

#### VI. Public Comment

Chair Lawyer recognized Kent Minault to speak to the board. Mr. Minault appealed to the board to consider electrification of the bus system and provided information for funding opportunities to utilize electric buses.

#### VII. Set Next Meeting and Adjourn

The next meeting was set for April 25, 2019 at 3 p.m. at the City-County Building, 400 N. Main Street, in the Main Assembly Room.

Respectfully submitted,



Whitney Crowe  
KTA Recording Secretary

Minutes  
KNOXVILLE TRANSPORTATION AUTHORITY  
City County Building, Main Assembly Room  
400 Main Street, Knoxville TN 37902  
Thursday, April 25, 2019 at 3:00 pm

I. Determination of Quorum

Vice Chair Crouch called the meeting to order and determined there was not a quorum. Other Commissioners in attendance were as follows:

Commissioner Hairr  
Commissioner Richards  
Commissioner Watkins

II. Approval of Minutes-March 28, 2019

Vice Chair Crouch deferred approval of the March 28, 2019 minutes to the following board meeting to be held on May 23, 2019 due to lack of quorum.

III. Reports

A. KTA Chair

There was no KTA Chair report.

B. Service Planning Committee Update

There was no Service Planning Committee report.

C. Fare Committee Update

There was no Fare Committee report.

D. Commissioners' Comments

There were no Commissioners' Comments.

E. Staff

i. City of Knoxville Director of Transit

Melissa Roberson reminded the board that today was Get On Board Day and that KAT was offering free fare on all trips



for the day. Ms. Roberson reported a positive response from the billboards advertising the KATbus Tracker app and will follow up with additional data at a future meeting. Ms. Roberson stated KAT has requested funding for improvements on Routes 13, 42, and 90 in the City of Knoxville budget for fiscal year 2020. The City's Redevelopment Department requested funding to operate a new trolley route to the South Waterfront area in the FY 2020 budget as well and Ms. Roberson will learn more at the upcoming Mayor's State of the City address. Ms. Roberson added that ridership is up for the year and that revenues are exceeding expenses.

Ms. Roberson proposed a resolution to recognize Beverly Campbell for her 31 years of service to KAT upon her retirement. Mr. Lawhorn and Commissioner Hairr gave comments thanking Ms. Campbell for her dedication as well. Commissioner Hairr made a motion to approve the resolution and Commissioner Richards seconded the motion.

Ms. Roberson concluded her report by introducing Julie Glibbery, KAT's recently hired Chief Human Resources Officer, to the board.

ii. TPO Transit Planner

Doug Burton informed the KTA board of the Chapman Highway Corridor study the TPO is working on in conjunction with the City of Knoxville and Knoxville-Knox County Planning. Mr. Burton requested interested members read the notes from the April 16 meeting and take the survey regarding ordering the priorities of projects for improving the corridor which include transit suggestions. He stated the survey and notes can be found at [www.knoxtrans.org](http://www.knoxtrans.org).

IV. New Business

There was no new business

V. Old Business

There was no old business.

VI. Public Comment

There were no public comments.

VII. Set Next Meeting and Adjourn

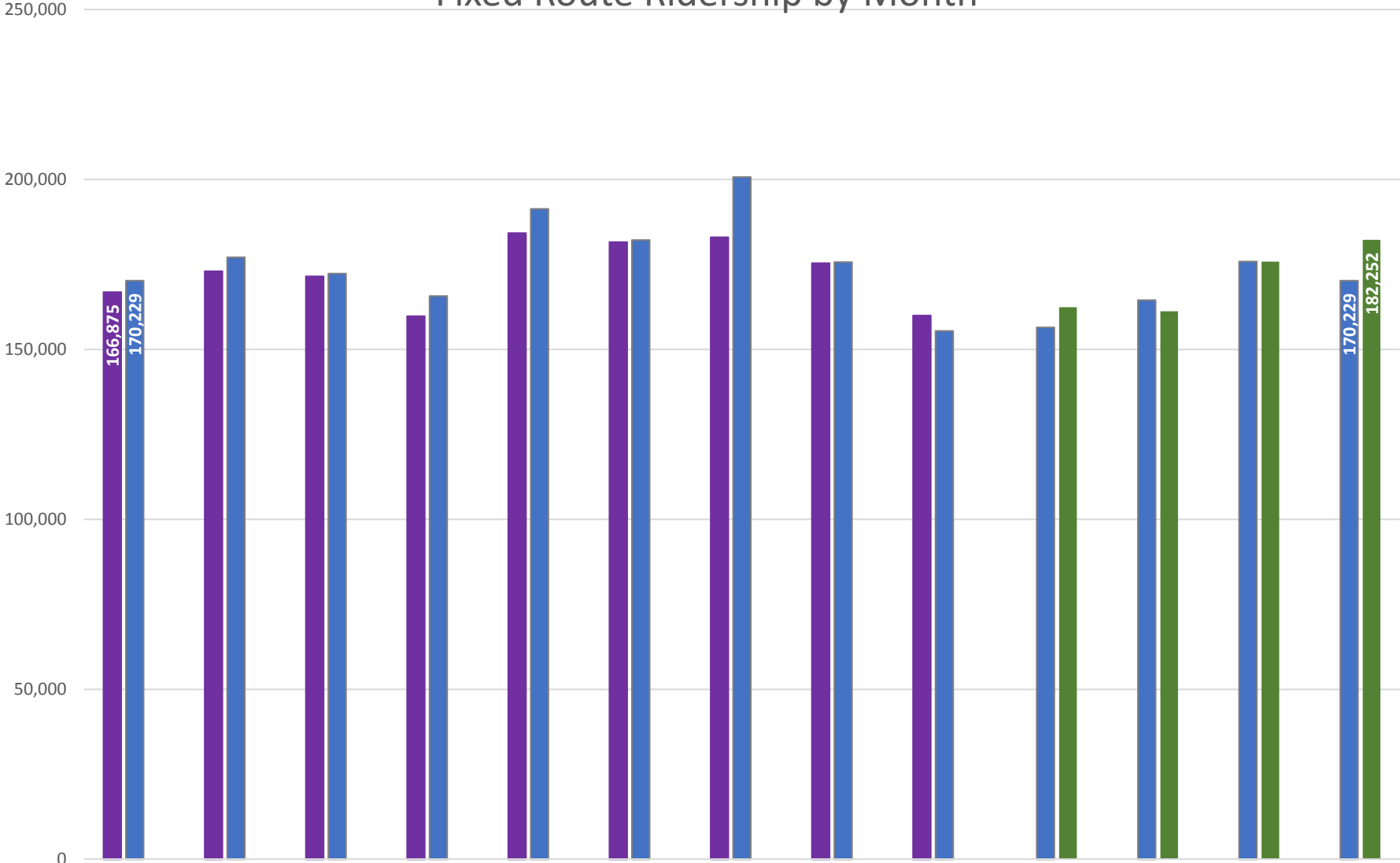
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Respectfully submitted,



