

Knoxville Transportation Authority

Meeting Date: Thursday, July 22, 2021



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INDYA KINCANNON
MAYOR
(865)215-2040



CITY OF KNOXVILLE
KNOXVILLE TRANSPORTATION AUTHORITY

AGENDA
KNOXVILLE TRANSPORTATION AUTHORITY
City-County Building Small Conference Room

Thursday, July 22, 2021 at 3:00 pm

CHRIS CROUCH
CHAIR
JIM RICHARDS
VICE-CHAIR
RHONDA THOMPSON
RECORDING SECRETARY
SANDY BOOHER
LILIANA BURBANO BONILLA
MARK HAIRR
DOUGLAS LAWYER
ASHLEY OSBORNE
AMELIA PARKER
KIMBERLY WATKINS
JOHN LAWHORN
ATTORNEY TO K.T.A.

- I. Determination of Quorum
- II. Approval of Minutes – June 24, 2021
- III. Reports
 - A. KTA Chair
 - B. Commissioner's Comments
 - C. Staff
 - i. City of Knoxville Director of Transit
 - ii. TPO Transit Planner
- IV. New Business
- V. Old Business
- VI. Public Comments
- VII. Set Next Meeting for August 26, 2021 and Adjourn

This meeting and all communications between members is subject to the provisions of the Tennessee Open Meetings Act, TENN. CODE ANN. § 8-44-101, *et seq.*

Minutes
KNOXVILLE TRANSPORTATION AUTHORITY
Meeting held at City-County Building Small Conference Room
Thursday, June 24, 2021 at 3:00 pm

I. Determination of Quorum

Chair Crouch called the meeting to order and acknowledged there was a quorum. Other Commissioners in attendance were as follows:

Vice Chair Richards
Commissioner Booher
Commissioner Burbano-Bonilla
Commissioner Hairr
Commissioner Lawyer
Commissioner Parker
Commissioner Osborne

II. Approval of Minutes- April and May 2021

Chair Crouch requested approval of both April and May 2021 minutes. Commissioner Lawyer made a motion to approve the minutes and Commissioner Hairr seconded that motion. The minutes were approved unanimously.

III. Reports

A. KTA Chair

B. Commissioner's Comments

There were no Commissioner comments.

C. Staff

i. City of Knoxville Director of Transit

Director Isaac Thorne stated that for May, the fixed route ridership decreased 3%, there was a 75% increase in trolley ridership and LIFT ridership increased as well, at 65%.

In terms of new bus stop signage, Mr. Thorne stated that routes 10, 11, 20, 21, 30, 31, 40, 41 and 44 have been completed. He added that KAT is in the process of purchasing additional brackets and sign posts. He still believes that all new bus stop signage installation will be completed by this fall.

Director of Finance, Jacob Wright stated that this month's report is through May 3, 2021 and at this point, 92% of the fiscal year has been reached. He stated that KAT is at 81.25% of revenue and expenses. Expenses are totaling \$19,002,000. He added that these are offset by revenues from Federal Relief Grants related to Covid assistance.

ii. TPO Transit Planner

Doug Burton stated that some Commissioners asked in a previous meeting if he could invite CAC to come and speak about their volunteer driver program. He added that both Karen Estes and Nancy Welch were present and Nancy, who is the Director of the volunteer program, will make this presentation. He also stated that TPO has funded this program since 2013 and that he has always been very proud of them and the job they do for the Knoxville community. Ms. Welch stated that the overall mission of this Volunteer Assisted Transportation program is to provide accessible and affordable transportation services to Knox County seniors and people with disabilities who require assistance to travel safely. She then proceeded with the detailed presentation. Chair Crouch thanked Ms. Welch for taking time to share this information with the KTA Board and she then answered questions from Commissioners.

IV. New Business

Mr. Thorne stated that the Title VI Analysis review is required by the Federal Transit Administration to keep the current Covid related temporary fare structure for another six

months. He added that the KTA Board is required to review this analysis, but is not required to vote. Director of Planning and Public Information, Belinda Woodiel-Brill, explained that this analysis is similar to times when there are significant route changes to share. She stated that there have been two emergency fare changes during Covid. The first being, March 24, 2020 when KAT went fare free to create some additional distance between passengers and bus operators and then again in February of 2021 when a reduced fare system was put in place. She added that in both cases, there was not a disproportionate burden found with fare reductions and that it was important to make sure low income and minority populations were not negatively affected at a rate greater than the overall population. Ms. Woodiel-Brill then took questions from Commissioners.

Ms. Woodiel-Brill stated that the northeast transfer point adjustment and associated route changes proposal does require a vote. She explained that with the demolition of Knoxville Center Mall and the new Amazon Distribution Center being built, KAT has been forced to move its transfer location which was formerly at the mall itself. When the demolition began in March, it affected routes 23 Millertown, 33 Martin Luther King Jr., and route 90 Crosstown because all three of these made connections in that area. Originally, it was thought that these routes might be able to return to their original transfer location once the demolition was completed, but it now seems that an entirely new permanent routing system will need to be put into place based on how the design shaped out for the Amazon Distribution Center. Ms. Woodiel-Brill directed everyone to look at the detour map included in June's packet. She added that KAT is still able to serve all locations within this area except the mall which is no longer present. She then asked that the KTA Board approve this change and if passed, will be effective August 2021. Questions and comments were taken from Commissioners. Operations Specialist, Anne Victoria, also gave insight on the change proposals. A motion to approve was presented by Commissioner Hairr, the motion was seconded by Commissioner Lawyer. Seven Commissioners voted in favor and one was opposed.

V. Old Business

Commissioner Burbano-Bonilla asked for a presentation on the Freedom Pass campaign. Ms. Woodiel-Brill stated that approx. 2100 passenger trips per month were using the Freedom Pass and that the boarding hot spots during April were West High School and Central High School. She added that she will try to give a more thorough data update during next month's meeting.

VI. Public Comment

There were no public comments.

VII. Set Next Meeting and Adjourn

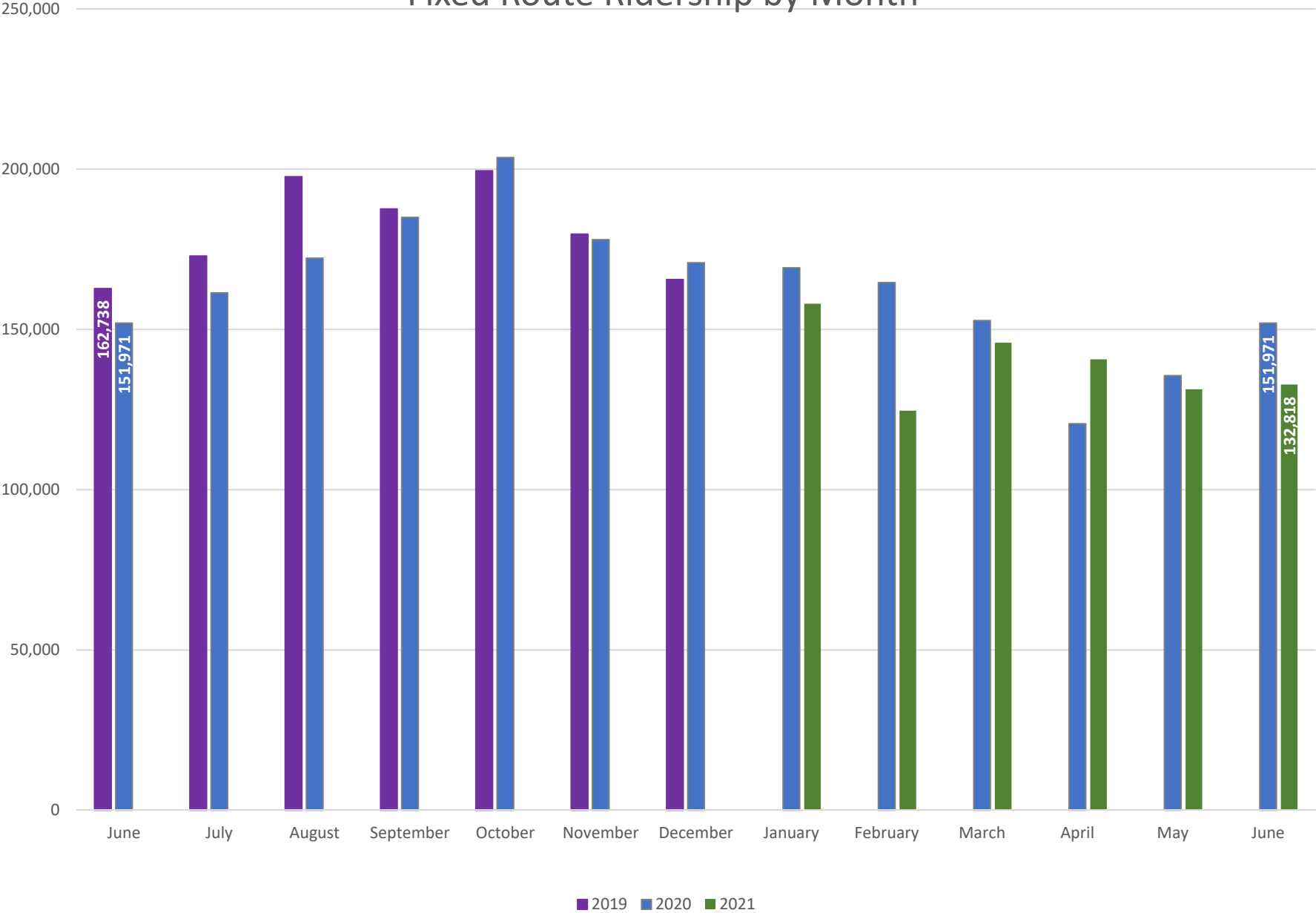
The next meeting was set for July 22, 2021 at 3:00 p.m. in the Small Conference Room at the City-County building.

