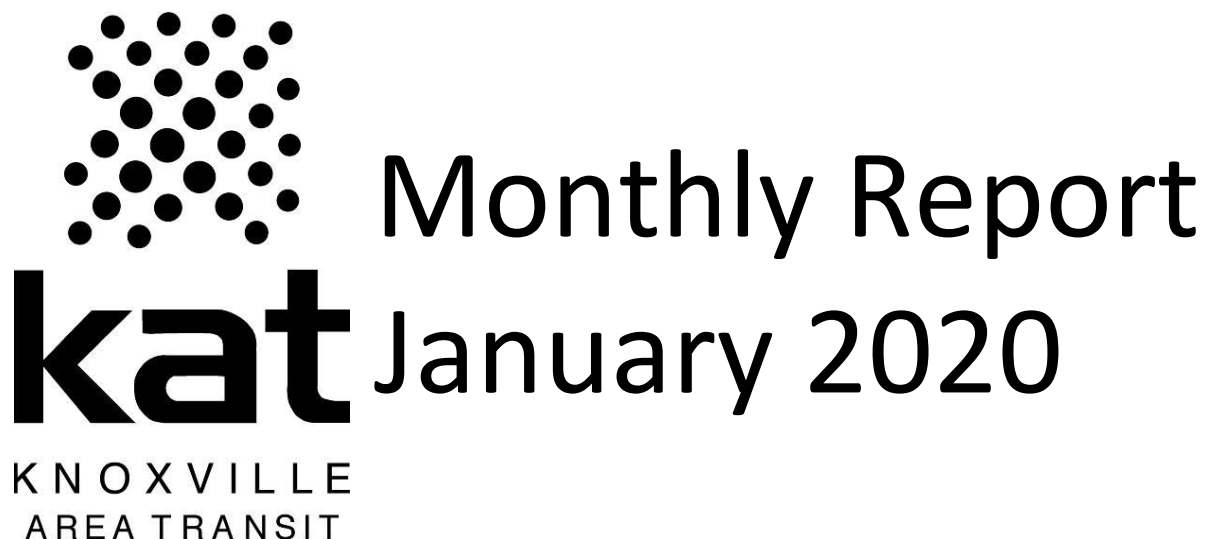


# Knoxville Transportation Authority

Meeting Date: Thursday, February 25, 2021  
Held virtually via Zoom



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INDYA KINCANNON  
MAYOR  
(865)215-2040



**CITY OF KNOXVILLE**  
KNOXVILLE TRANSPORTATION AUTHORITY

AGENDA  
KNOXVILLE TRANSPORTATION AUTHORITY  
\*Held virtually via Zoom\*  
Thursday, February 25, 2021 at 3:00 pm

**CHRIS CROUCH**  
CHAIR  
**JIM RICHARDS**  
VICE-CHAIR  
**RHONDA THOMPSON**  
RECORDING SECRETARY  
**SANDY BOOHER**  
**LILIANA BURBANO BONILLA**  
**MARK HAIRR**  
**DOUGLAS LAWYER**  
**ASHLEY OSBORNE**  
**AMELIA PARKER**  
**KIMBERLY WATKINS**  
**JOHN LAWHORN**  
ATTORNEY TO K.T.A.

- I. Determination of Quorum
- II. Approval of Minutes – January 28, 2021
- III. Reports
  - A. KTA Chair
  - B. Commissioner's Comments
  - C. Staff
    - i. City of Knoxville Director of Transit
    - ii. TPO Transit Planner
- IV. New Business
- V. Old Business
- VI. Public Comments
- VII. Set Next Meeting for March 25, 2021 and Adjourn

**This meeting and all communications between members is subject to the provisions of the Tennessee Open Meetings Act, TENN. CODE ANN. § 8-44-101, et seq.**

**Minutes**  
**KNOXVILLE TRANSPORTATION AUTHORITY**  
**Meeting held via Zoom**  
**Thursday, January 28, 2021 at 3:00 pm**

**I. Determination of Quorum**

Chair Lawyer called the meeting to order and acknowledged there was a quorum. Other Commissioners in attendance were as follows:

Vice Chair Crouch  
Commissioner Hairr  
Commissioner Parker  
Commissioner Osborne  
Commissioner Watkins

**II. Approval of Minutes- December 17, 2020**

Chair Lawyer requested approval of the December 17, 2020 minutes. Commissioner Crouch made a motion to approve the minutes and Commissioner Watkins seconded that motion. The minutes were approved unanimously.

**III. Reports**

A. KTA Chair

Chair Lawyer expressed his gratitude to the KAT team for all of their hard work during the past months including the work done with the Knoxville Center Mall area. He also welcomed Commissioner Osborne and thanked her for her willingness to serve on the KTA Board.

B. Commissioners' Comments

There were no Commissioner comments.

C. Staff

i. City of Knoxville Director of Transit

Director Isaac Thorne stated that much work has gone into getting things ready for resuming fare collection and that these reduced fares will go into effect on Monday, February 1, 2021. Mayor Kincannon will be making a public statement related to this. Mr. Thorne added that all buses would have driver barriers by February 1, 2021 as well.

He also stated that there are time point changes for Routes 12 and 90. These changes will go into effect on Monday, February 1, 2021.

Chief Financial Officer, Melissa Roberson shares the year-to-date report. She stated that as of end of December KAT is 50% through fiscal year, which runs July 1 through June 30 each year. Ms. Roberson highlighted that KAT is slightly over in the Supplies category due to massive purchases of PPE. She added that KAT is under budget for fuel due to fuel prices remaining very low.

## ii. TPO Transit Planner

Doug Burton stated that FTA has released annual funding for transit, which comes to urban areas. This is Urban Area Funds, Section 5307 and 6.5 million dollars are divided between KAT, CAC, and ETHRA. KAT gets \$5.2 million, CAC gets \$968,000, and ETHRA gets \$344,000. He added that the other funding source is called 5339 -Bus and Bus Facilities. This is for vehicles, maintenance, amenities and technology. KAT receives the amount of \$716,504. A public hearing will occur on Feb 24, 2021 at 9am via Zoom. Anyone interested can visit [www.KnoxTPO.org](http://www.KnoxTPO.org) to get specifics on joining this meeting.

Mr. Burton stated that another source of FDA funds comes to the TPO agency. They can award grant funds to human service agencies or nonprofits to provide transportation for seniors or those disabled. The next call for projects will be in the next week or two. He added that a lot of this goes to buy vans. The government will pay 80-90% of the cost of the vehicle. Call or email Mr. Burton if you know of any nonprofits looking for a van. TPO has been working on a Mobility Plan – a long range transportation plan that looks out over the next 20 to 25 years. These deal with all roads, greenways, biking, highways, etc. Late February or March will be final round and he will email out events and details.

#### **IV. New Business**

Nominations for Chair and Vice Chair and Recording Secretary:

Chair – Chris Crouch

Vice Chair – Jim Richards

Recording Secretary – Rhonda Thompson

Commissioner Hairr made a motion to approve the nominations for Chair, Vice Chair and Recording Secretary. Commissioner Watkins seconded the motion. The motion passed unanimously.

#### **V. Old Business**

There was no old business

#### **VI. Public Comment**

There were no public comments.