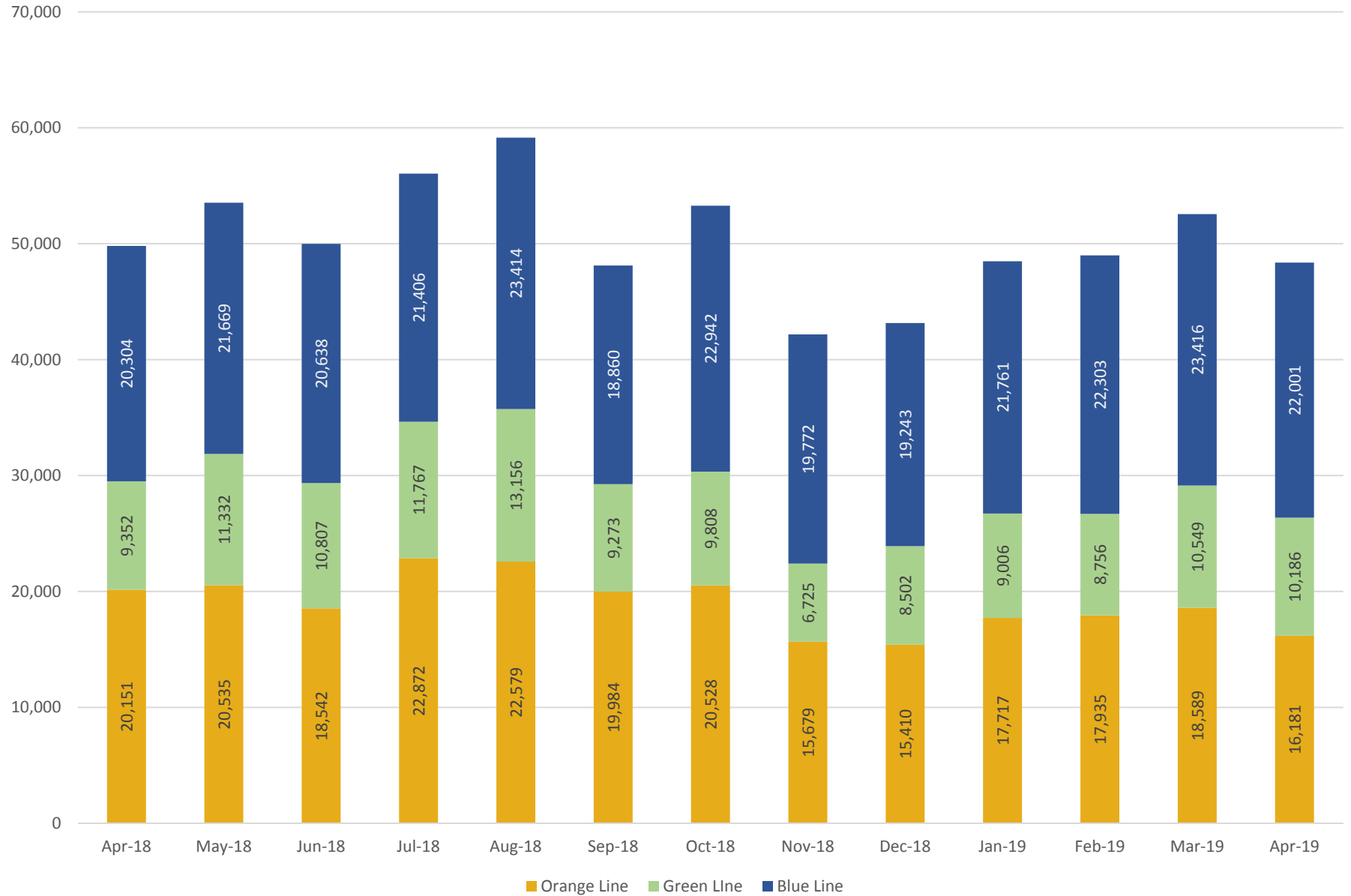
Whitney Crowe  
KTA Recording Secretary

# Fixed Route Ridership by Month

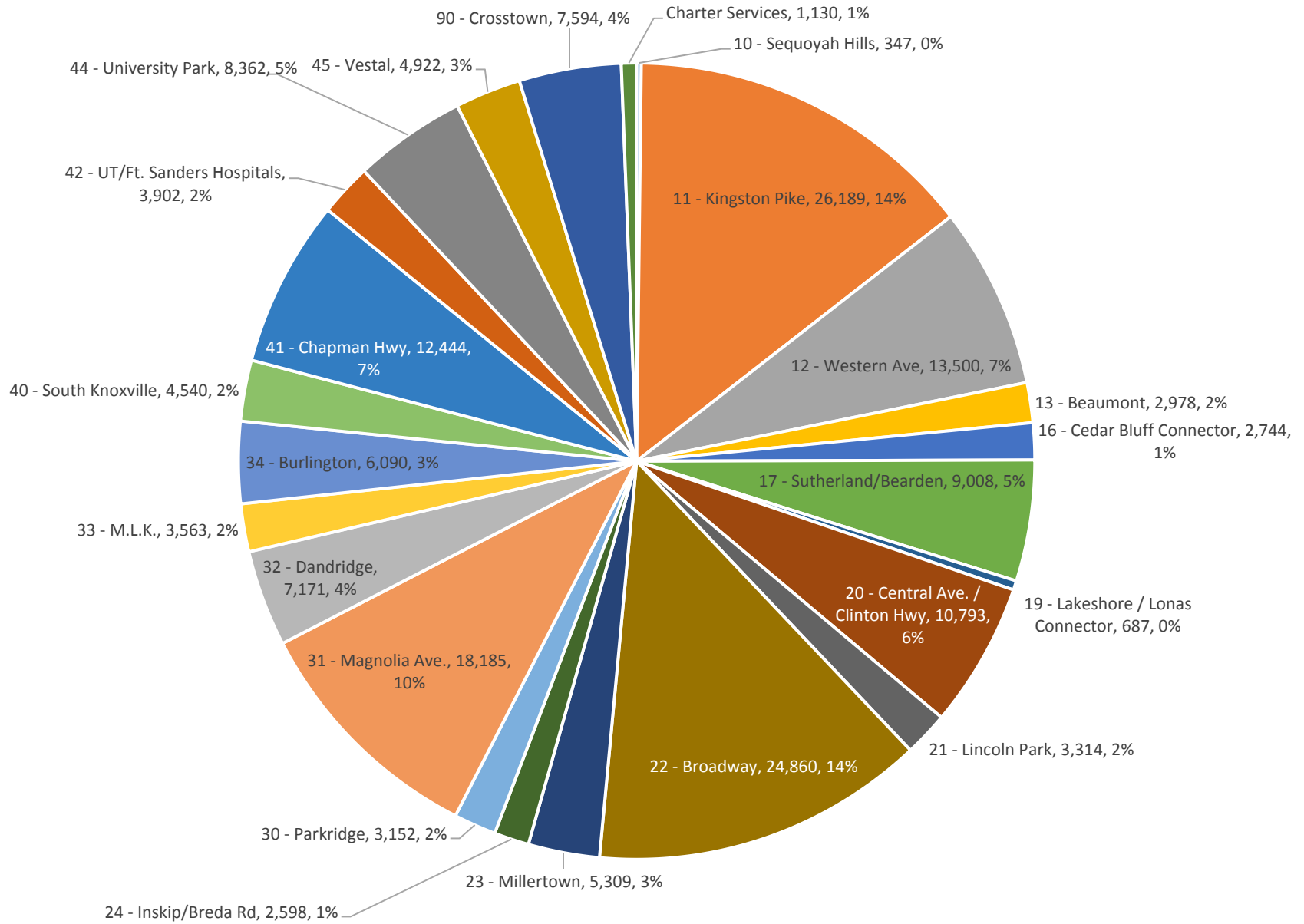


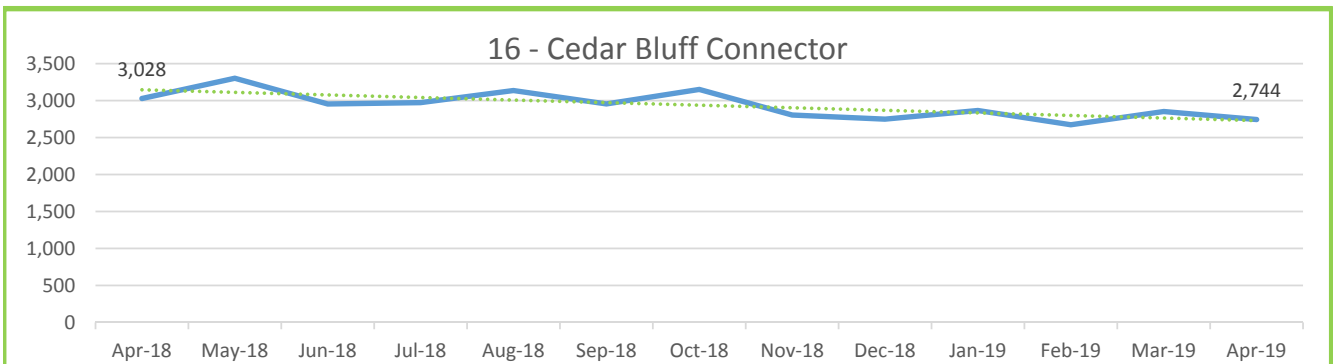
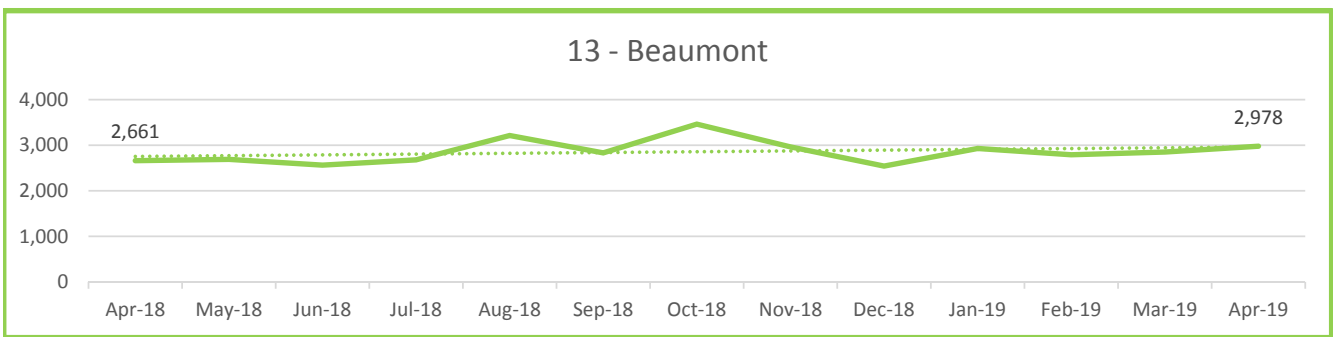
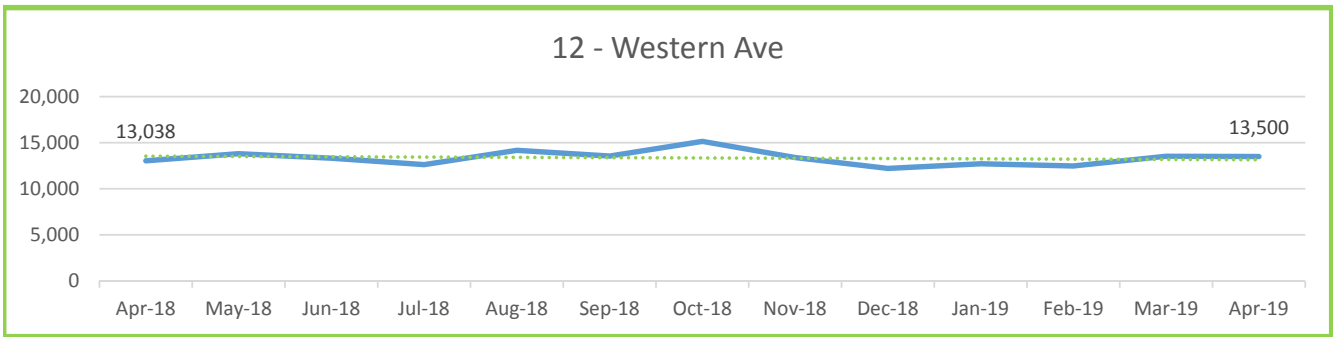
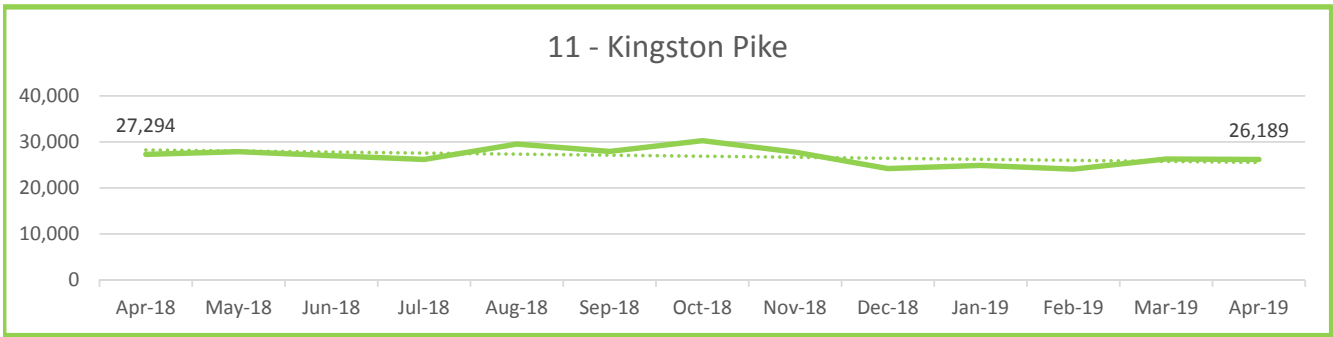
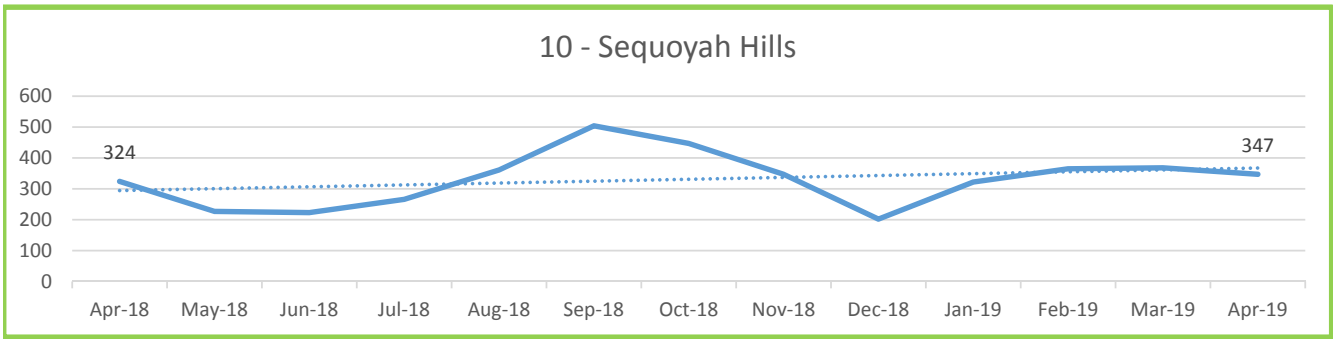
■ 2017 ■ 2018 ■ 2019