Respectfully submitted,

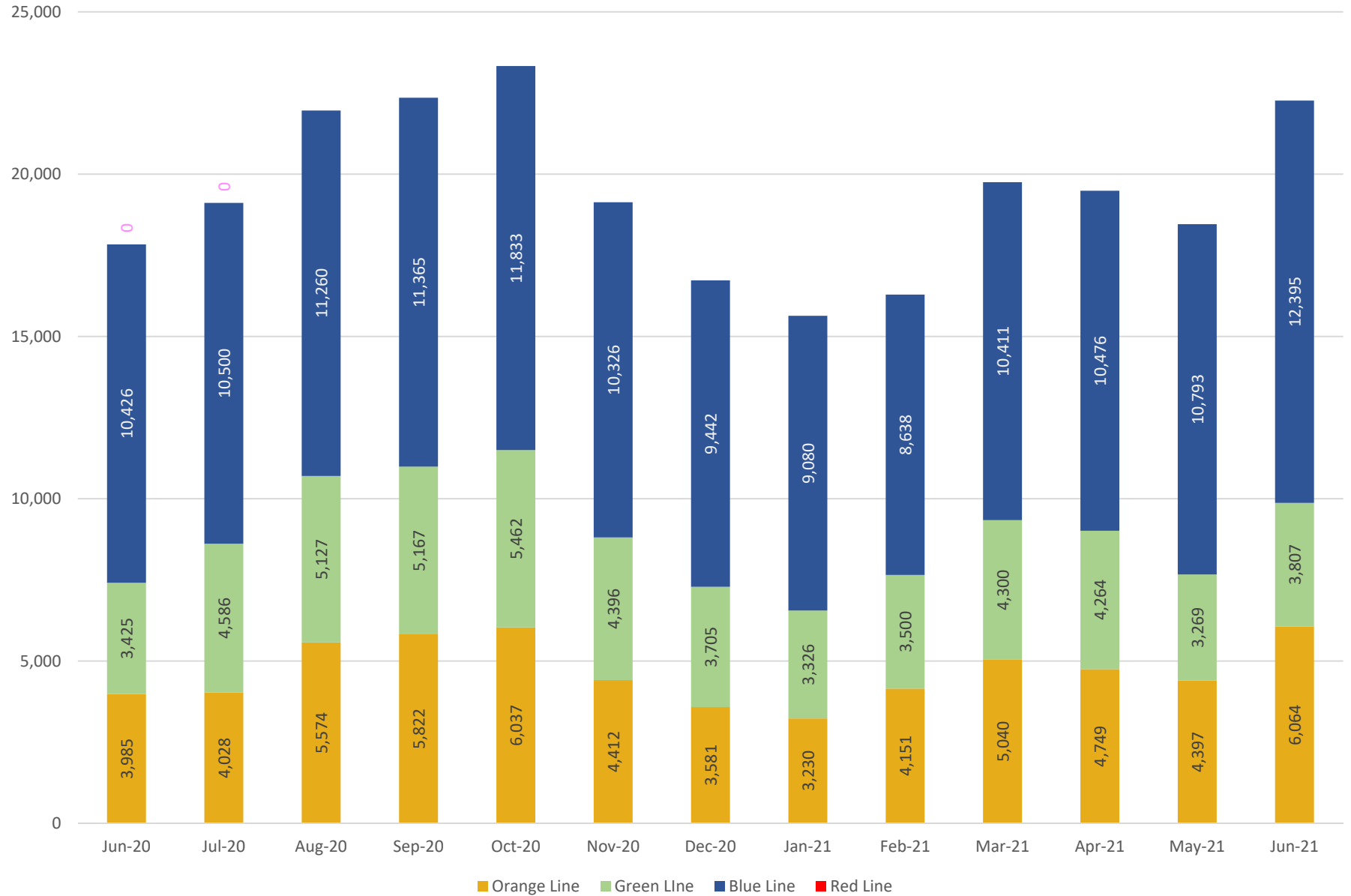
A handwritten signature in black ink that reads "Rhonda Thompson". The signature is written in a cursive style with a large initial "R".