#### **VII. Set Next Meeting and Adjourn**

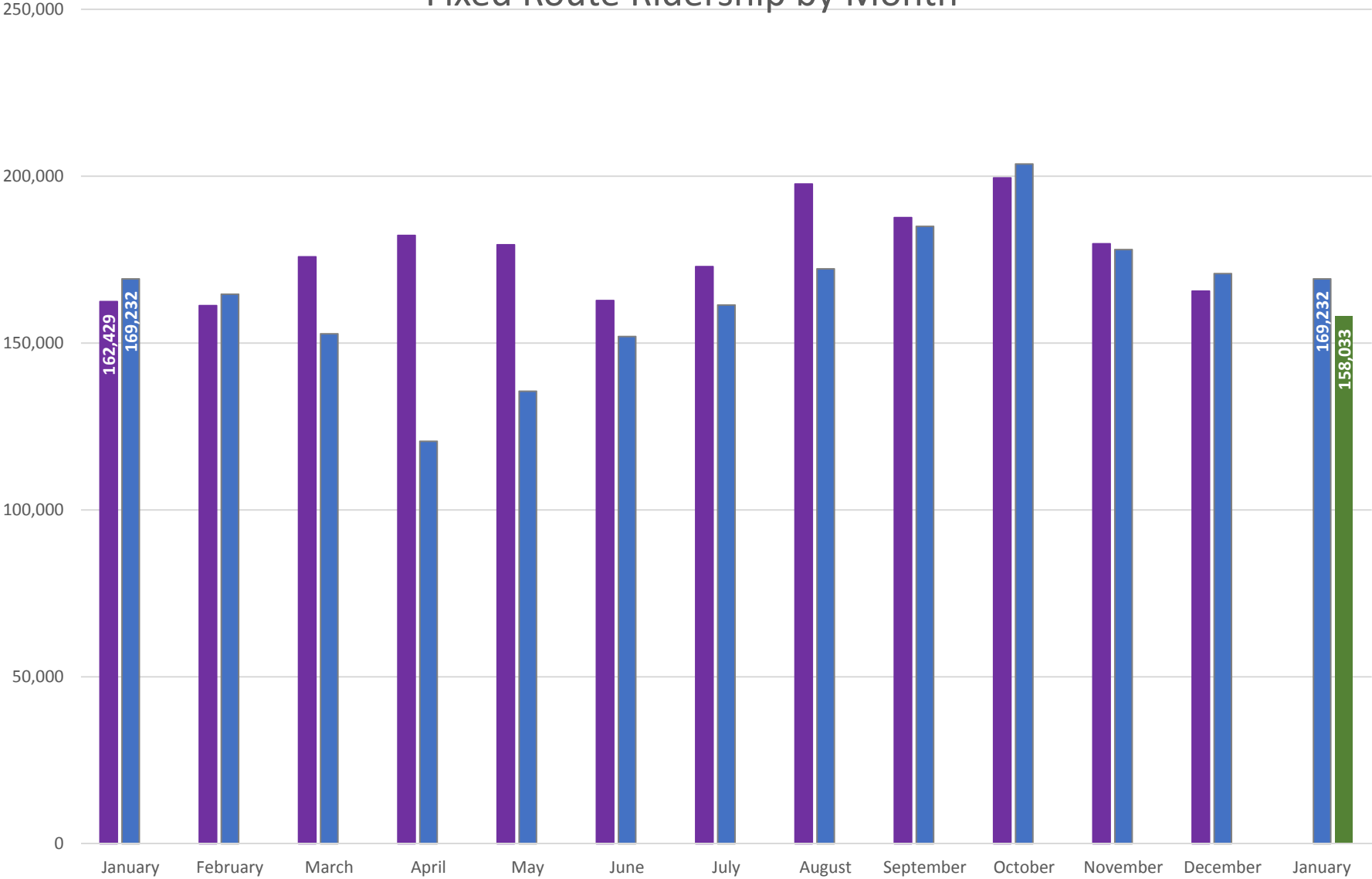
The next meeting was set for February 25, 2021 at 3:00 p.m. via Zoom.

Respectfully submitted,

A handwritten signature in black ink that reads "Rhonda Thompson". The signature is written in a cursive style and is placed on a light gray rectangular background.

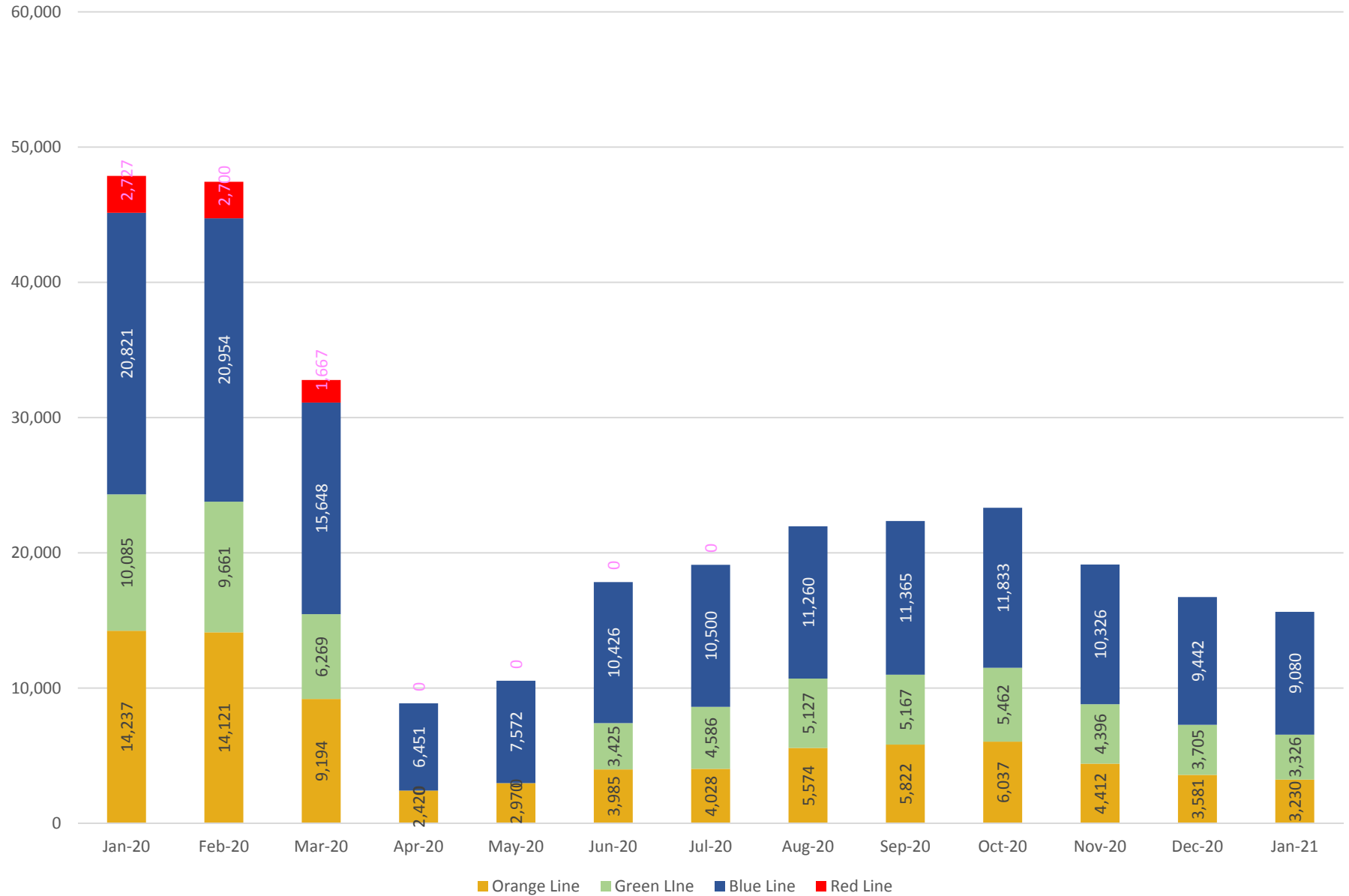
Rhonda Thompson  
KTA Recording Secretary