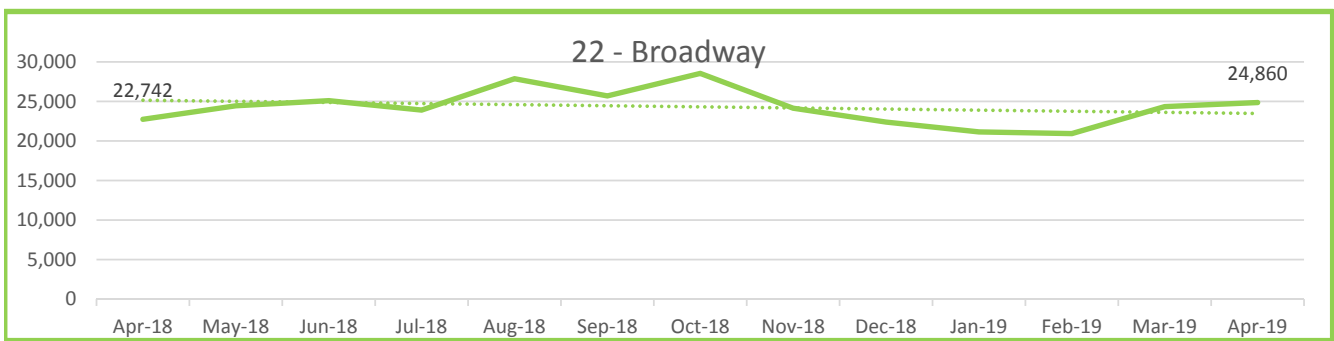
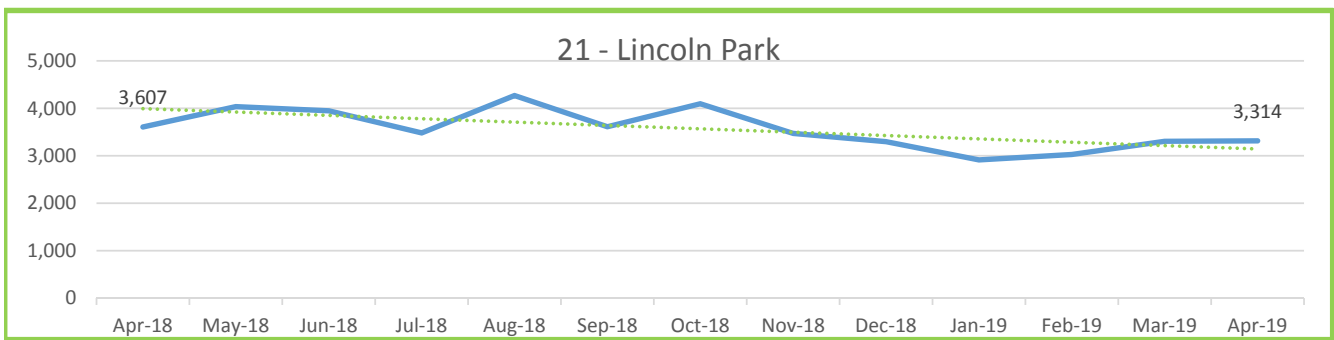
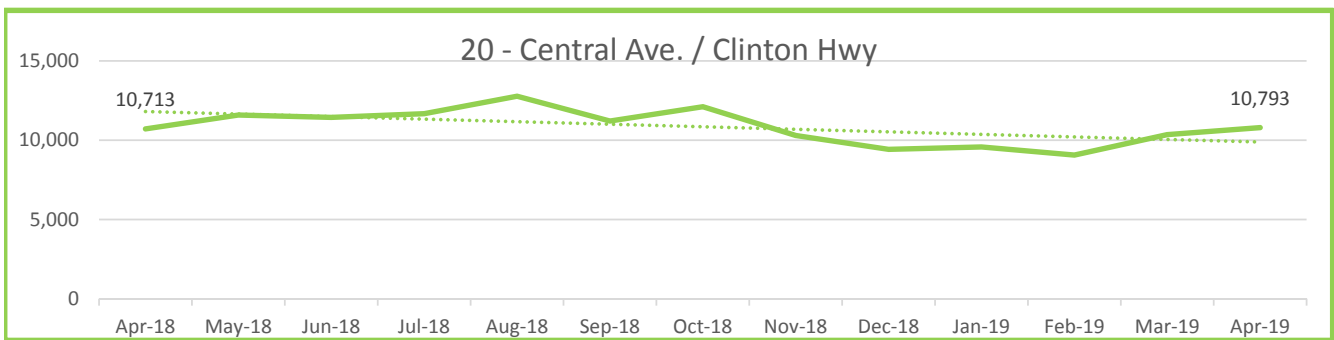
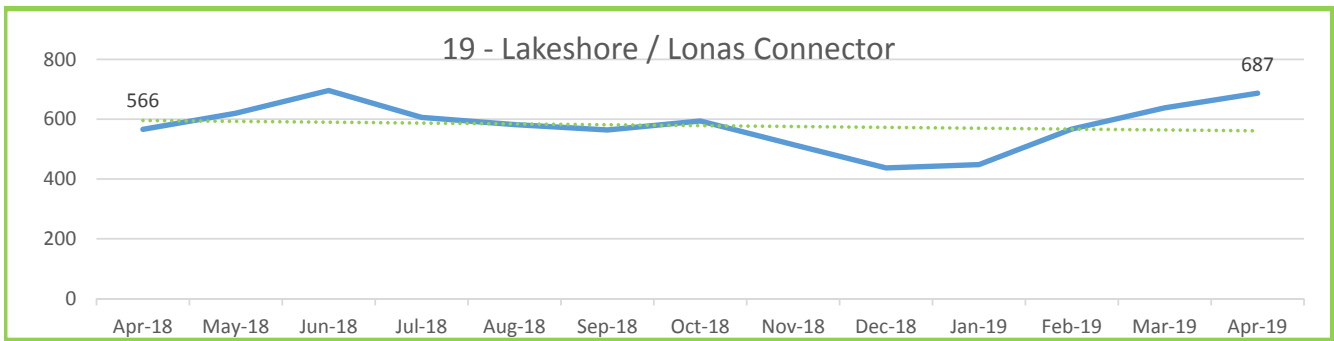
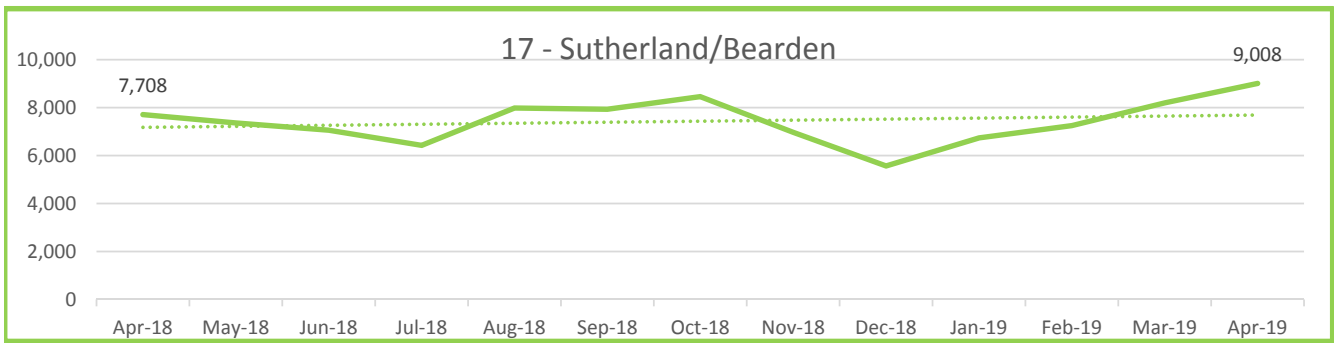
# Trolley Ridership