Rhonda Thompson
KTA Recording Secretary

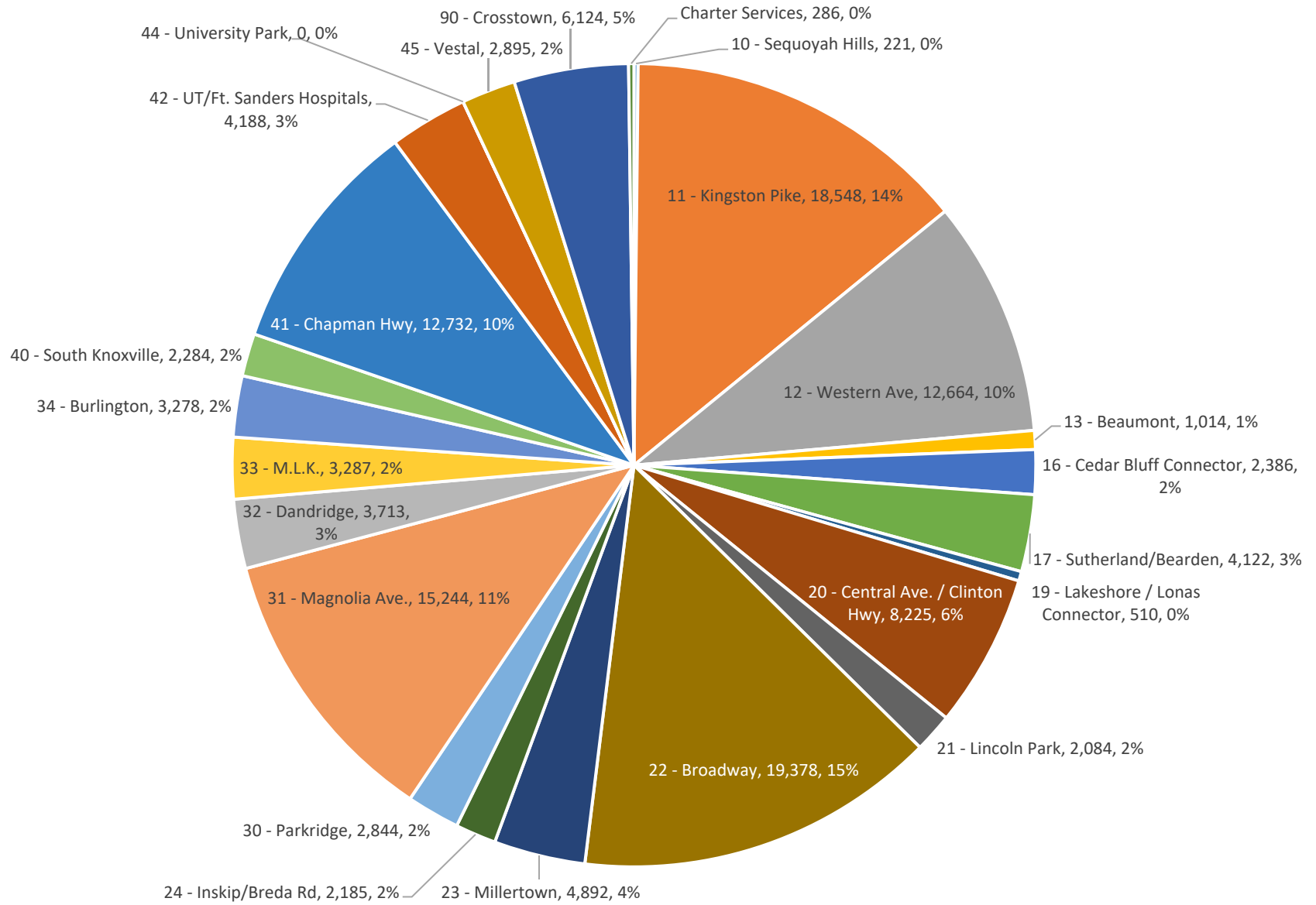
Fixed Route Ridership by Month

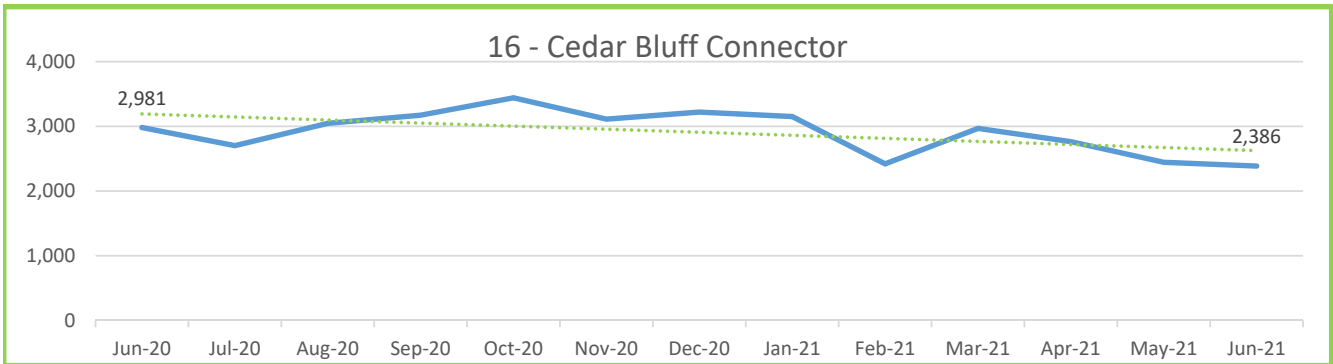
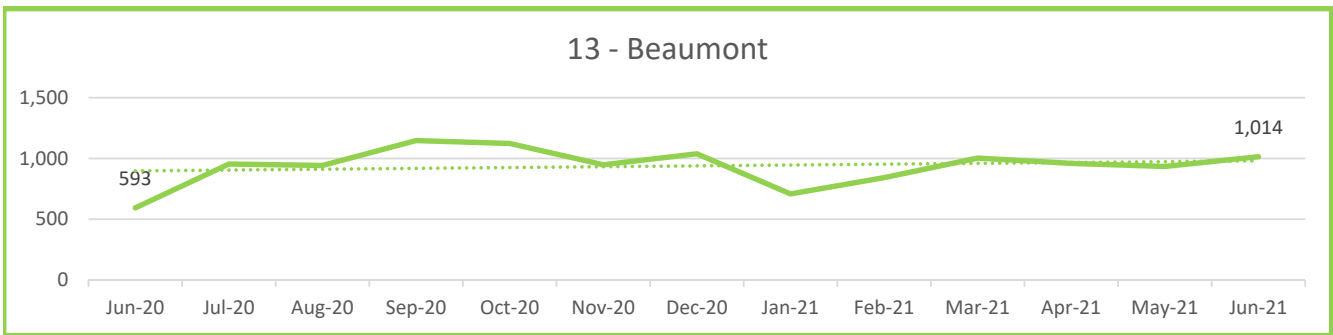
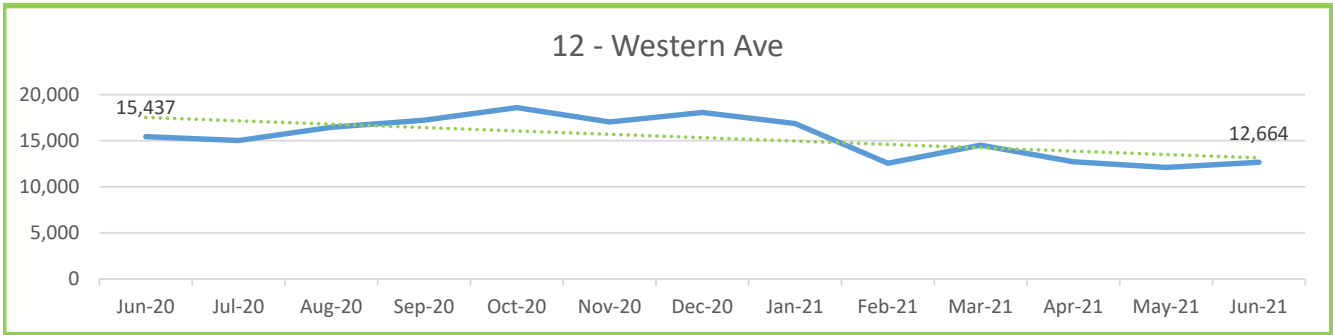
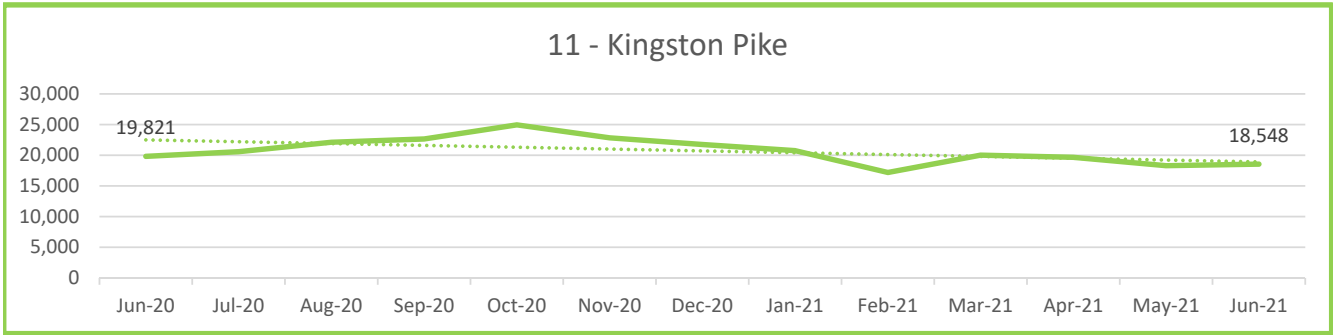
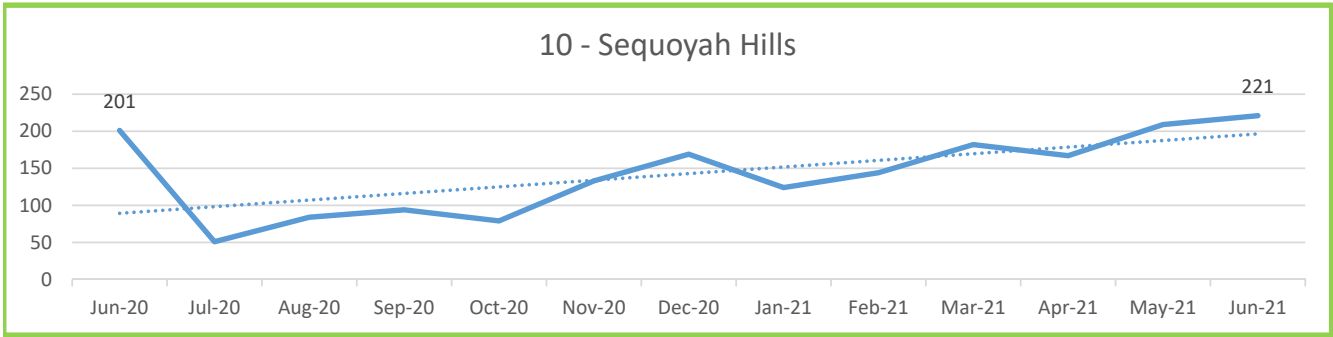