# Fixed Route Ridership by Month



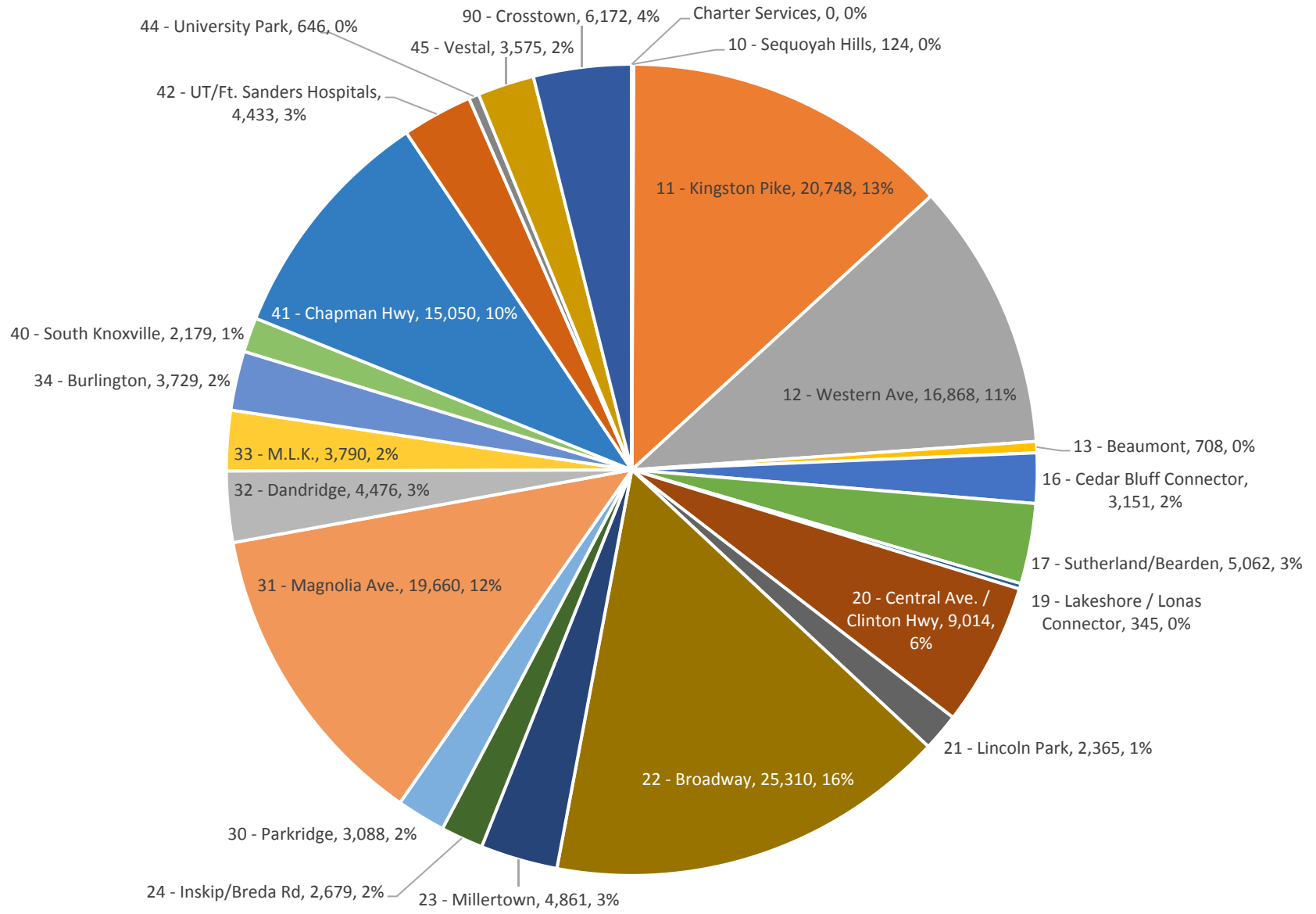
■ 2019 ■ 2020 ■ 2021

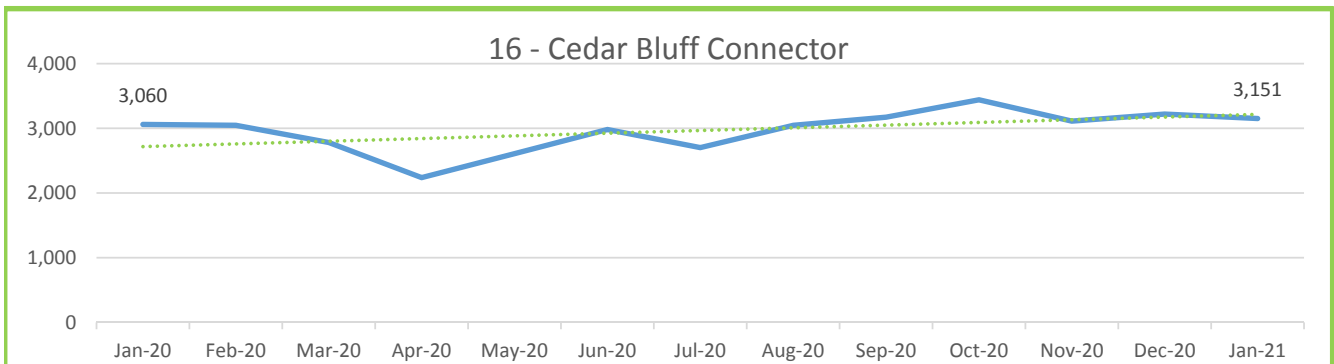
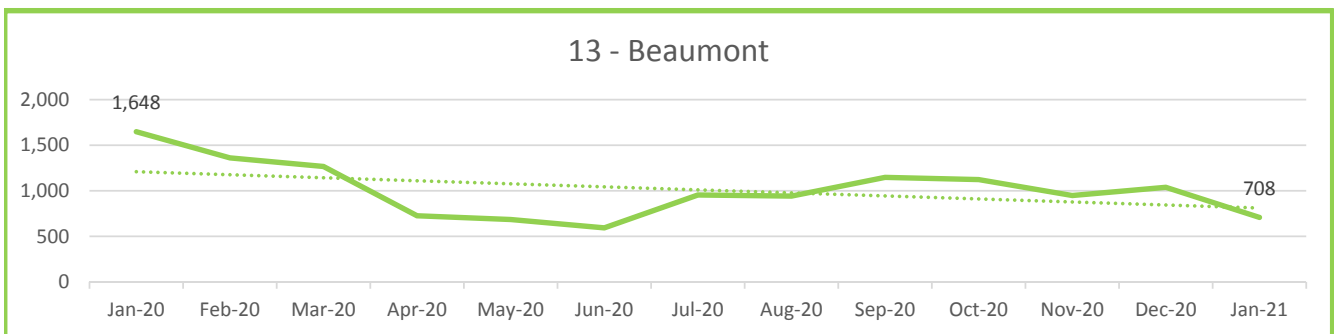
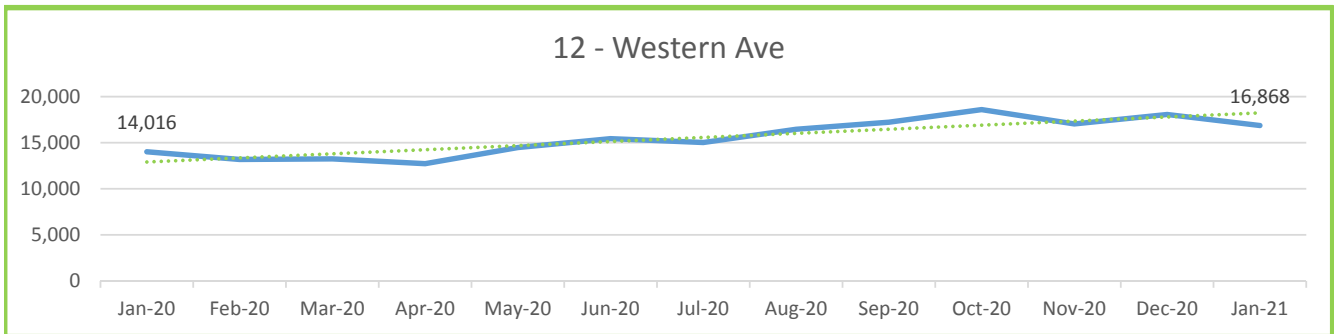
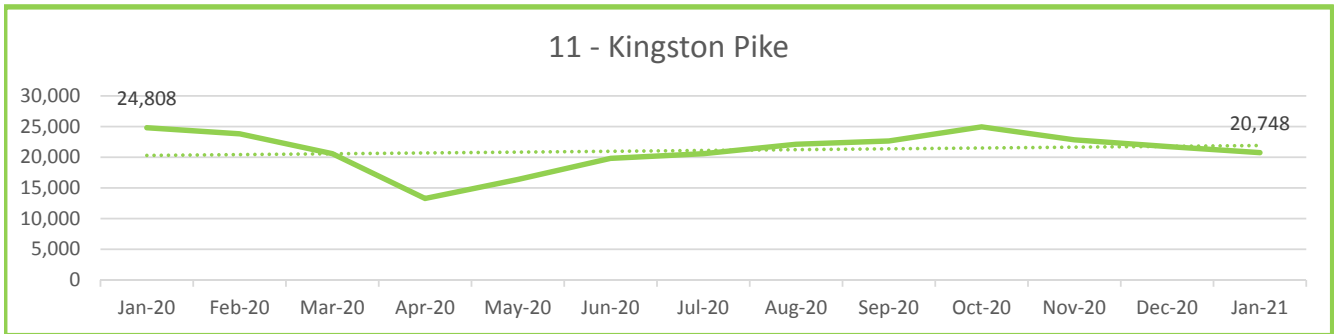
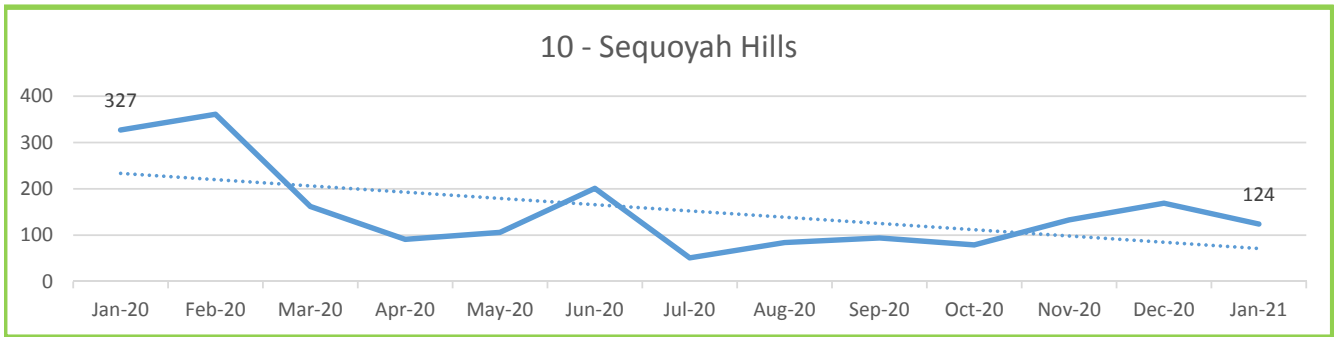
# Trolley Ridership