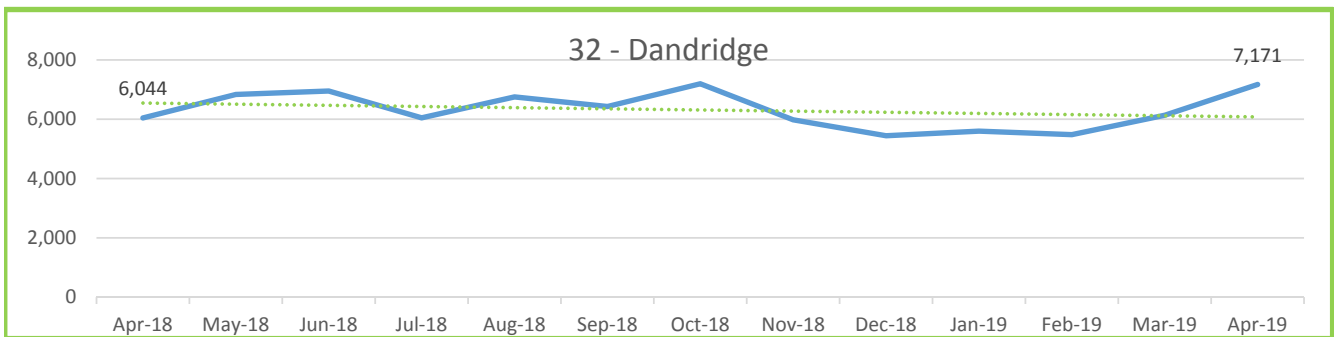
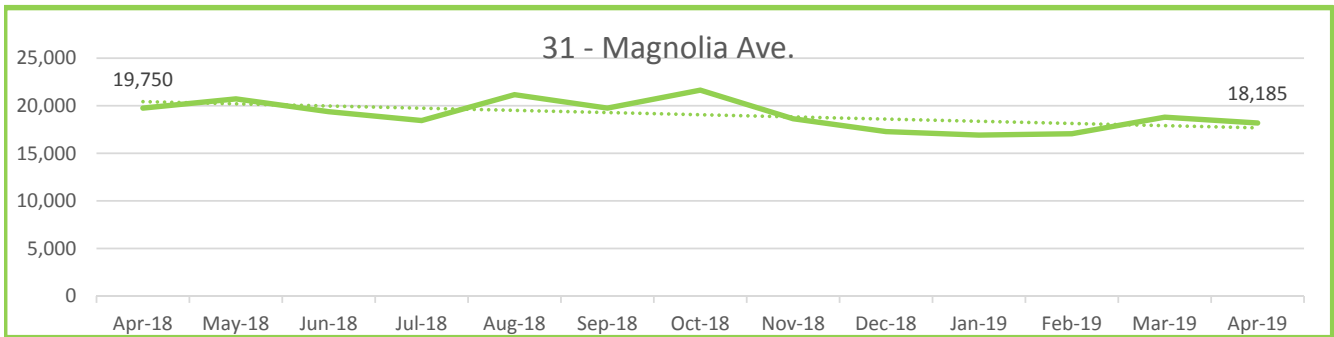
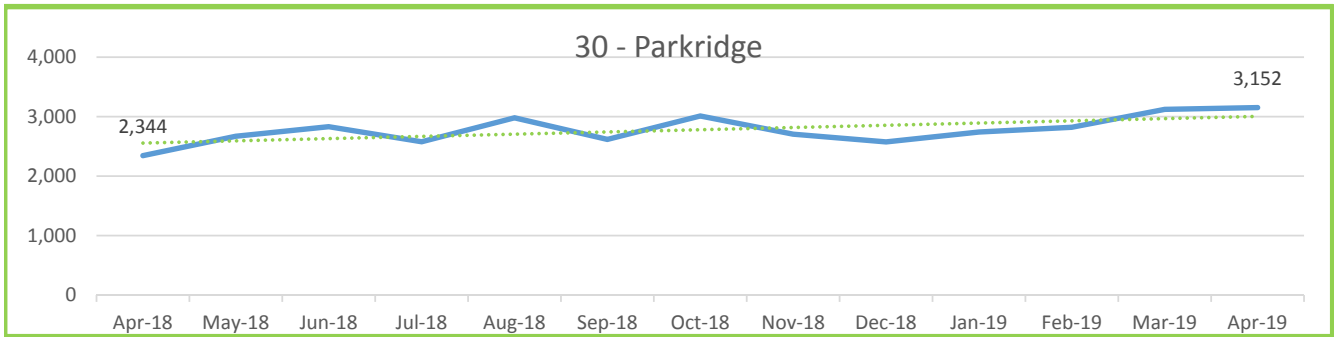
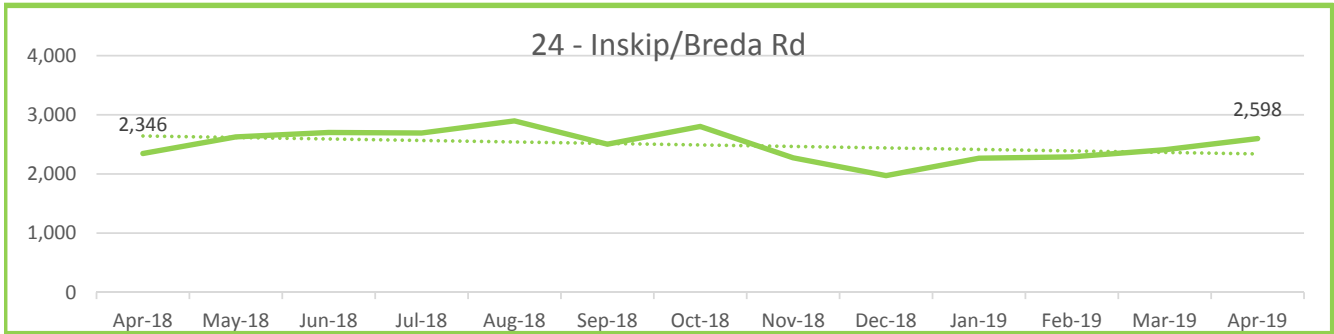
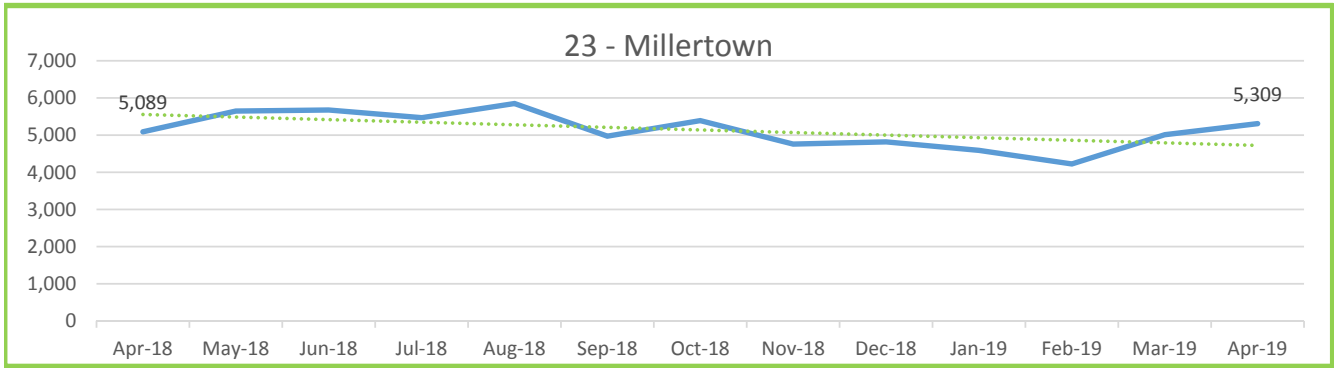