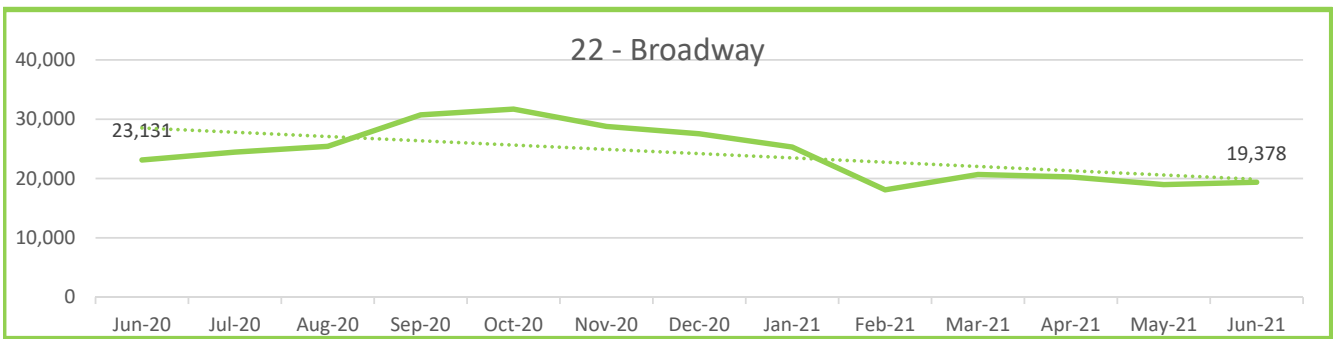
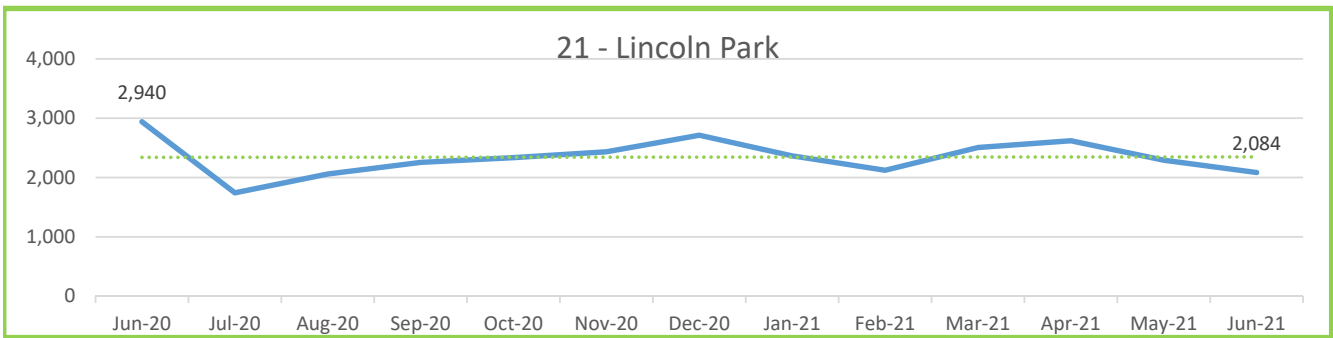
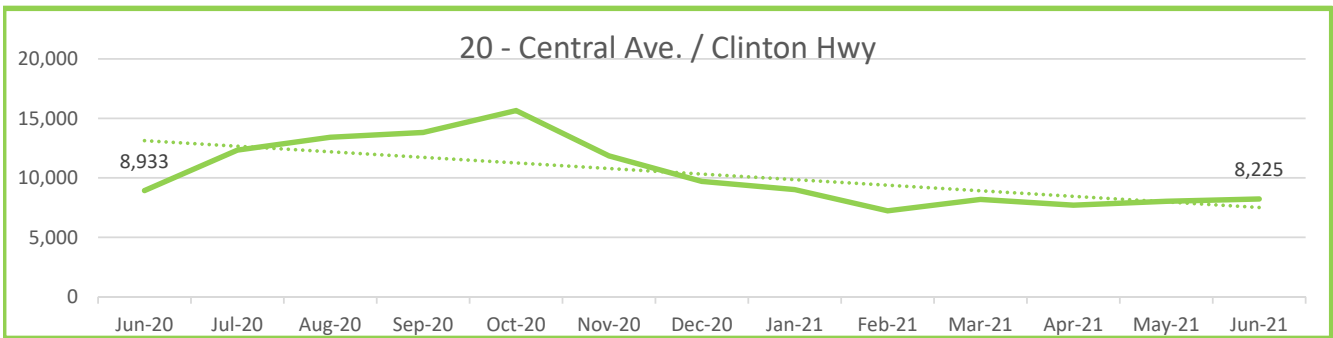
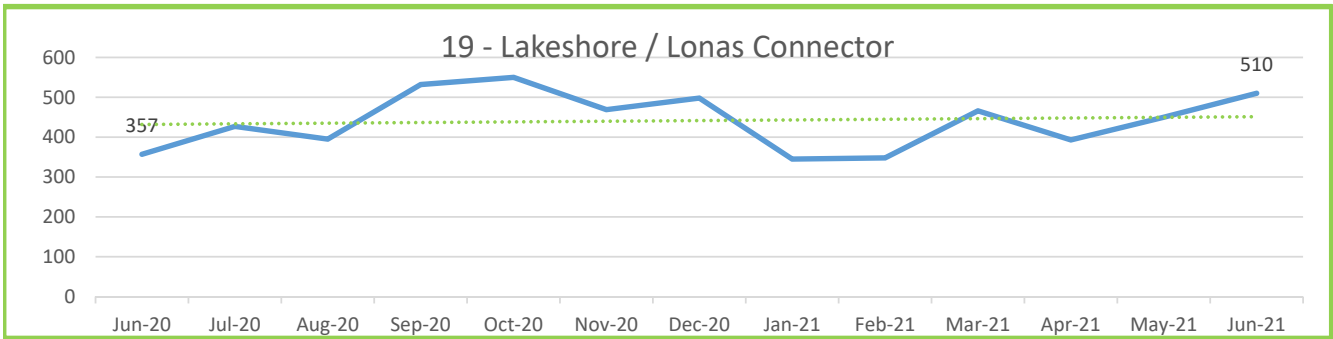
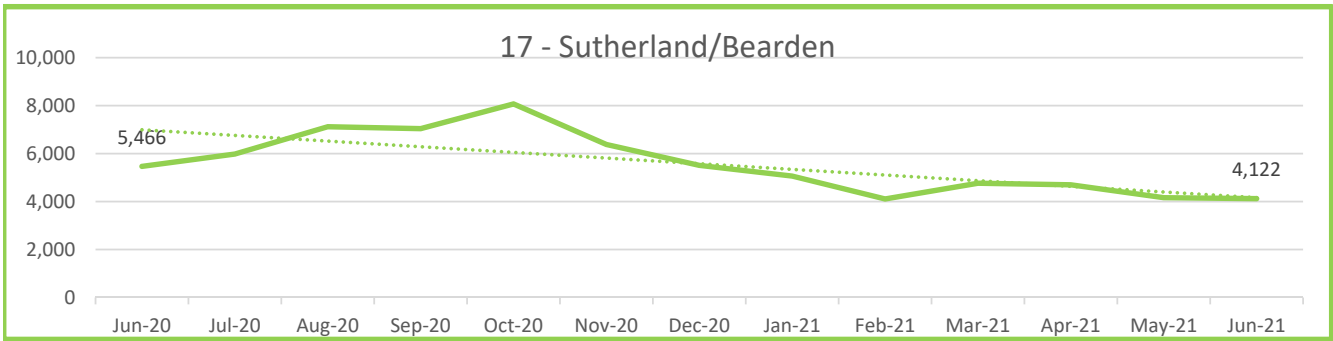
Trolley Ridership