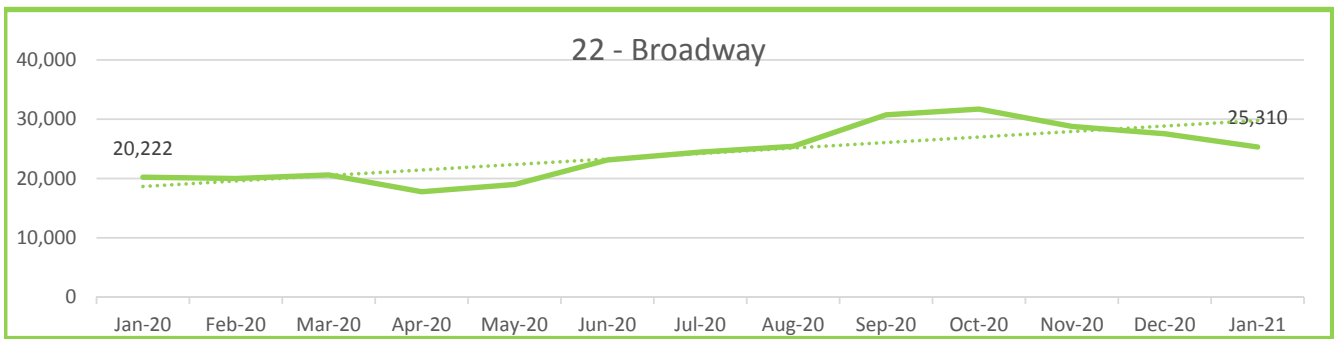
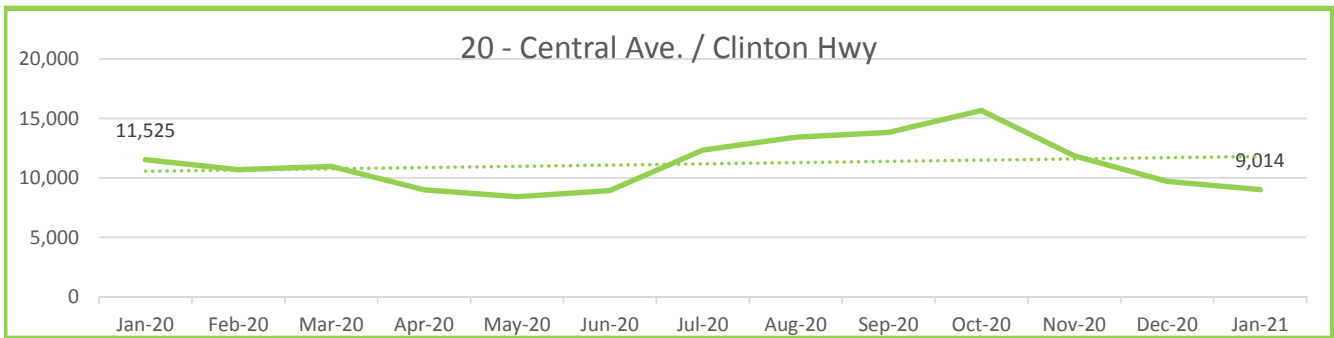
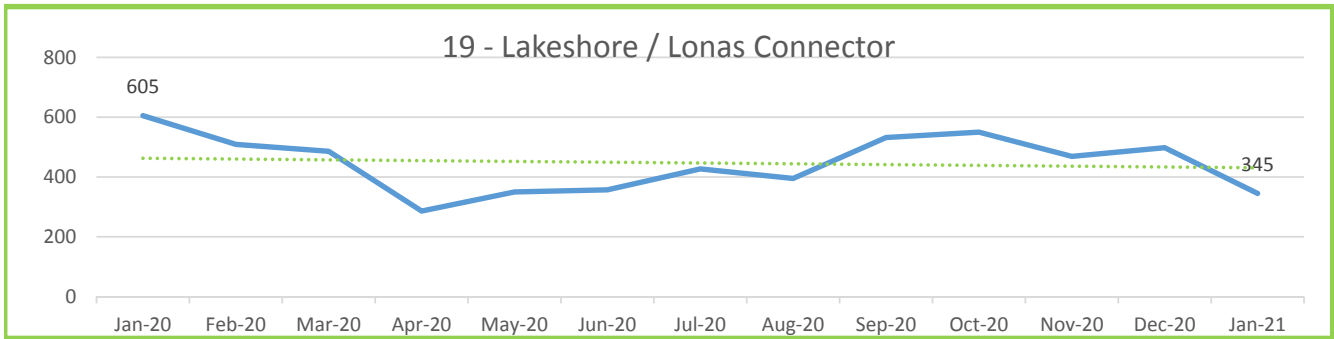
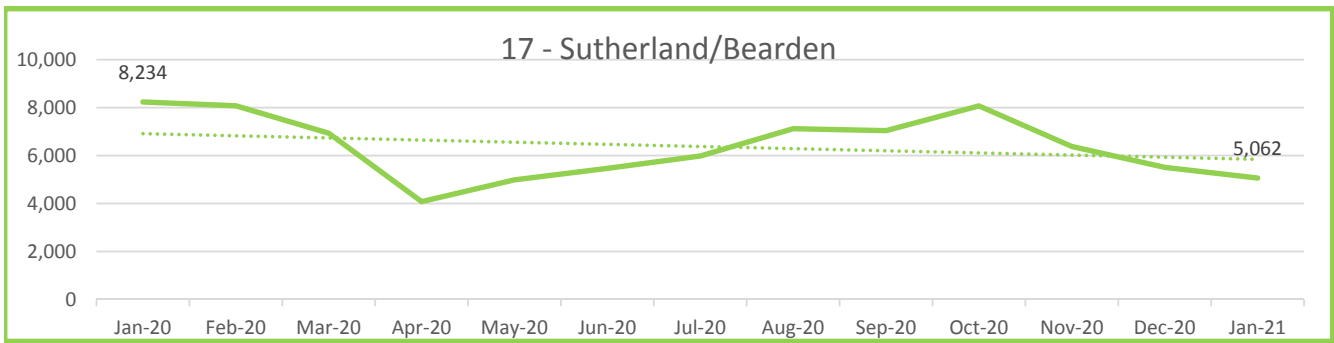