### April 2019 System Ridership by Route

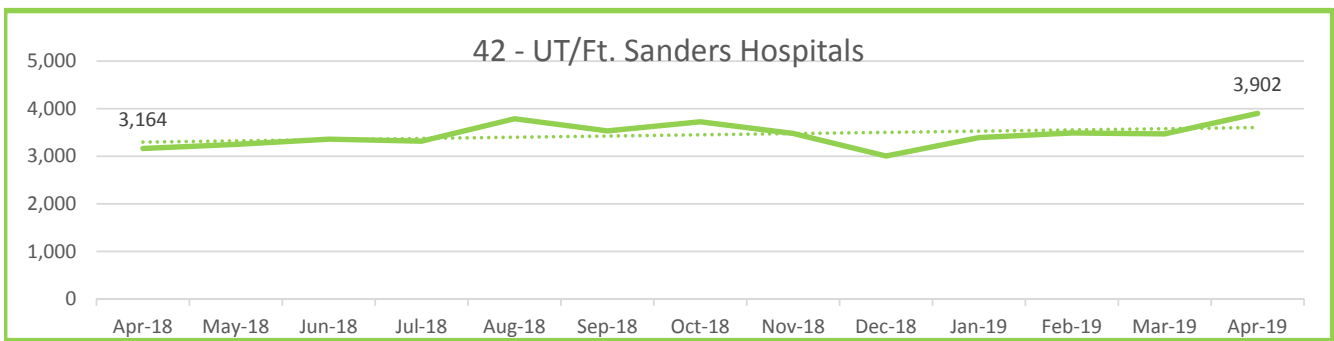
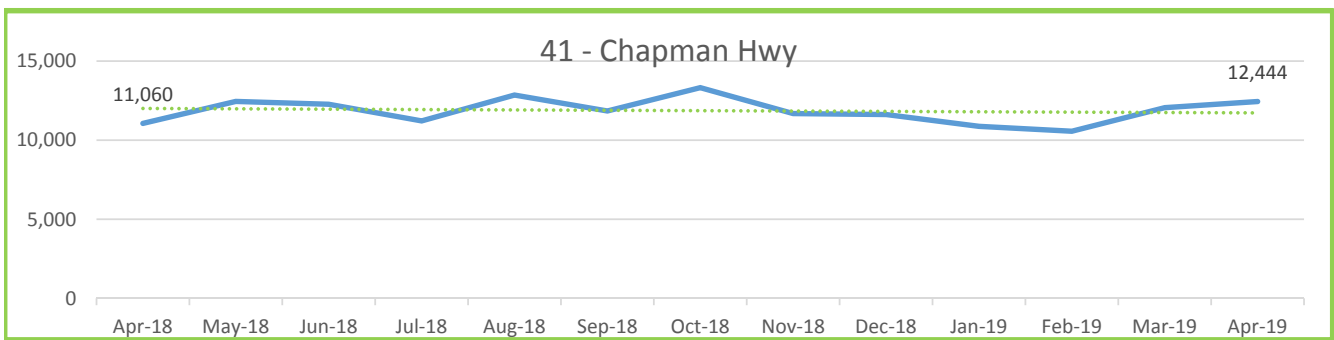
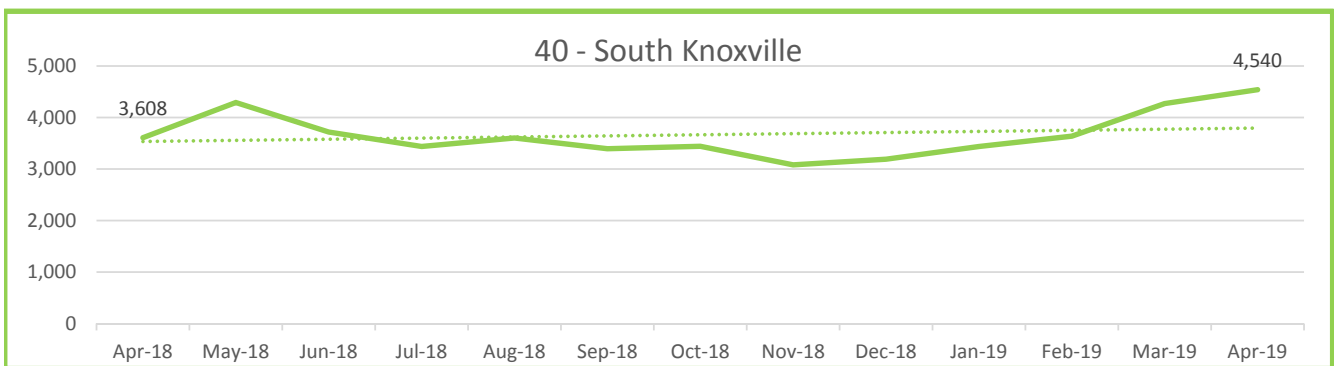
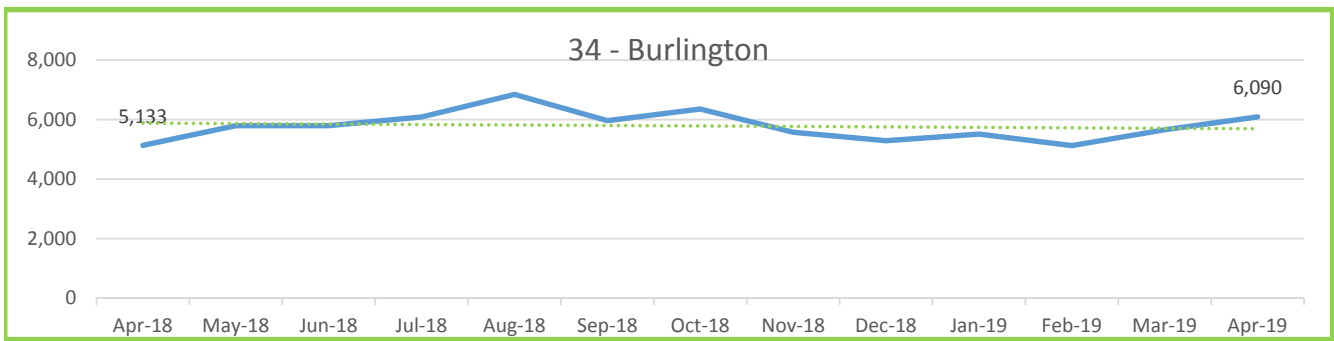
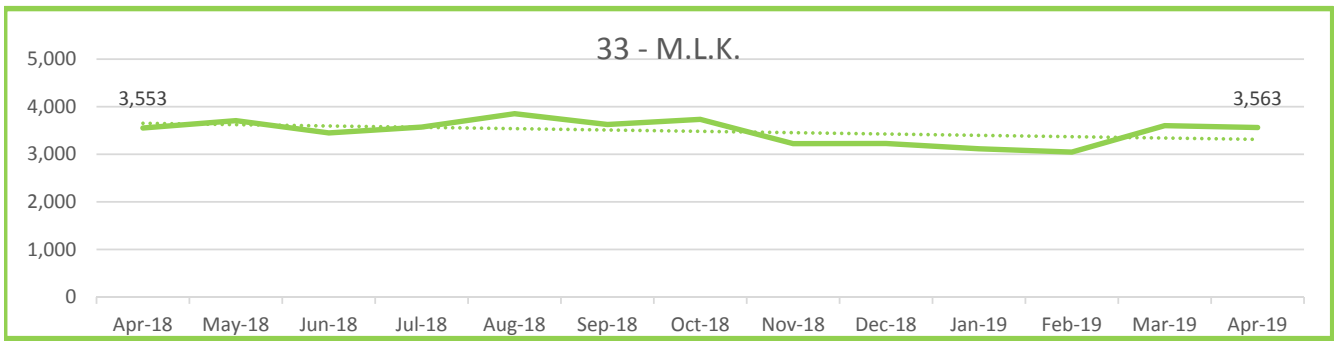