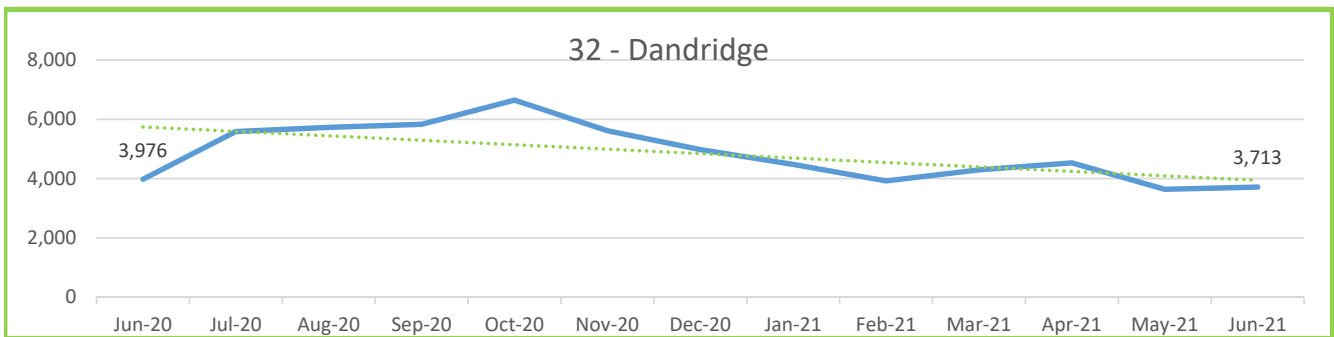
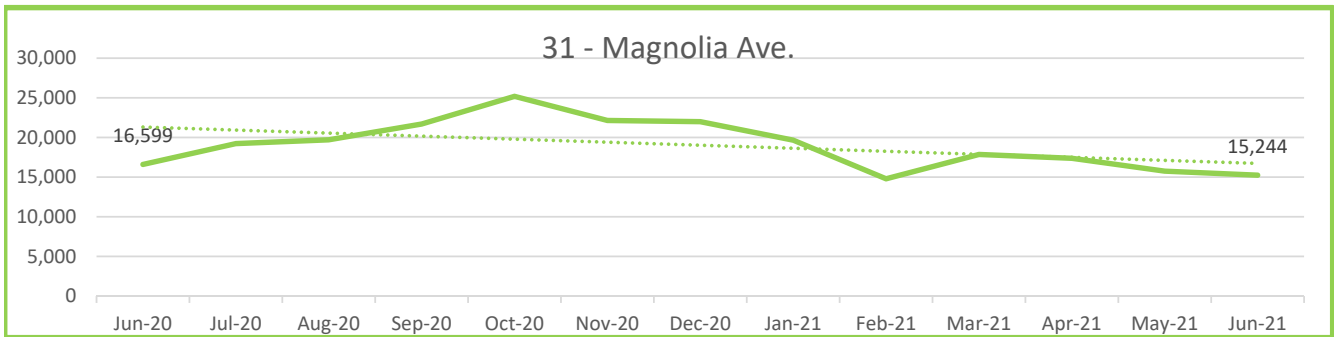
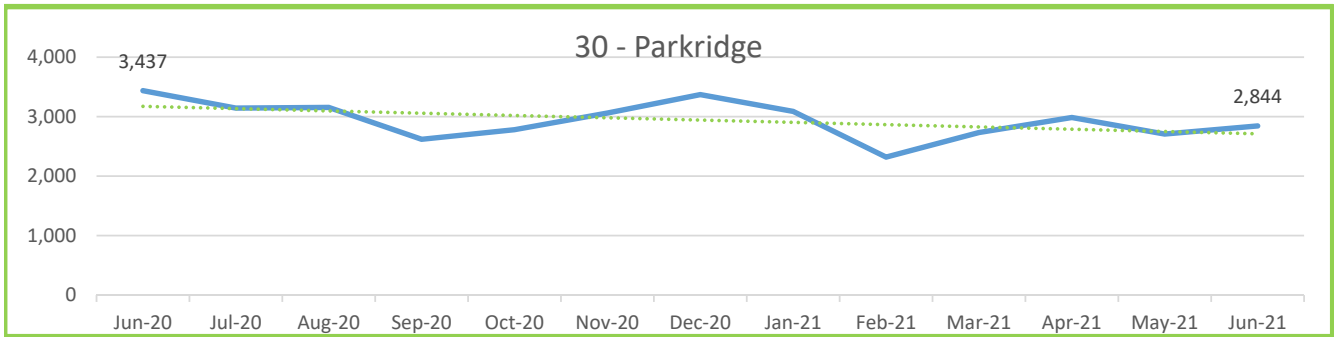
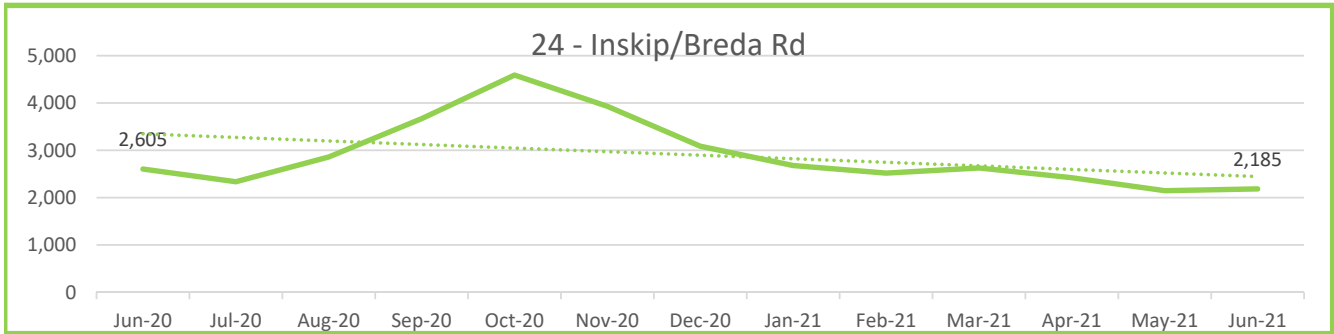
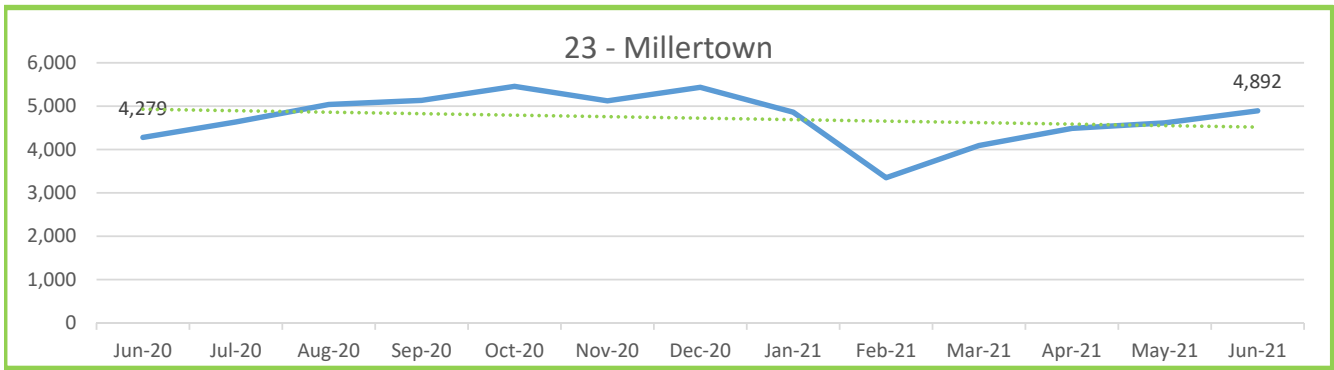