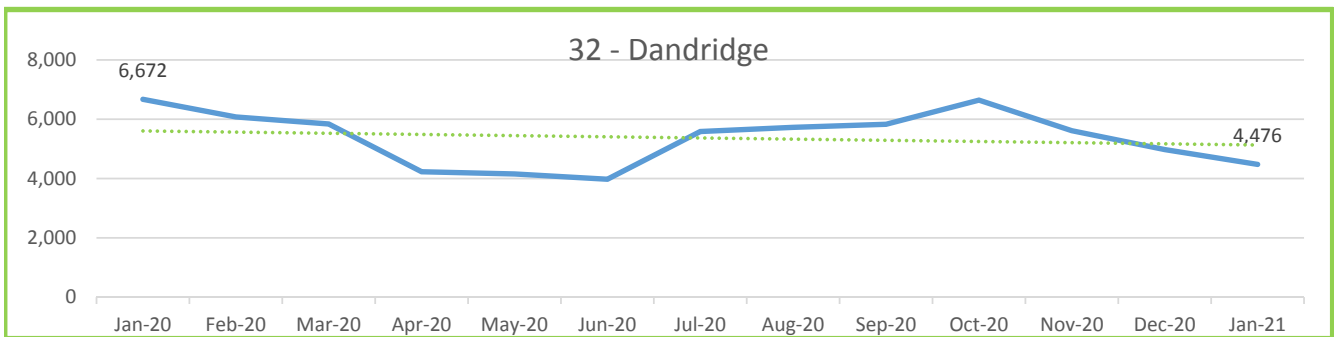
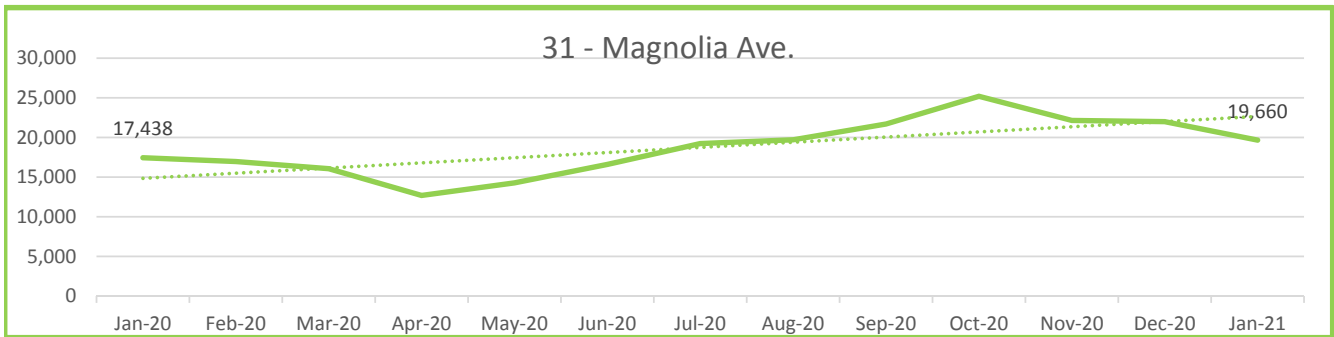
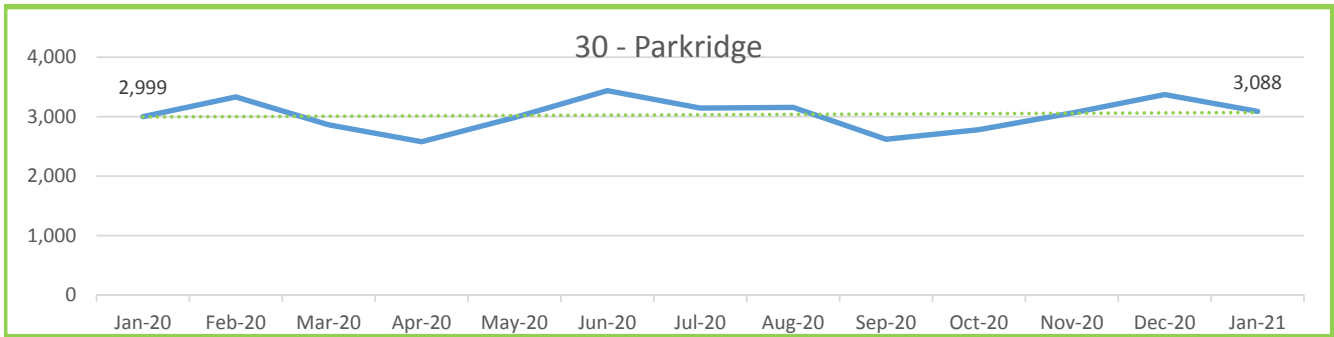
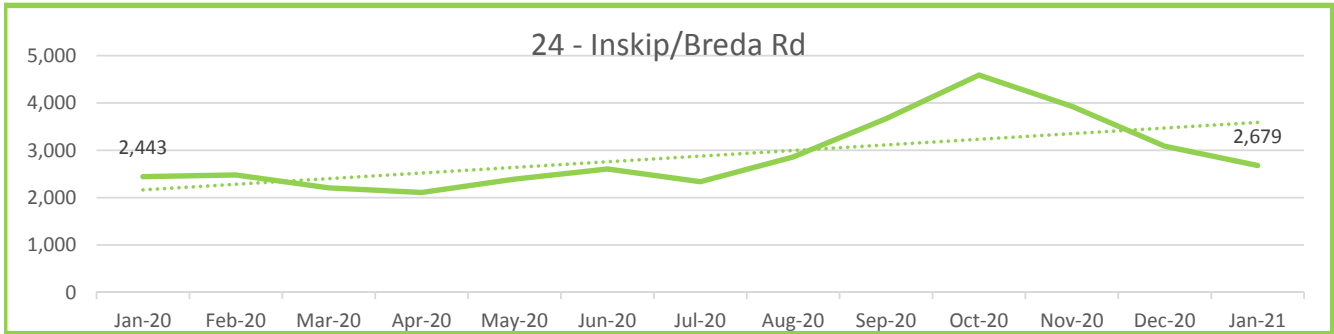
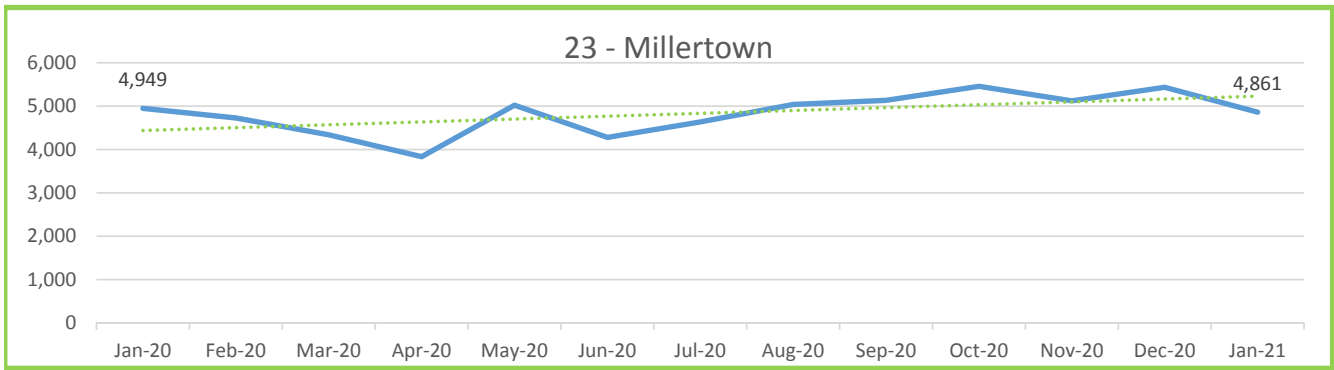