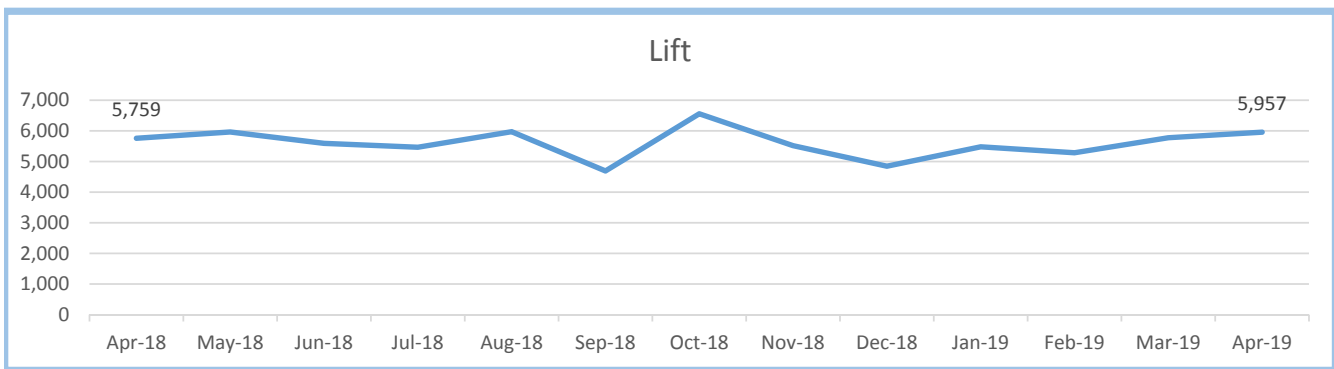
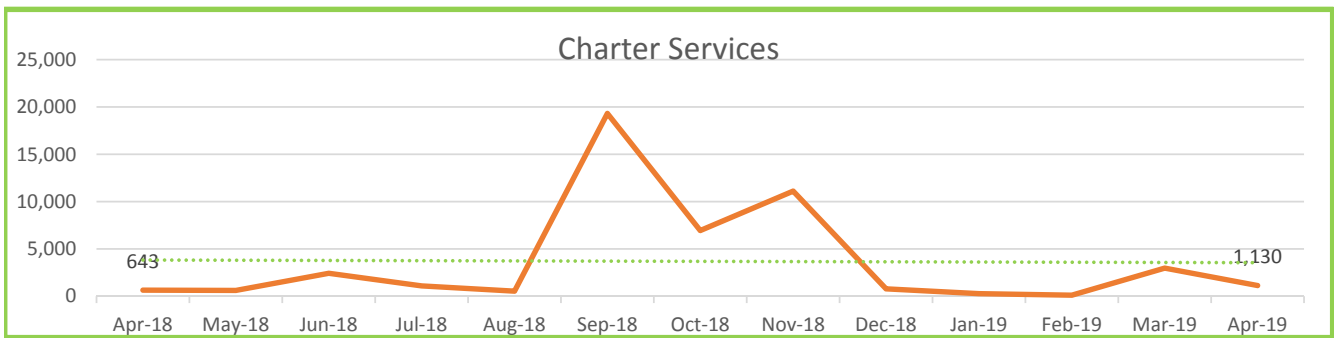
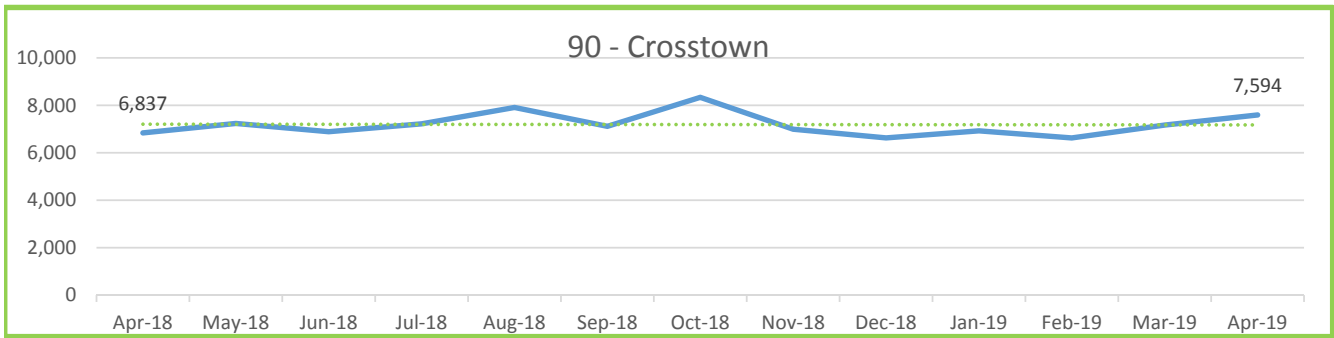
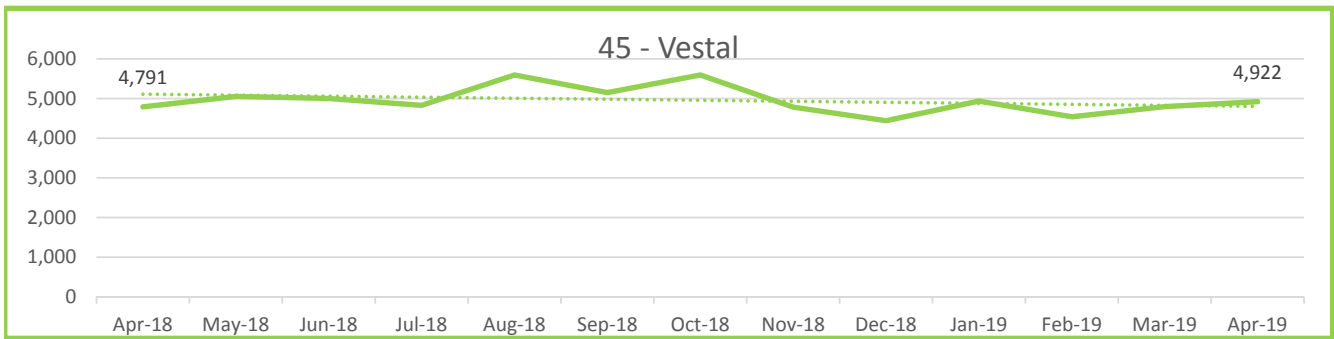
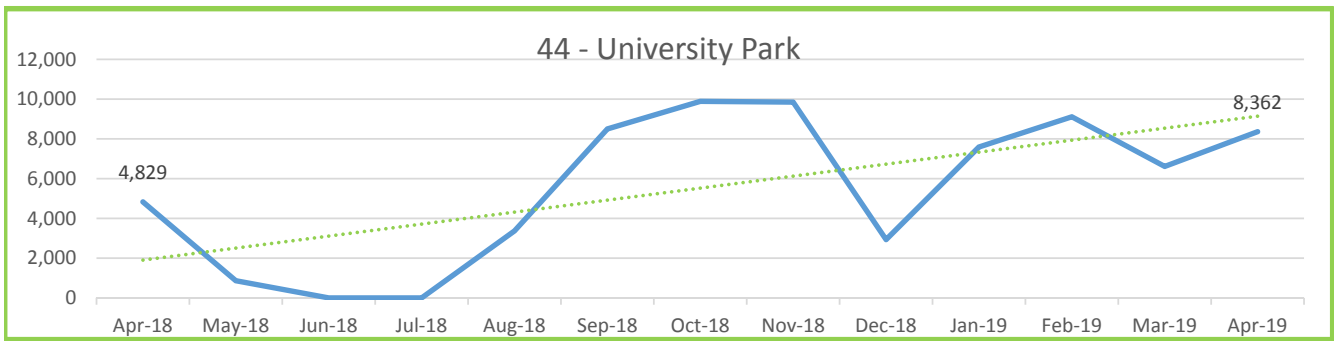














**SYSTEM PERFORMANCE REPORT**  
April, 2019

	<u>THIS MONTH</u>			<u>FISCAL YEAR-TO-DATE</u>		
	<u>This Year</u>	<u>Last Year</u>	<u>Change</u>	<u>This Year</u>	<u>Last Year</u>	<u>Change</u>
<b>FIXED ROUTE SERVICE</b>						
Total Passengers	230,620	220,036	5%	2,253,168	2,181,290	3%
System Generated Revenue				\$1,509,707	\$1,462,980	3%
Revenue Veh. Miles	245,310	221,668	11%	2,314,374	2,208,492	5%
Revenue Veh. Hours	19,413	17,499	11%	183,125	174,681	5%
Passengers/Mile	0.94	0.99	-5%	0.97	0.99	-1%
Passengers/Hour	11.88	12.57	-6%	12.30	12.49	-1%
Preventable Accidents	3	0	300%	6	2	200%
Mechanical Road Calls	25	30	-17%	279	295	-5%
Accidents/100,000 Miles	1.22	0.00	122%	0.26	0.09	186%
Miles/Road Failure	9,812	7,389	33%	8,295	7,486	11%
<b>DEMAND RESPONSE</b>						
				0		
Total Passengers	5,957	5,759	3%	55,551	48,838	14%
System Generated Revenue				\$142,947	\$120,650	18%
Revenue Veh. Miles	38,509	39,283	-2%	367,552	342,451	7%
Revenue Veh. Hours	2,927	2,925	0%	28,191	25,476	11%
Passengers/Mile	0.15	0.15	6%	0.15	0.14	6%
Passengers/Hour	2.04	1.97	3%	1.97	1.92	3%
Preventable Accidents	0	0	0%	2	1	100%
Mechanical Road Calls	3	2	50%	34	13	162%
Accidents/100,000 Miles	0.00	0.00	0%	0.54	0.29	86%
Miles/Road Failure	12,836	19,642	-35%	10,810	26,342	-59%
<b>CHARTER SERVICE</b>						
				0		
Charters	1,130	643	76%	8,078	5,599	44%
Sports Charters	0	0	0%	36,185	45,754	-21%
Total Passengers	1,130	643	76%	44,263	51,353	-14%
Revenue						0%
Football Shuttle Charters				\$152,657	\$123,399	24%
Trolley Charters				\$30,272	\$23,305	30%
Total Miles	136	195	-30%	12,162	12,847	-5%
Total Hours	28.0	33.7	-17%	2,184	1,744	25%