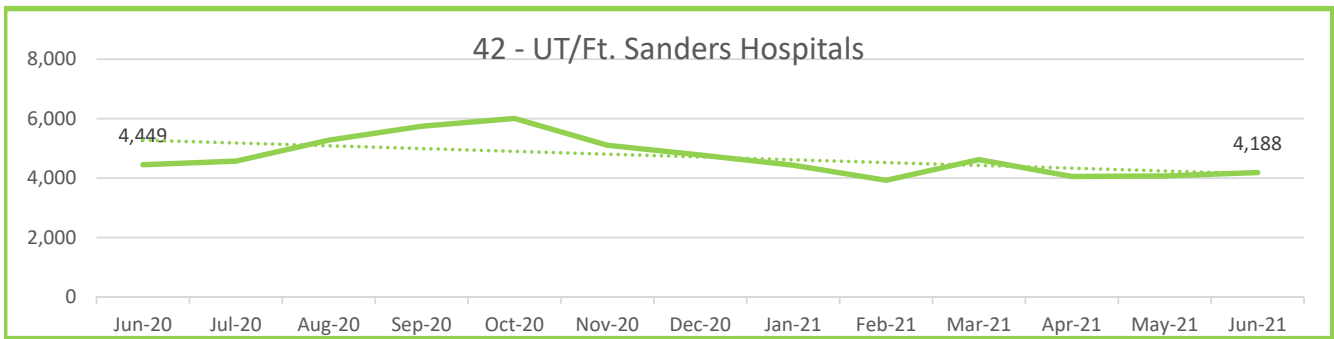
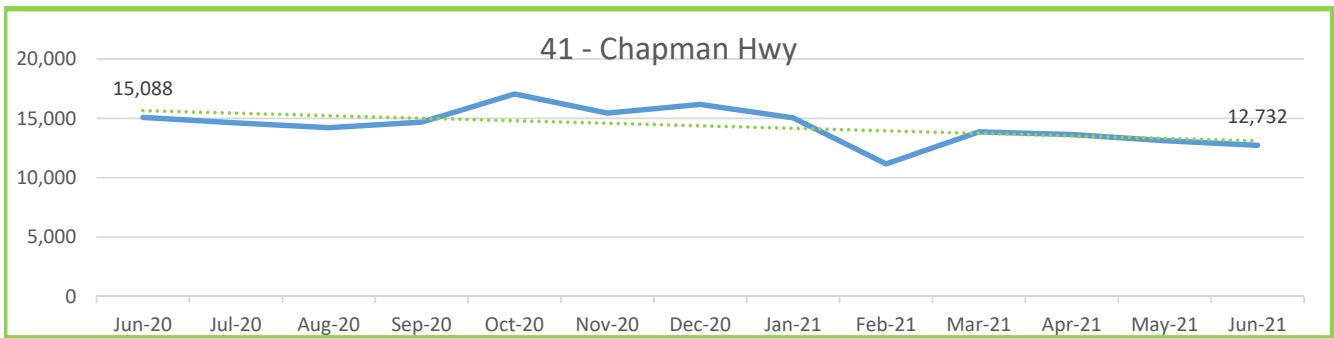
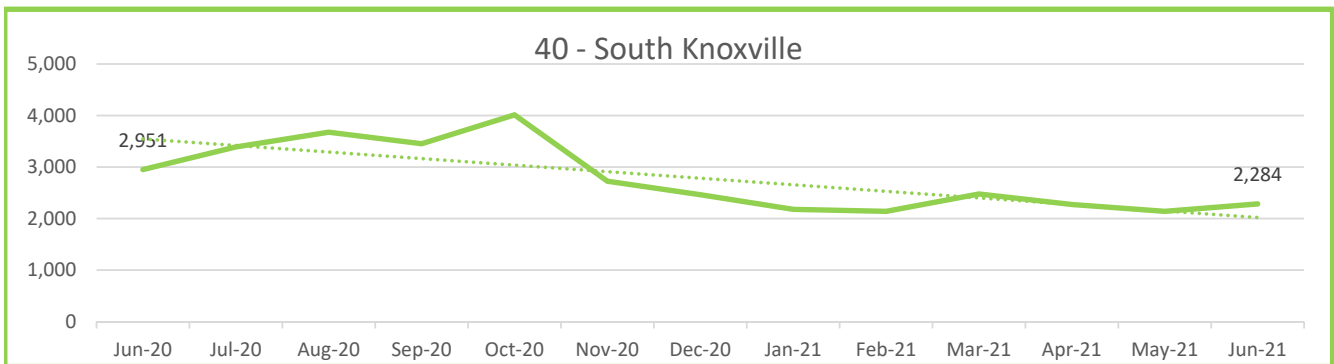
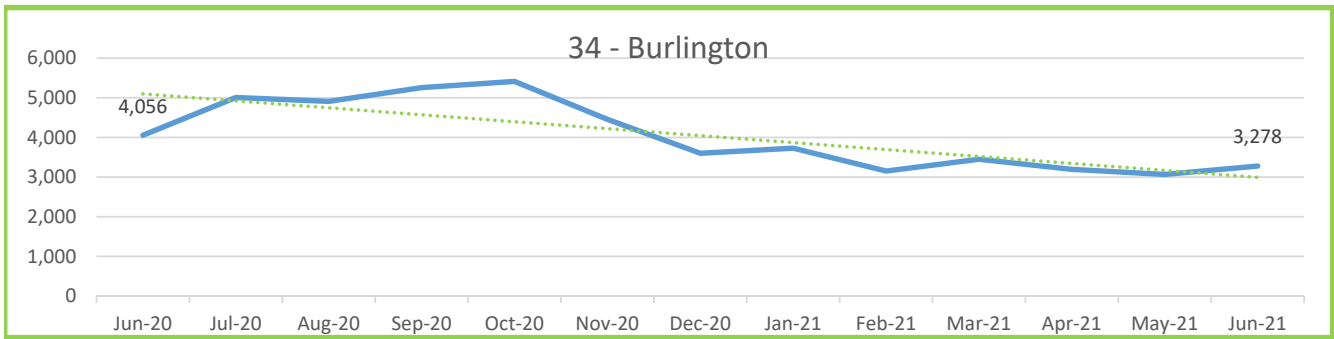
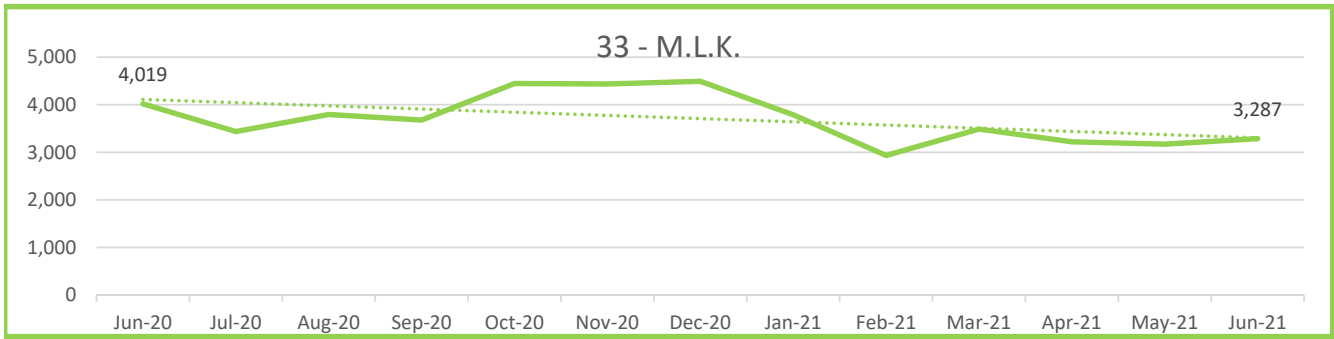
June 2021 System Ridership by Route