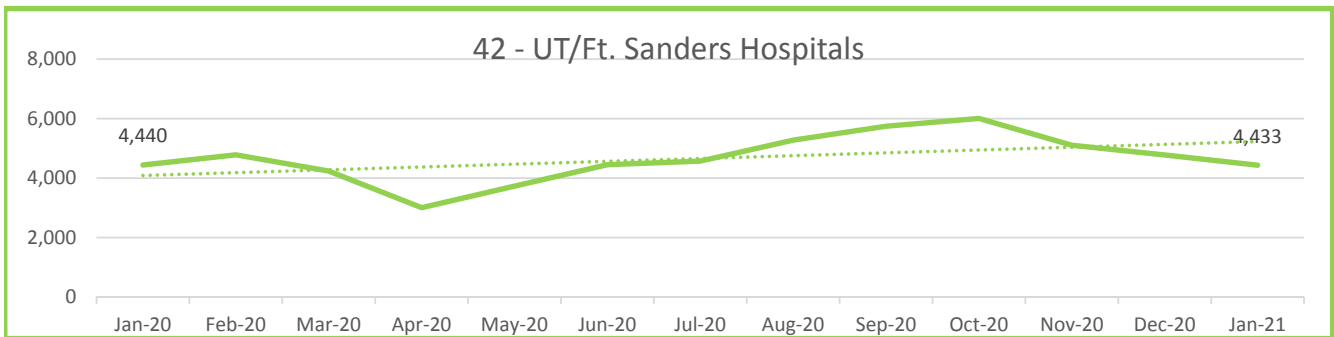
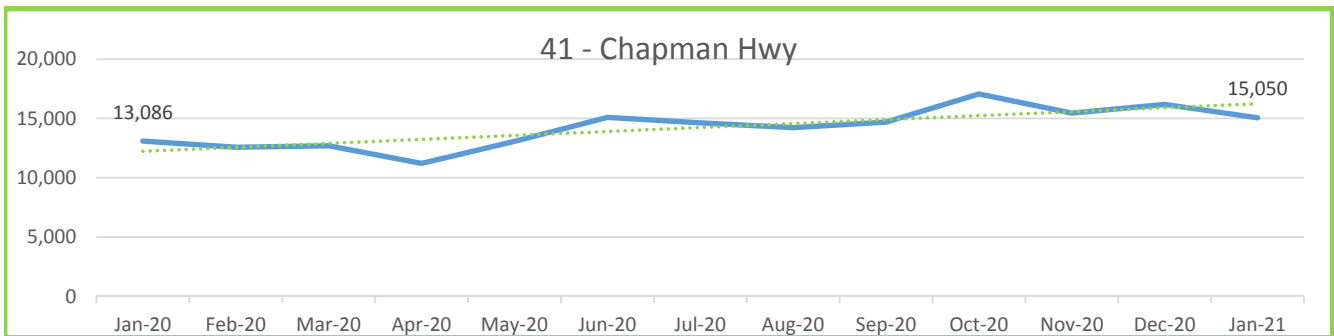
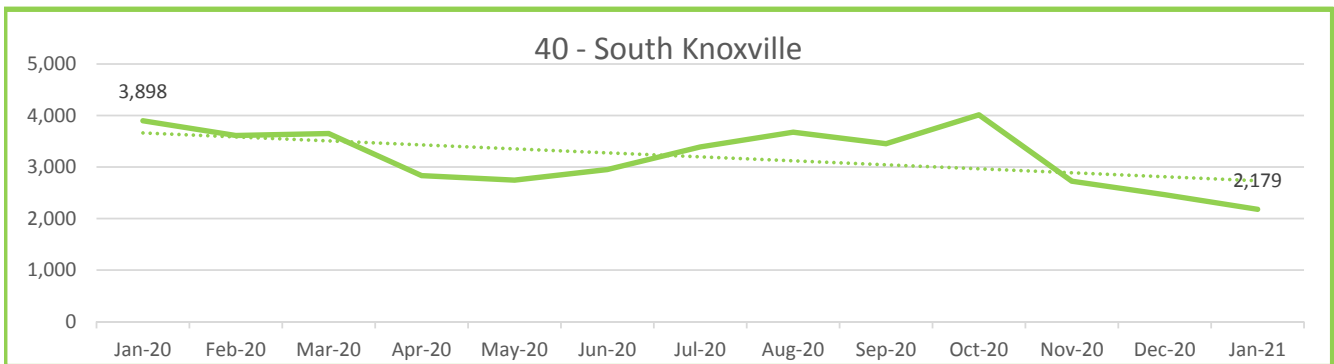
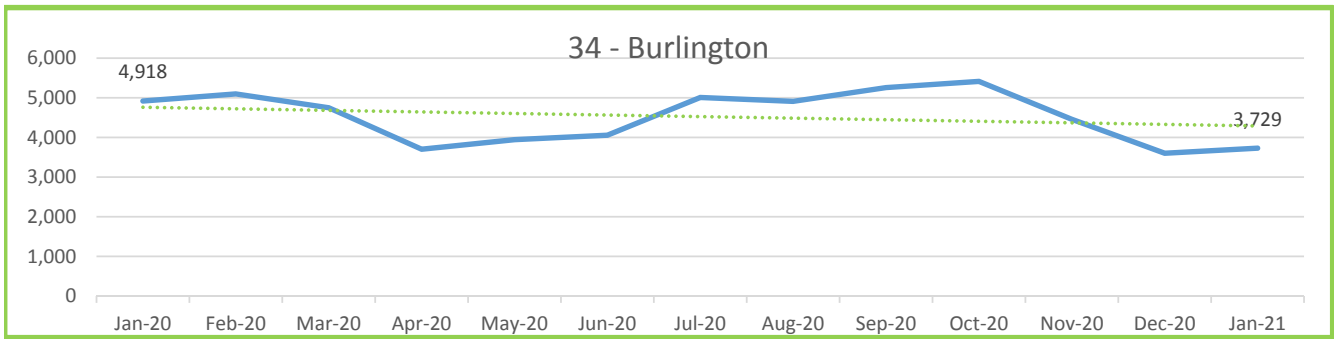
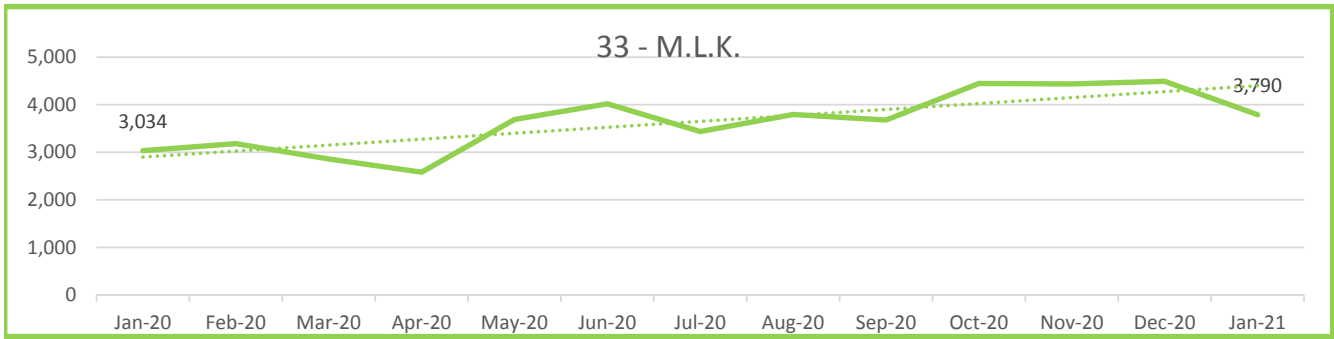
### January 2021 System Ridership by Route