**ROUTE PERFORMANCE REPORT**  
April, 2019

ROUTE NUMBER	ROUTE NAME	RIDERSHIP	Percentage of Ridership	MILES	Percentage of Miles	HOURS	Percentage of Hours	Passg/ Mile	Passg/ Hour
10	Sequoyah Hills	347	0.2%	1,001	0.4%	101	0.6%	0.35	3.44
11	Kingston Pike	26,189	14.4%	27,874	12.1%	2,334	13.7%	0.94	11.22
12	Western Ave	13,500	7.4%	19,713	8.6%	1,352	7.9%	0.68	9.99
13	Beaumont	2,978	1.6%	3,654	1.6%	292	1.7%	0.81	10.20
16	Cedar Bluff Connector	2,744	1.5%	4,802	2.1%	378	2.2%	0.57	7.26
17	Sutherland/Bearden	9,008	4.9%	10,669	4.6%	822	4.8%	0.84	10.95
19	Lakeshore/Lonas Connector	687	0.4%	4,822	2.1%	284	1.7%	0.14	2.42
20	Central Ave/Clinton Hwy	10,793	5.9%	14,021	6.1%	853	5.0%	0.77	12.65
21	Lincoln Park	3,314	1.8%	4,505	2.0%	354	2.1%	0.74	9.37
22	Broadway	24,860	13.6%	18,779	8.2%	1,404	8.2%	1.32	17.71
23	Millertown	5,309	2.9%	8,287	3.6%	726	4.3%	0.64	7.31
24	Inskip/Breda Rd	2,598	1.4%	6,381	2.8%	461	2.7%	0.41	5.63
30	Parkridge	3,152	1.7%	3,367	1.5%	265	1.6%	0.94	11.91
31	Magnolia Ave.	18,185	10.0%	13,431	5.8%	1,130	6.6%	1.35	16.09
32	Dandridge	7,171	3.9%	7,933	3.4%	509	3.0%	0.90	14.10
33	M.L.K.	3,563	2.0%	7,962	3.5%	645	3.8%	0.45	5.52
34	Burlington	6,090	3.3%	13,247	5.8%	804	4.7%	0.46	7.58
40	South Knoxville	4,540	2.5%	10,868	4.7%	772	4.5%	0.42	5.88
41	Chapman Hwy	12,444	6.8%	14,104	6.1%	863	5.1%	0.88	14.42
42	UT/Ft Sanders Hospitals	3,902	2.1%	2,702	1.2%	354	2.1%	1.44	11.03
43	University Heights	0	0.0%	0	0.0%	0	0.0%	0.00	0.00
44	University Park	8,362	4.6%	5,063	2.2%	563	3.3%	1.65	14.87
45	Vestal	4,922	2.7%	10,111	4.4%	706	4.1%	0.49	6.97
90	Crosstown	7,594	4.2%	16,662	7.2%	1,083	6.4%	0.46	7.01
	Other/ Unknown	0							
<b>SUB TOTAL LINE SERVICE</b>		<b>182,252</b>		<b>229,956</b>		<b>17,053</b>		<b>0.79</b>	<b>10.69</b>
82	Trolley (Orange Line)	16,181	33.5%	6,502	42.3%	1,036	43.9%	2.49	15.62
84	Trolley (Green Line)	10,186	21.1%	4,097	26.7%	701	29.7%	2.49	14.54
86	Trolley (Blue Line)	22,001	45.5%	4,756	31.0%	624	26.4%	4.63	35.27
<b>SUB TOTAL TROLLEY SERVICES</b>		<b>48,368</b>		<b>15,355</b>		<b>2,360</b>		<b>3.15</b>	<b>20.49</b>
<b>TOTAL PASSENGERS WITH TROLLEYS</b>		<b>230,620</b>		<b>245,310</b>		<b>19,413</b>		<b>0.94</b>	<b>11.88</b>
<b>LIFT SERVICE</b>		<b>5,957</b>		<b>38,509</b>		<b>2,927</b>		<b>0.15</b>	<b>2.04</b>
<b>TOTAL SCHEDULED SERVICES</b>		<b>236,577</b>		<b>283,819</b>		<b>22,340</b>		<b>0.83</b>	<b>10.59</b>
<b>TOTAL CHARTER SERVICES</b>		<b>1,130</b>		<b>136</b>		<b>28</b>		<b>8.31</b>	<b>40.36</b>
<b>GRAND TOTAL ALL KAT SERVICES</b>		<b>237,707</b>		<b>283,955</b>		<b>22,368</b>		<b>0.84</b>	<b>10.63</b>

City of Knoxville - Knoxville Area Transportation  
Statement of Net Position  
As of April 30, 2019

	<b>Operating Activities</b>
<b>Assets</b>	
Current Assets:	
Receivables:	
State Grants Receivable	572,716
Intrafund Receivables	6,099,154
Inventories	1,208,441
Total Current Assets	7,880,310
<b>Noncurrent Assets:</b>	
Land & Site Improvements	2,757,150
Building & Building Improvements	32,599,049
Equipment & Vehicles	38,541,440
Other	49,000
Less: Accumulated Depreciation	(34,526,655)
Total noncurrent assets	39,419,983
Total Assets	47,300,293
<b>Liabilities:</b>	
Current Liabilities	1,985,937
Intrafund Liabilities	837
Total Liabilities	1,986,774
<b>Net Assets:</b>	
Net Investment in Capital Assets	39,419,983
Unrestricted	5,893,537
Total Net Position	\$ 45,313,519

City of Knoxville - Knoxville Area Transportation  
 Schedule of Revenues and Expenses Compared to Budget  
 For the Period Ended April 30, 2019

YTD % - Personal Services

82.74% YTD % - Revenue/Expenses

83.33%

	Current Year:					Prior Year Operating		
	Operating Activities					Actual	Change	%
	Original	Amended	Actual	Variance	%			
<b>Revenue from Operations:</b>								
Charges for Service	\$ 2,120,450	2,120,450	1,834,332	(286,118)	86.5%	1,729,269	105,063	5.73%
Other Revenue	1,600	79,544	2,122	(77,422)	2.7%	228,862	(226,740)	-10685.20%
Total Operating Revenue	<u>2,122,050</u>	<u>2,199,994</u>	<u>1,836,454</u>	<u>(363,540)</u>	83.5%	<u>1,958,131</u>	<u>(121,677)</u>	<u>-6.63%</u>
<b>Operating Expenses:</b>								
Personal Services	17,245,640	17,187,310	13,691,799	(3,495,511)	79.7%	13,318,424	(373,375)	-2.73%
Administrative/Office Expenses	2,783,830	3,016,783	2,572,374	(444,409)	85.3%	2,346,430	(225,944)	-8.78%
Fleet Expenses	2,610,950	2,514,270	1,790,238	(724,032)	71.2%	1,768,162	(22,076)	-1.23%
Total Operating Expenses	<u>22,640,420</u>	<u>22,718,364</u>	<u>18,054,411</u>	<u>(4,663,953)</u>	79.5%	<u>17,433,016</u>	<u>(621,395)</u>	<u>-3.44%</u>
Gain/(Loss) from Operations	<u>(20,518,370)</u>	<u>(20,518,370)</u>	<u>(16,217,957)</u>	<u>(5,027,492)</u>	79.0%	<u>(15,474,885)</u>	<u>(743,072)</u>	<u>4.58%</u>
<b>NonOperating Revenue:</b>								
Grants	3,208,100	3,208,100	2,673,420	(534,680)	83.3%	2,692,468	(19,048)	-0.71%
Contributions & Transfers	17,310,270	17,310,270	14,094,054	(3,216,216)	81.4%	12,269,912	1,824,142	12.94%
Total NonOperating Revenue	<u>20,518,370</u>	<u>20,518,370</u>	<u>16,767,474</u>	<u>(3,750,896)</u>	81.7%	<u>14,962,380</u>	<u>1,805,094</u>	<u>10.77%</u>
<b>Change in Net Position</b>			<u>\$ 549,517</u>			<u>\$ (512,505)</u>		

**City of Knoxville - Knoxville Area Transportation  
Schedule of Revenues and Expenses Compared to Budget  
For the Period Ended April 30, 2019**

YTD % - Personal Services

82.74% YTD % - Revenue/Expenses 83.33%

	Current Year:					Prior Year Operating		
	Operating Activities					Actual	Change	%
	Original	Amended	Actual	Variance	%			
<b>Revenue from Operations:</b>								
<b>Charges for Service -</b>								
Farebox Revenue	\$ 1,030,000	1,030,000	778,142	(251,858)	75.5%	820,873	(42,731)	-5.49%
Miscellaneous Subsidies - KAT	79,300	79,300	131,890	52,590	166.3%	79,890	52,000	39.43%
UT Trolley Subsidy	88,150	88,150	66,113	(22,037)	75.0%	66,113	-	0.00%
Football Shuttle	170,000	170,000	152,657	(17,343)	89.8%	123,399	29,258	19.17%
Charter Fees	39,000	39,000	30,272	(8,728)	77.6%	26,205	4,067	13.43%
Ticket Sales	714,000	714,000	675,258	(38,742)	94.6%	612,789	62,469	9.25%
Total Charges for Service	2,120,450	2,120,450	1,834,332	(286,118)	86.5%	1,729,269	105,063	5.73%
<b>Other Revenue -</b>								
Insurance Proceeds	-	-	-	-	-	207,770	(207,770)	-
Encumbrances carried Forward	-	77,944	-	(77,944)	-	-	-	-
Photo I.D.	1,500	1,500	1,252	(248)	83.5%	3,965	(2,713)	-216.69%
Miscellaneous Revenue	100	100	870	770	870.0%	17,127	(16,257)	-1868.62%
Total Other Revenue	1,600	79,544	2,122	(77,422)	2.7%	228,862	(226,740)	-10685.20%
Total Operating Revenue	2,122,050	2,199,994	1,836,454	(363,540)	83.5%	1,958,131	(121,677)	-6.63%
<b>Operating Expenditures:</b>								
<b>Personal Services -</b>								
Regular Salaries	12,315,980	12,257,650	8,670,928	(3,586,722)		8,564,739	106,189	1.22%
Holiday Pay	-	-	-	-		2,029	(2,029)	-
Overtime	540,660	540,660	504,203	(36,457)		606,205	(102,002)	-20.23%
Other Compensation	-	-	5,870	5,870		4,984	886	15.09%
Compensatory Time	-	-	363,764	363,764		202,460	161,304	44.34%
Long Term Disability	199,620	199,620	146,131	(53,489)		155,090	(8,959)	-6.13%
Section 457 Match	260	260	60	(200)		210	(150)	-250.00%
Other Benefits	5,830	5,830	972	(4,858)		4,374	(3,402)	-350.00%
Annual Leave	-	-	546,378	546,378		537,988	8,390	1.54%
Sick Leave	-	-	245,124	245,124		259,257	(14,133)	-5.77%
Social Security	798,230	798,230	623,150	(175,080)	79.7%	612,570	10,580	1.70%
Pension Contribution	518,610	518,610	366,236	(152,374)		347,439	18,797	5.13%
Group Life Insurance	130	130	21	(109)		73	(52)	-247.62%
Group Health Individual	2,521,890	2,521,890	1,972,960	(548,930)		1,762,186	210,774	10.68%
Employers Medicare	186,760	186,760	145,737	(41,023)		143,582	2,155	1.48%
Health Family Premium	-	-	-	-		1,335	(1,335)	-
Vision Care	10	10	1	(9)		4	(3)	-300.00%
Health Care Incentive Contribution	770	770	-	(770)		-	-	-
Dental Insurance	113,700	113,700	65,137	(48,563)		80,456	(15,319)	-23.52%
Health Wellness Credit	960	960	200	(760)		760	(560)	-280.00%
FUTA/TN SUI	3,730	3,730	5,527	1,797		3,922	1,605	29.04%
Pension (Employer Share) - KAT	38,500	38,500	29,400	(9,100)	76.4%	28,761	639	2.17%
Total Personal Services	17,245,640	17,187,310	13,691,799	(3,495,511)	79.7%	13,318,424	373,375	
<b>Administrative/Office Expenses -</b>								
Office Supplies	28,000	26,920	24,434	(2,486)	90.8%	25,189	(755)	-3.09%
Operating Supplies	57,000	73,500	41,374	(32,126)	56.3%	42,355	(981)	-2.37%
Uniforms	118,800	118,800	100,816	(17,984)	84.9%	80,300	20,516	20.35%
Other Marketing Expense	500	500	236	(264)	47.2%	148	88	37.29%
Printers	1,000	1,000	-	(1,000)		-	-	-
Software Licensing Fees	86,680	174,411	103,942	(70,469)	59.6%	55,857	48,085	46.26%
Computer Software	1,000	1,000	923	(77)	92.3%	1,092	(169)	-18.31%
Misc. Computer Equipment	-	-	-	-		965	(965)	-
Copier Charges	12,000	12,000	7,990	(4,010)	66.6%	8,021	(31)	-0.39%
Duplication Services	82,000	87,598	59,321	(28,277)	67.7%	44,449	14,872	25.07%
Dues and Subscriptions	54,000	54,000	37,562	(16,438)	69.6%	37,817	(255)	-0.68%
Postage and Shipping	4,000	4,000	1,917	(2,083)	47.9%	4,162	(2,245)	-117.11%
Publicity	79,000	79,000	42,724	(36,276)	54.1%	52,892	(10,168)	-23.80%
Communications	-	31,525	11,718	(19,807)	37.2%	13,155	(1,437)	-12.26%
Long Distance Phone	200	200	231	31	115.5%	169	62	26.84%
Cellular Phone Charges	8,500	8,500	5,265	(3,235)	61.9%	5,747	(482)	-9.15%
Internet Access Charge	40,000	40,000	31,385	(8,615)	78.5%	27,267	4,118	13.12%
PBA Telecom Charges	10,970	15,970	9,142	(6,828)	57.2%	9,425	(283)	-3.10%
Legal Notices	1,500	1,500	-	(1,500)		1,257	(1,257)	-
Risk Management - Insurance Charge	10,640	10,640	8,870	(1,770)	83.4%	-	8,870	100.00%
Risk Management - KAT Insurance Charges	486,580	486,580	405,490	(81,090)	83.3%	408,840	(3,350)	-0.83%
Equipment Leases	9,730	9,730	8,110	(1,620)	83.4%	10,800	(2,690)	-33.17%
Environmental Services	6,000	6,000	-	(6,000)		5,835	(5,835)	-
Banking Services	10,000	10,000	8,850	(1,150)	88.5%	9,014	(164)	-1.85%
Legal - Outside Counsel	30,000	160,000	135,495	(24,505)	84.7%	26,943	108,552	80.12%
Contract Management	1,119,600	1,119,600	1,195,331	75,731	106.8%	920,616	274,715	22.98%
Background Check Services	8,000	8,000	7,894	(106)	98.7%	7,440	454	5.75%
Misc. Professional Services	62,000	(82,500)	83,470	165,970	-101.2%	77,937	5,533	6.63%
Registration Fees	10,000	10,000	6,333	(3,667)	63.3%	11,284	(4,951)	-78.18%