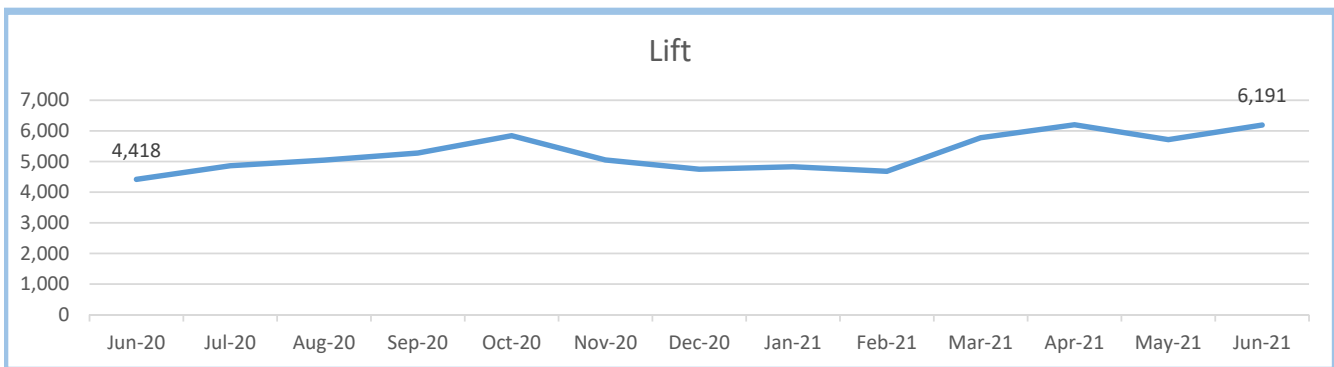
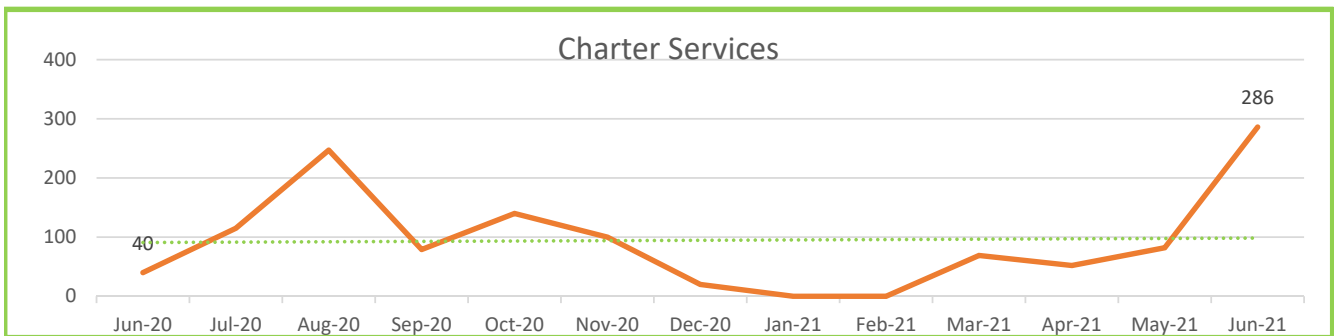
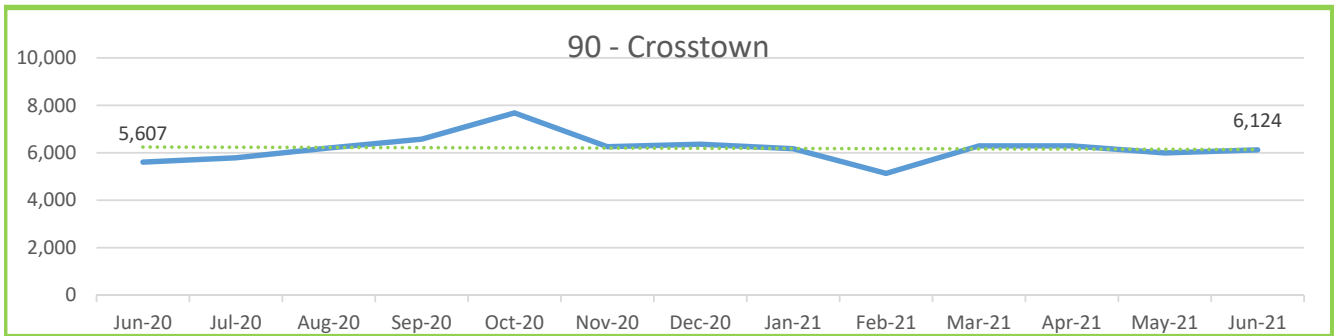
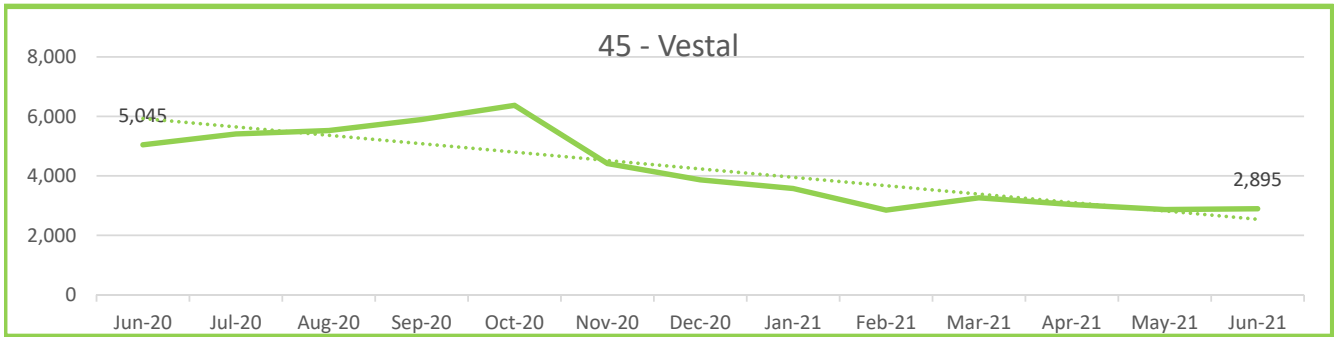
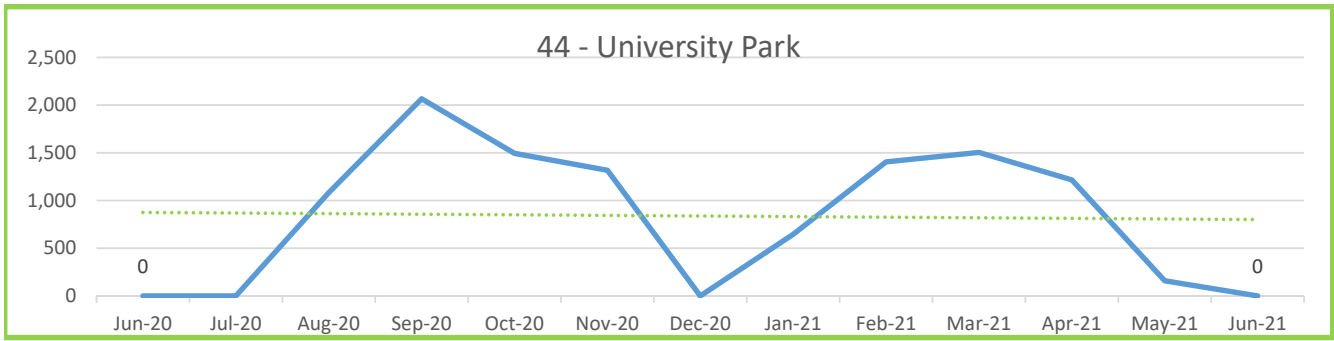














**KNOXVILLE AREA TRANSIT
SYSTEM PERFORMANCE REPORT
June, 2021**

	<u>THIS MONTH</u>			<u>FISCAL YEAR-TO-DATE</u>		
	<u>This Year</u>	<u>Last Year</u>	<u>Change</u>	<u>This Year</u>	<u>Last Year</u>	<u>Change</u>
FIXED ROUTE SERVICE						
Total Passengers	155,084	169,807	-9%	2,139,001	2,470,371	-13%
System Generated Revenue				\$507,648	\$1,398,923	-64%
Revenue Veh. Miles	195,071	202,616	-4%	2,537,773	2,826,276	-10%
Revenue Veh. Hours	15,686	16,212	-3%	204,462	226,599	-10%
Passengers/Mile	0.80	0.84	-5%	0.84	0.87	-4%
Passengers/Hour	9.89	10.47	-6%	10.46	10.90	-4%
Preventable Accidents	0	2	-100%	11	9	22%
Mechanical Road Calls	31	10	210%	236	258	-9%
Accidents/100,000 Miles	0.00	0.99	-100%	0.43	0.32	36%
Miles/Road Failure	6,293	20,262	-69%	10,753	10,955	-2%
DEMAND RESPONSE						
					0	
Total Passengers	6,191	4,418	40%	64,221	60,941	5%
System Generated Revenue				\$49,103	\$124,862	-61%
Revenue Veh. Miles	40,706	32,677	25%	439,657	411,780	7%
Revenue Veh. Hours	2,930	2,488	18%	32,995	31,878	4%
Passengers/Mile	0.15	0.14	12%	0.15	0.15	-1%
Passengers/Hour	2.11	1.78	19%	1.95	1.91	2%
Preventable Accidents	0	0	0%	2	1	100%
Mechanical Road Calls	6	1	500%	26	23	13%
Accidents/100,000 Miles	0.00	0.00	0%	0.45	0.24	87%
Miles/Road Failure	6,784	32,677	-79%	16,910	17,903	-6%
CHARTER SERVICE						
					0	
Charters	286	40	615%	1,190	2,012	-41%
Sports Charters	0	0	0%	0	34,690	-100%
Total Passengers	286	40	615%	1,190	36,702	-97%
Revenue						0%
Football Shuttle Charters				\$0	\$108,526	-100%
Trolley Charters				\$15,375	\$12,045	28%
Total Miles	143	26	450%	834	10,230	-92%
Total Hours	33.0	3.5	843%	132	2,058	-94%