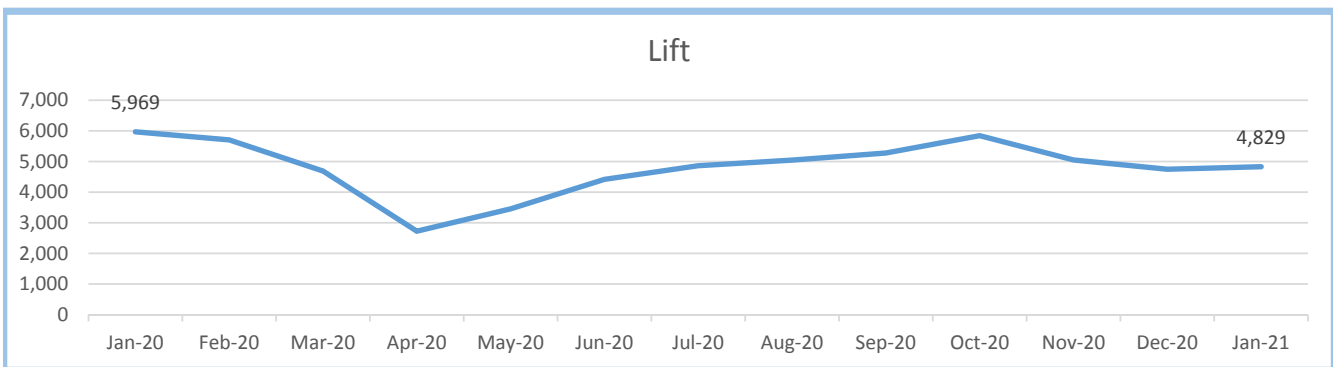
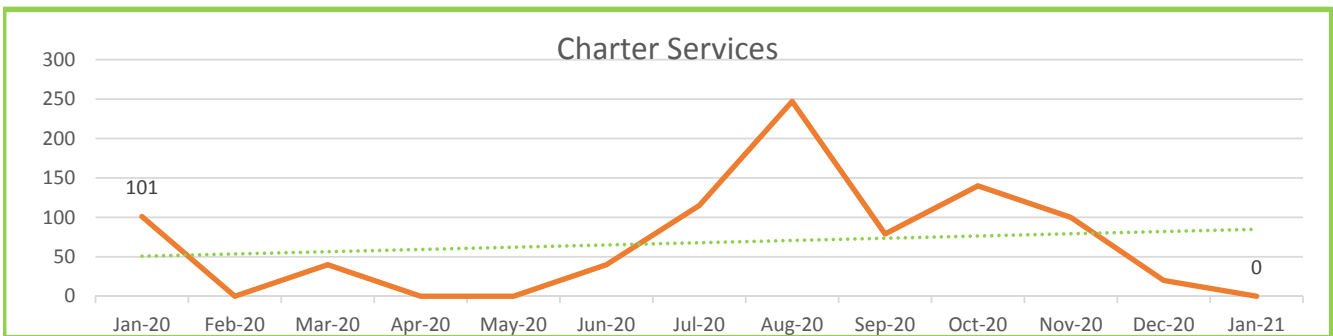
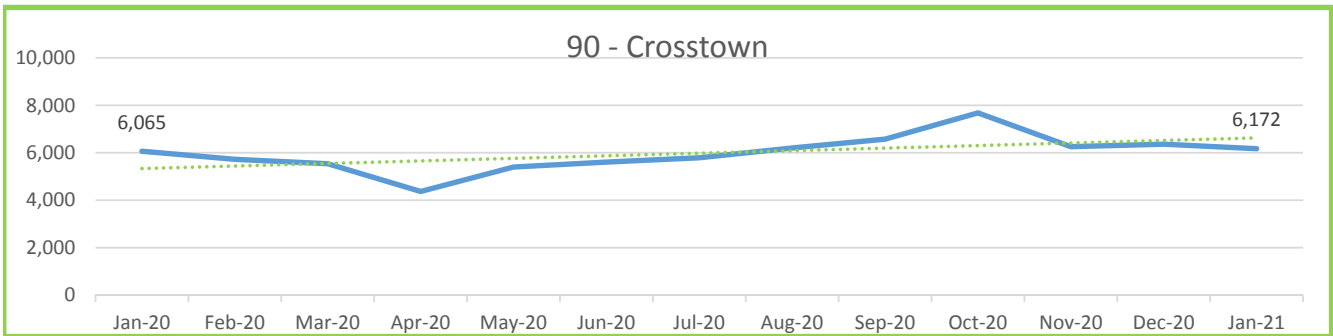
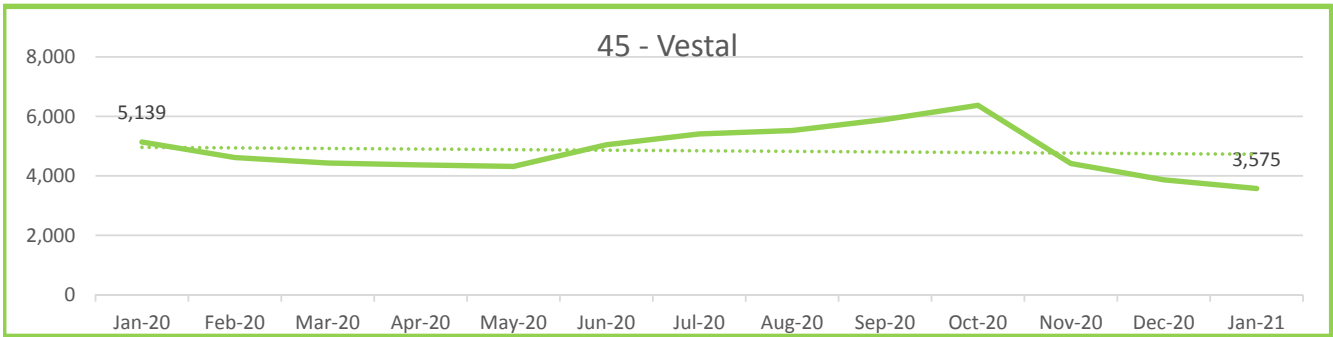
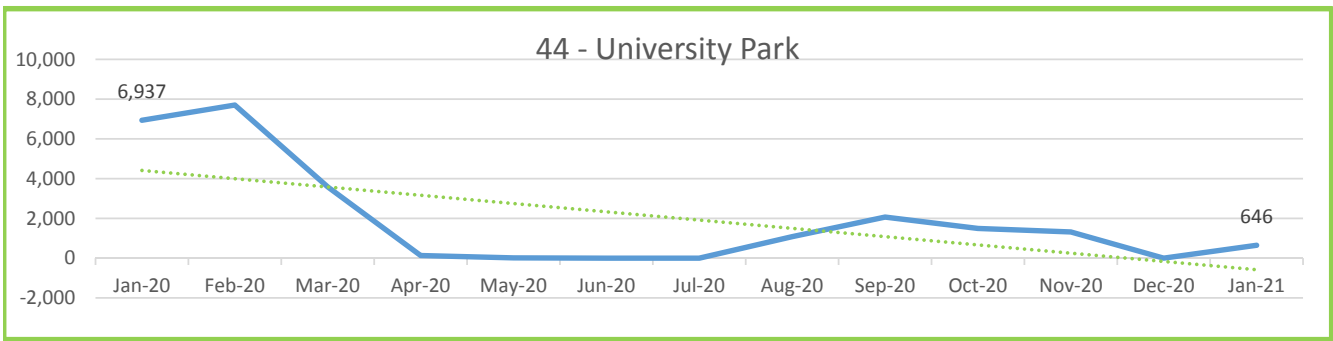














KNOXVILLE AREA TRANSIT

**SYSTEM PERFORMANCE REPORT**

January, 2021

	<u>THIS MONTH</u>			<u>FISCAL YEAR-TO-DATE</u>		
	This Year	Last Year	Change	This Year	Last Year	Change
<b>FIXED ROUTE SERVICE</b>						
Total Passengers	173,669	217,102	-20%	1,367,392	1,627,359	-16%
System Generated Revenue				\$122,542	\$1,094,217	-89%
Revenue Veh. Miles	189,580	247,081	-23%	1,558,353	1,709,642	-9%
Revenue Veh. Hours	15,263	20,160	-24%	125,353	136,653	-8%
Passengers/Mile	0.92	0.88	4%	0.88	0.95	-8%
Passengers/Hour	11.38	10.77	6%	10.91	11.91	-8%
Preventable Accidents	0	0	0%	9	4	125%
Mechanical Road Calls	12	23	-48%	145	188	-23%
Accidents/100,000 Miles	0.00	0.00	0%	0.58	0.23	147%
Miles/Road Failure	15,798	10,743	47%	10,747	9,094	18%
<b>DEMAND RESPONSE</b>						
					0	
Total Passengers	4,829	5,969	-19%	35,657	39,950	-11%
System Generated Revenue				\$135	\$98,116	-100%
Revenue Veh. Miles	34,233	39,887	-14%	252,033	260,452	-3%
Revenue Veh. Hours	2,580	2,983	-14%	18,785	20,065	-6%
Passengers/Mile	0.14	0.15	-6%	0.14	0.15	-8%
Passengers/Hour	1.87	2.00	-6%	1.90	1.99	-5%
Preventable Accidents	0	0	0%	1	0	0%
Mechanical Road Calls	6	2	200%	13	20	-35%
Accidents/100,000 Miles	0.00	0.00	0%	0.40	0.00	0%
Miles/Road Failure	5,706	19,944	-71%	19,387	13,023	49%
<b>CHARTER SERVICE</b>						
					0	
Charters	0	101	-100%	701	1,932	-64%
Sports Charters	0	0	0%	0	34,690	-100%
Total Passengers	0	101	-100%	701	36,622	-98%
Revenue						0%
Football Shuttle Charters				\$0	\$108,526	-100%
Trolley Charters				\$6,125	\$9,950	-38%
Total Miles	0	31	-100%	427	10,196	-96%
Total Hours	0.0	10.5	-100%	73	2,052	-96%