	Current Year:					Prior Year Operating		
	Original	Amended	Actual	Variance	%	Actual	Change	%
<b>Operating Activities</b>								
Food	1,000	1,000	584	(416)	58.4%	447	137	23.46%
Transportation - Airline	5,000	5,000	1,333	(3,667)	26.7%	4,258	(2,925)	-219.43%
Transportation - Other	5,000	5,080	560	(4,520)	11.0%	681	(121)	-21.61%
Lodging	10,000	10,420	8,468	(1,952)	81.3%	20,753	(12,285)	-145.08%
Meals & Incidentals	10,000	10,000	1,606	(8,394)	16.1%	4,825	(3,219)	-200.44%
Misc. Travel Expenditures	-	-	38	38	-	482	(444)	-1168.42%
Other Safety Expense - KAT	70,000	70,600	40,041	(30,559)	56.7%	41,231	(1,190)	-2.97%
Buildings & Grounds Maintenance - KAT	161,380	161,380	-	(161,380)	-	200,250	(200,250)	-
Other Taxes & Fees - KAT	2,500	2,500	2,149	(351)	86.0%	2,129	20	0.93%
Rentals	-	-	-	-	-	2,100	(2,100)	-
Repair and Maintenance Services	40,500	40,500	12,208	(28,292)	30.1%	11,159	1,049	8.59%
Electricity, Gas, Water, Wastewater	140,000	240,000	165,067	(74,933)	68.8%	167,225	(2,158)	-1.31%
Grants & Benevolences	750	750	417	(333)	55.6%	864	(447)	-107.19%
Transfer - Equipment Replacement	-	1,080	1,080	-	100.0%	1,050	30	2.78%
Total Administrative/Office Expenses	<u>2,783,830</u>	<u>3,016,783</u>	<u>2,572,374</u>	<u>(444,409)</u>	<u>85.3%</u>	<u>2,346,430</u>	<u>225,944</u>	
<b>Fleet Expenses -</b>								
Other Shop Expense Supplies	-	-	3,752	3,752	-	28,682	(24,930)	-664.45%
Repair and Maintenance Supplies	-	(5,000)	-	5,000	-	855	(855)	-
Parts	400,000	400,000	298,294	(101,706)	74.6%	446,143	(147,849)	-49.56%
Fuel	2,152,450	1,987,450	1,369,159	(618,291)	68.9%	1,212,386	156,773	11.45%
Oil	58,500	131,820	114,342	(17,478)	86.7%	80,096	34,246	29.95%
Misc. Operating Equipment	-	-	4,691	4,691	-	-	4,691	100.00%
Total Fleet Expenses	<u>2,610,950</u>	<u>2,514,270</u>	<u>1,790,238</u>	<u>(724,032)</u>	<u>71.2%</u>	<u>1,768,162</u>	<u>22,076</u>	
Total Operating Expenses	<u>22,640,420</u>	<u>22,718,364</u>	<u>18,054,411</u>	<u>(4,663,953)</u>	<u>79.5%</u>	<u>17,433,016</u>	<u>621,395</u>	<u>3.44%</u>
<b>Gain/(Loss) from Operations</b>	<b><u>(20,518,370)</u></b>	<b><u>(20,518,370)</u></b>	<b><u>(16,217,957)</u></b>	<b><u>(5,027,492)</u></b>	<b><u>79.0%</u></b>	<b><u>(15,474,885)</u></b>	<b><u>(743,072)</u></b>	
<b>Non-Operating Revenue &amp; Expenses:</b>								
State Department of Transportation	3,208,100	3,208,100	2,673,420	(534,680)	83.3%	2,692,468	(19,048)	-0.71%
General Fund Transfer	12,368,700	12,368,700	10,307,260	(2,061,440)	83.3%	8,114,630	2,192,630	21.27%
Transit Grant Revenue Transfers	4,941,570	4,941,570	3,786,794	(1,154,776)	76.6%	3,982,862	(196,068)	-5.18%
Capital Contribution - Local	-	-	-	-	-	172,420	(172,420)	-
Total Non-Operating Revenue & Expenses	<u>20,518,370</u>	<u>20,518,370</u>	<u>16,767,474</u>	<u>(3,750,896)</u>		<u>14,962,380</u>	<u>1,805,094</u>	
<b>Excess (Deficiency) of Revenue over Expenses</b>	<b><u>\$ -</u></b>	<b><u>-</u></b>	<b><u>549,517</u></b>			<b><u>(512,505)</u></b>		





May 6, 2019

The Honorable Madeline Rogero  
Mayor of Knoxville  
400 Main St. Room 691  
Knoxville, TN 37902

Dear Mayor Rogero,

We are writing to thank the City, the City's Fire and Police Departments and the Knoxville Area Transit (KAT) for their superior emergency response April 19 when a storm blew off a roof at 1100 Studio Apartments. LHP Capital owns and manages the apartments on Lula Powell Drive.

The speed with which the fire and police responded and mobilized was amazing as was the sheer number of emergency personnel who arrived to assist the residents while the building was evacuated. Were it not for the outstanding work they did, a bad situation would have been much worse.

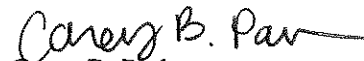
Within an hour of the event, the building had been evacuated and the residents taken by KAT and police buses to the Civic Coliseum and later to Austin East High School where temporary shelter had been secured. We can't thank KAT enough for their help not only in transporting residents to emergency shelter but also for taking them from the shelters to a hotel Friday night and then bringing them back to their apartment on Saturday when the site had been secured.

Our property manager Tammy DeRosa was on was onsite in those early morning hours and observed the emergency response teams working together. She said, "The experience was unbelievable and heartwarming. I have never seen anything like it with everyone pitching in and working together. It was extremely touching to see. What could have become a nightmare for the families of 1100 Studio turned out to be only a disruption thanks to the great response from the City of Knoxville's Fire and Police departments, KAT, American Red Cross and Knoxville's caring community."

On behalf of everyone at LHP Capital and our residents at 1100 Studio, we commend the City of Knoxville for its excellent emergency preparedness and again, extend our deepest thanks to all who came to our aid.

Sincerely,

  
Phillip O. Lawson  
Chairman

  
Carey B. Parker  
CEO

Copies to:

Gwen McKenzie, City Council, 6<sup>th</sup> District  
Melissa Roberson, KAT Interim Director/CFO  
Stan Sharp, Fire Chief  
Eve M. Thomas, Police Chief