KAT
KNOXVILLE AREA TRANSIT
ROUTE PERFORMANCE REPORT
June, 2021

ROUTE NUMBER	ROUTE NAME	RIDERSHIP	Percentage of Ridership	MILES	Percentage of Miles	HOURS	Percentage of Hours	Passg/ Mile	Passg/ Hour
10	Sequoyah Hills	221	0.2%	1,001	0.5%	101	0.7%	0.22	2.19
11	Kingston Pike	18,548	14.0%	20,523	11.2%	1,718	12.4%	0.90	10.80
12	Western Ave	12,664	9.5%	17,895	9.8%	1,352	9.8%	0.71	9.37
13	Beaumont	1,014	0.8%	3,885	2.1%	283	2.1%	0.26	3.58
16	Cedar Bluff Connector	2,386	1.8%	4,802	2.6%	378	2.7%	0.50	6.32
17	Sutherland/Bearden	4,122	3.1%	5,683	3.1%	438	3.2%	0.73	9.41
19	Lakeshore/Lonas Connector	510	0.4%	4,822	2.6%	284	2.1%	0.11	1.80
20	Central Ave/Clinton Hwy	8,225	6.2%	8,813	4.8%	545	3.9%	0.93	15.09
21	Lincoln Park	2,084	1.6%	4,505	2.5%	354	2.6%	0.46	5.89
22	Broadway	19,378	14.6%	15,408	8.4%	1,154	8.3%	1.26	16.79
23	Millertown	4,892	3.7%	8,287	4.5%	726	5.3%	0.59	6.74
24	Inskip/Breda Rd	2,185	1.6%	6,381	3.5%	461	3.3%	0.34	4.74
30	Parkridge	2,844	2.1%	3,367	1.8%	265	1.9%	0.84	10.75
31	Magnolia Ave.	15,244	11.5%	9,705	5.3%	816	5.9%	1.57	18.67
32	Dandridge	3,713	2.8%	5,129	2.8%	329	2.4%	0.72	11.30
33	M.L.K.	3,287	2.5%	7,962	4.4%	645	4.7%	0.41	5.09
34	Burlington	3,278	2.5%	6,067	3.3%	415	3.0%	0.54	7.90
40	South Knoxville	2,284	1.7%	6,049	3.3%	431	3.1%	0.38	5.30
41	Chapman Hwy	12,732	9.6%	14,104	7.7%	863	6.2%	0.90	14.75
42	UT/Ft Sanders Hospitals	4,188	3.2%	6,455	3.5%	806	5.8%	0.65	5.20
44	University Park	0	0.0%	0	0.0%	0	0.0%	0.00	0.00
45	Vestal	2,895	2.2%	5,218	2.9%	364	2.6%	0.55	7.95
90	Crosstown	6,124	4.6%	16,621	9.1%	1,096	7.9%	0.37	5.59
	Other/ Unknown	0							
SUB TOTAL LINE SERVICE		132,818		182,680		13,822		0.73	9.61
82	Trolley (Orange Line)	6,064	27.2%	6,222	50.2%	991	53.2%	0.97	6.12
84	Trolley (Green Line)	3,807	17.1%	1,591	12.8%	272	14.6%	2.39	13.99
86	Trolley (Blue Line)	12,395	55.7%	4,579	37.0%	600	32.2%	2.71	20.64
SUB TOTAL TROLLEY SERVICES		22,266		12,391		1,864		1.80	11.95
TOTAL PASSENGERS WITH TROLLEYS		155,084		195,071		15,686		0.80	9.89
LIFT SERVICE		6,191		40,706		2,930		0.15	2.11
TOTAL SCHEDULED SERVICES		161,275		235,777		18,616		0.68	8.66
TOTAL CHARTER SERVICES		286		143		33		2.00	8.67
GRAND TOTAL ALL KAT SERVICES		161,561		235,920		18,649		0.68	8.66

City of Knoxville
Schedule of Revenues & Expenses Compared to Budget
June, 2021

	Current Year:					Prior Year:	
	Original Budget	Current Budget	Actual	Variance		Actual - Prior Year	Variance
Revenue							
Charges for Service							
Farebox & Pass Revenue	\$ 980,000	\$ 980,000	\$ 251,838	\$ (728,162)	25.70%	\$ 674,848	\$ (423,010)
Ticket Sales	761,000	761,000	151,027	(609,973)	19.85%	627,219	(476,192)
Miscellaneous Subsidies - KAT	131,890	131,890	65,000	(66,890)	49.28%	131,890	(66,890)
Football Shuttle	128,000	128,000	-	(128,000)	0.00%	108,526	(108,526)
Charter Fees	27,400	27,400	15,675	(11,725)	57.21%	12,045	3,630
UT Trolley Subsidy	88,150	88,150	88,150	-	100.00%	88,150	-
Miscellaneous Revenue	4,000	4,000	5,019	1,019	125.48%	4,601	418
Total Operating Revenue	<u>2,120,440</u>	<u>2,120,440</u>	<u>576,709</u>	<u>(1,543,731)</u>	27.20%	<u>1,647,279</u>	<u>(1,070,570)</u>
Non-Operating Revenues							
Federal Grants	-	-	4,379,104	4,379,104	-	3,398,481	980,623
State Contribution	3,330,800	3,356,253	3,342,548	(13,705)	99.59%	3,380,800	(38,252)
Transit Grant Revenues	4,931,160	4,931,160	4,569,250	(361,910)	92.66%	4,735,265	(166,015)
General Fund Transfer	12,978,720	12,978,720	7,789,543	(5,189,177)	60.02%	12,132,716	(4,343,173)
Total Non-Operating Revenues	<u>21,240,680</u>	<u>21,266,133</u>	<u>20,080,445</u>	<u>(1,185,688)</u>	94.42%	<u>23,647,262</u>	<u>(3,566,817)</u>
Total Revenue	<u>\$ 23,361,120</u>	<u>\$ 23,386,573</u>	<u>\$ 20,657,154</u>	<u>\$ (2,729,419)</u>	88.33%	<u>\$ 25,294,541</u>	<u>\$ (4,637,387)</u>
Expenditures							
Personal Services							
Wages, Taxes & Retirement Contributions	\$ 14,082,170	\$ 13,754,170	\$ 12,404,634	\$ 1,349,536	90.19%	\$ 12,045,436	\$ 359,198
Employee Group Insurance/Benefits	4,111,030	4,111,030	4,112,021	(991)	100.02%	4,263,006	(150,985)
Total Personal Services	<u>18,193,200</u>	<u>17,865,200</u>	<u>16,516,655</u>	<u>1,348,545</u>	92.45%	<u>16,308,442</u>	<u>208,213</u>
Administrative Expenses							
Supplies	373,660	610,548	535,924	74,624	87.78%	352,359	183,565
Services	2,150,240	2,269,291	2,200,294	68,997	96.96%	2,021,264	179,030
Total Administrative Expenses	<u>2,523,900</u>	<u>2,879,840</u>	<u>2,736,218</u>	<u>143,621</u>	95.01%	<u>2,373,623</u>	<u>362,595</u>
Fleet Expenses							
Fleet Supplies	500	500	390	110	78.00%	501	(111)
Parts	400,000	375,916	134,661	241,255	35.82%	426,753	(292,092)
Fuel/Oil/Fluids	2,243,520	2,265,117	1,269,230	995,887	56.03%	1,406,028	(136,798)
Total Administrative Expenses	<u>2,644,020</u>	<u>2,641,533</u>	<u>1,404,281</u>	<u>1,237,252</u>	53.16%	<u>1,833,282</u>	<u>(429,001)</u>
Total Expenditures	<u>\$ 23,361,120</u>	<u>\$ 23,386,573</u>	<u>\$ 20,657,154</u>	<u>\$ 2,729,418</u>	88.33%	<u>\$ 20,515,347</u>	<u>\$ 141,807</u>
Excess (Deficiency) of Revenues Over Expenses			<u>\$ -</u>			<u>\$ 4,779,194</u>	<u>\$ (4,779,194)</u>