**KNOXVILLE AREA TRANSIT**  
**ROUTE PERFORMANCE REPORT**  
**January, 2021**

ROUTE NUMBER	ROUTE NAME	RIDERSHIP	Percentage of Ridership	MILES	Percentage of Miles	HOURS	Percentage of Hours	Passg/ Mile	Passg/ Hour
10	Sequoyah Hills	124	0.1%	864	0.5%	87	0.6%	0.14	1.42
11	Kingston Pike	20,748	13.1%	19,992	11.3%	1,677	12.5%	1.04	12.37
12	Western Ave	16,868	10.7%	17,438	9.8%	1,310	9.7%	0.97	12.87
13	Beaumont	708	0.4%	3,355	1.9%	245	1.8%	0.21	2.89
16	Cedar Bluff Connector	3,151	2.0%	4,573	2.6%	361	2.7%	0.69	8.72
17	Sutherland/Bearden	5,062	3.2%	5,638	3.2%	434	3.2%	0.90	11.65
19	Lakeshore/Lonas Connector	345	0.2%	4,568	2.6%	269	2.0%	0.08	1.28
20	Central Ave/Clinton Hwy	9,014	5.7%	8,726	4.9%	535	4.0%	1.03	16.85
21	Lincoln Park	2,365	1.5%	4,306	2.4%	338	2.5%	0.55	6.99
22	Broadway	25,310	16.0%	14,802	8.3%	1,086	8.1%	1.71	23.31
23	Millertown	4,861	3.1%	8,136	4.6%	715	5.3%	0.60	6.80
24	Inskip/Breda Rd	2,679	1.7%	6,088	3.4%	440	3.3%	0.44	6.09
30	Parkridge	3,088	2.0%	3,203	1.8%	252	1.9%	0.96	12.24
31	Magnolia Ave.	19,660	12.4%	9,515	5.4%	800	5.9%	2.07	24.57
32	Dandridge	4,476	2.8%	4,892	2.8%	314	2.3%	0.91	14.23
33	M.L.K.	3,790	2.4%	7,859	4.4%	641	4.8%	0.48	5.91
34	Burlington	3,729	2.4%	6,070	3.4%	415	3.1%	0.61	8.99
40	South Knoxville	2,179	1.4%	5,784	3.3%	408	3.0%	0.38	5.34
41	Chapman Hwy	15,050	9.5%	13,732	7.7%	840	6.2%	1.10	17.92
42	UT/Ft Sanders Hospitals	4,433	2.8%	6,032	3.4%	753	5.6%	0.73	5.89
43	University Heights	0	0.0%	0	0.0%	0	0.0%	0.00	0.00
44	University Park	646	0.4%	1,134	0.6%	131	1.0%	0.57	4.95
45	Vestal	3,575	2.3%	5,020	2.8%	351	2.6%	0.71	10.19
90	Crosstown	6,172	3.9%	15,948	9.0%	1,054	7.8%	0.39	5.86
	Other/ Unknown	0							
<b>SUB TOTAL LINE SERVICE</b>		<b>158,033</b>		<b>177,676</b>		<b>13,456</b>		<b>0.89</b>	<b>11.74</b>
82	Trolley (Orange Line)	3,230	20.7%	5,946	50.0%	947	52.4%	0.54	3.41
84	Trolley (Green Line)	3,326	21.3%	1,815	15.2%	310	17.2%	1.83	10.72
86	Trolley (Blue Line)	9,080	58.1%	4,143	34.8%	550	30.4%	2.19	16.52
<b>SUB TOTAL TROLLEY SERVICES</b>		<b>15,636</b>		<b>11,903</b>		<b>1,807</b>		<b>1.31</b>	<b>8.65</b>
<b>TOTAL PASSENGERS WITH TROLLEYS</b>		<b>173,669</b>		<b>189,580</b>		<b>15,263</b>		<b>0.92</b>	<b>11.38</b>
<b>LIFT SERVICE</b>		<b>4,829</b>		<b>34,233</b>		<b>2,580</b>		<b>0.14</b>	<b>1.87</b>
<b>TOTAL SCHEDULED SERVICES</b>		<b>178,498</b>		<b>223,813</b>		<b>17,843</b>		<b>0.80</b>	<b>10.00</b>
<b>TOTAL CHARTER SERVICES</b>		<b>0</b>		<b>-</b>		<b>-</b>		<b>0.00</b>	<b>0.00</b>
<b>GRAND TOTAL ALL KAT SERVICES</b>		<b>178,498</b>		<b>223,813</b>		<b>17,843</b>		<b>0.80</b>	<b>10.00</b>



**City of Knoxville**  
**Schedule of Revenues & Expenses Compared to Budget**  
**January, 2021**

	Current Year:					Prior Year:	
	Original Budget	Current Budget	Actual	Variance		Actual - Prior Year	Variance
<b>Revenue</b>							
Charges for Service							
Farebox & Pass Revenue	\$ 980,000	\$ 980,000	\$ -	\$ (980,000)	0.00%	\$ 547,065	\$ (547,065)
Ticket Sales	761,000	761,000	13,602	(747,398)	1.79%	467,844	(454,242)
Miscellaneous Subsidies - KAT	131,890	131,890	65,000	(66,890)	49.28%	131,890	(66,890)
Football Shuttle	128,000	128,000	-	(128,000)	0.00%	108,526	(108,526)
Charter Fees	27,400	27,400	6,425	(20,975)	23.45%	9,950	(3,525)
UT Trolley Subsidy	88,150	88,150	44,075	(44,075)	50.00%	44,075	-
Miscellaneous Revenue	4,000	4,000	3,232	(768)	80.80%	8,213	(4,981)
Total Operating Revenue	<u>2,120,440</u>	<u>2,120,440</u>	<u>132,334</u>	<u>(1,988,106)</u>	6.24%	<u>1,317,563</u>	<u>(1,185,229)</u>
Non-Operating Revenues							
Federal Grants	-	-	4,379,104	4,379,104	-	-	4,379,104
State Contribution	3,330,800	3,330,800	1,948,697	(1,382,103)	58.51%	1,942,969	5,728
Transit Grant Revenues	4,931,160	4,931,160	2,354,430	(2,576,730)	47.75%	2,098,782	255,648
General Fund Transfer	12,978,720	12,978,720	3,298,897	(9,679,823)	25.42%	7,342,965	(4,044,068)
Total Non-Operating Revenues	<u>21,240,680</u>	<u>21,240,680</u>	<u>11,981,128</u>	<u>(9,259,552)</u>	56.41%	<u>11,384,716</u>	<u>596,412</u>
Total Revenue	<u>\$ 23,361,120</u>	<u>\$ 23,361,120</u>	<u>\$ 12,113,462</u>	<u>\$ (11,247,658)</u>	51.85%	<u>\$ 12,702,279</u>	<u>\$ (588,817)</u>
<b>Expenditures</b>							
Personal Services							
Wages, Taxes & Retirement Contributions	\$ 14,082,170	\$ 13,922,170	\$ 7,230,855	\$ 6,691,315	51.94%	\$ 6,596,369	\$ 634,486
Employee Group Insurance/Benefits	4,111,030	4,111,030	2,393,390	1,717,640	58.22%	2,965,037	(571,647)
Total Personal Services	<u>18,193,200</u>	<u>18,033,200</u>	<u>9,624,245</u>	<u>8,408,955</u>	53.37%	<u>9,561,406</u>	<u>62,839</u>
Administrative Expenses							
Supplies	373,660	576,648	372,157	204,491	64.54%	138,977	233,180
Services	2,150,240	2,119,571	1,382,265	737,306	65.21%	1,190,243	192,022
Total Administrative Expenses	<u>2,523,900</u>	<u>2,696,220</u>	<u>1,754,422</u>	<u>941,797</u>	65.07%	<u>1,329,220</u>	<u>425,202</u>
Fleet Expenses							
Fleet Supplies	500	500	-	500	0.00%	451	(451)
Parts	400,000	409,336	76,723	332,613	18.74%	370,010	(293,287)
Fuel/Oil/Fluids	2,243,520	2,247,317	658,072	1,589,245	29.28%	1,011,828	(353,756)
Total Administrative Expenses	<u>2,644,020</u>	<u>2,657,153</u>	<u>734,795</u>	<u>1,922,358</u>	27.65%	<u>1,382,289</u>	<u>(647,494)</u>
Total Expenditures	<u>\$ 23,361,120</u>	<u>\$ 23,386,573</u>	<u>\$ 12,113,462</u>	<u>\$ 11,273,110</u>	51.80%	<u>\$ 12,272,915</u>	<u>\$ (159,453)</u>
Excess (Deficiency) of Revenues Over Expenses			<u>\$ -</u>			<u>\$ 429,364</u>	<u>\$ (429,364)</u>