

# Knoxville Transportation Authority

Meeting Date: Thursday, August 26, 2021



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INDYA KINCANNON  
MAYOR  
(865)215-2040



**CITY OF KNOXVILLE**  
KNOXVILLE TRANSPORTATION AUTHORITY

AGENDA  
KNOXVILLE TRANSPORTATION AUTHORITY  
City-County Building Main Assembly Room

Thursday, August 26, 2021 at 3:00 pm

**CHRIS CROUCH**  
CHAIR

**JIM RICHARDS**  
VICE-CHAIR

**RHONDA THOMPSON**  
RECORDING SECRETARY

**SANDY BOOHER**  
**LILIANA BURBANO BONILLA**  
**MARK HAIRR**

**DOUGLAS LAWYER**  
**ASHLEY OSBORNE**  
**AMELIA PARKER**  
**KIMBERLY WATKINS**

**JOHN LAWHORN**  
ATTORNEY TO K.T.A.

- I. Determination of Quorum
- II. Approval of Minutes – July 22, 2021
- III. Reports
  - A. KTA Chair
  - B. Commissioner's Comments
  - C. Staff
    - i. City of Knoxville Director of Transit
    - ii. TPO Transit Planner
- IV. New Business
- V. Old Business
- VI. Public Comments
- VII. Set Next Meeting for September 23, 2021 and Adjourn

**This meeting and all communications between members is subject to the provisions of the Tennessee Open Meetings Act, TENN. CODE ANN. § 8-44-101, *et seq.***

**Minutes**  
**KNOXVILLE TRANSPORTATION AUTHORITY**  
**Meeting held at City-County Building Small Conference Room**  
**Thursday, July 22, 2021 at 3:00 pm**

**I. Determination of Quorum**

Vice Chair Richards called the meeting to order and acknowledged there was a quorum. Other Commissioners in attendance were as follows:

Commissioner Booher  
Commissioner Burbano-Bonilla  
Commissioner Hairr  
Commissioner Lawyer  
Commissioner Parker  
Commissioner Osborne  
Commissioner Watkins

**II. Approval of Minutes- June 24, 2021**

**Vice** Chair Richards requested approval of both April and May 2021 minutes. Commissioner Lawyer made a motion to approve the minutes and Commissioner Hairr seconded that motion. The minutes were approved unanimously.

**III. Reports**

A. KTA Chair

There were no Chair comments.

B. Commissioner's Comments

Commissioner Booher stated that Monday, July 26, 2021 is the 31<sup>st</sup> anniversary of the passage of the Americans with Disabilities Act. She also inquired about the bus at West Town Mall no longer going inside of that parking lot. Belinda Woodiel-Brill responded that the reason for this is due to several phases of the West Town Mall construction. Since this construction is starting to wind down, KAT will be coming up with a new plan and present it to the board when it becomes available.

Commissioner Parker stated that as talks of a potential multi-sports stadium move forward, she is starting to get many questions about what role KAT might play and whether this will mean new KAT routes. She said she would like to have some discussions on this in the future.

## C. Staff

### i. City of Knoxville Director of Transit

Director Isaac Thorne stated that ridership for fixed route decreased by 12%, trolley ridership increased 25% and LIFT ridership increased 40% for the month of June. KAT ended the fiscal year with 2.2 million passenger trips.

Mr. Thorne stated that Knoxville Area Transit is joining the Knox County Health Department to host a free COVID-19 vaccination event at the Knoxville Transit Station Community Room on Monday, August 2 from 9am until 1pm and Tuesday, August 3 from 12pm-4pm. He added that vaccinations will be open to everyone and no appointment is necessary.

Director of Finance, Jacob Wright stated that June marked 100% of the fiscal year. He added that the total expenditures for the year are currently at 88% of KAT's budget. Mr. Wright also stated that these numbers are subject to a final audit.

Director of Planning and Public Information, Belinda Woodiel-Brill opened with updated information on the Youth Freedom Passes, which Commissioner Burbano-Bonilla requested during the KTA Board meeting in July. Ms. Woodiel-Brill stated that there have been just over 2800 trips per month so far with these passes. The top routes for Youth Freedom pass usage are Routes 11, 12, 22, 31, 41, and 90. The top locations for boarding have changed since school dismissed for summer. They are now at super stops and Walmart locations. Ridership is steady through weekdays and tends to drop off on weekends. Commissioner Lawyer inquired as to if there are any limitations on the number of rides students can use with their Youth Freedom passes.

Ms. Woodiel-Brill stated that the passes are currently expiring in December 2021 and that there is contemplation to allow all students to ride, even without a pass. Commissioner Burbano-Bonilla asked what types of marketing is being used within the school system to promote the program. Ms. Woodiel-Brill responded that conversations have started with Knox County schools to determine what their role will be in future marketing campaigns with the hope to have a renewed campaign once again led by the City.

Commissioner Parker stated that she has received concerns about students using the Freedom passes to get to and from work on the weekends. She said that this is causing many of them to be late due to buses running later on weekends. She asked if this is something that can be reviewed as the program is being assessed. Ms. Woodiel-Brill responded that the goal of this program was to help students get to and from jobs, etc. and that KAT needs to know if there are issues to be addressed. She added, if busses are habitually running late on weekends, KAT needs to know this and that it is something that can be addressed immediately.

ii. TPO Transit Planner

Doug Burton stated that he wanted to give a brief update on the grant received by both KAT and the TPO from the Tennessee Department of Transportation. He stated that there were three different studies: a comprehensive operation analysis of KAT, a study about how KAT, ETHRA and CAC can coordinate services, and then a regional study on how transit can be implemented and more readily available. Mr. Burton said they are going through the procurement process now and a consulting team is being formed. He added that things are moving forward for fall of 2021. More information on this will come as soon as it is available.

Commissioner Burbano-Bonilla asked if, as part of this study, the park and ride lots are being considered. Mr. Burton stated that they will be reviewed, but that it will need to be narrowed down for where they put their efforts due to the budget.

#### **IV. New Business**

There was no new business.

## **V. Old Business**

There was no old business.

## **VI. Public Comment**

There were no public comments.

## **VII. Set Next Meeting and Adjourn**

The next meeting was set for August 26, 2021 at 3:00 p.m.in the Main Assembly Room at the City-County building.

Respectfully submitted,

A handwritten signature in black ink that reads "Rhonda Thompson". The signature is written in a cursive style and is placed on a light gray rectangular background.

Rhonda Thompson  
KTA Recording Secretary



**KAT**  
**KNOXVILLE AREA TRANSIT**  
**FISCAL YEAR 2022**  
**TENNESSEE OPERATING ASSISTANCE**  
**MONTHLY DATA REPORT**

**July, 2021**

<b>Contract Number</b>	Z-21-UROP-14	<b>Project Number</b>	47UROP-S3-017
<b>Transit Operator</b>	KAT	<b>Contract Period</b>	July, 2021 - June, 2022

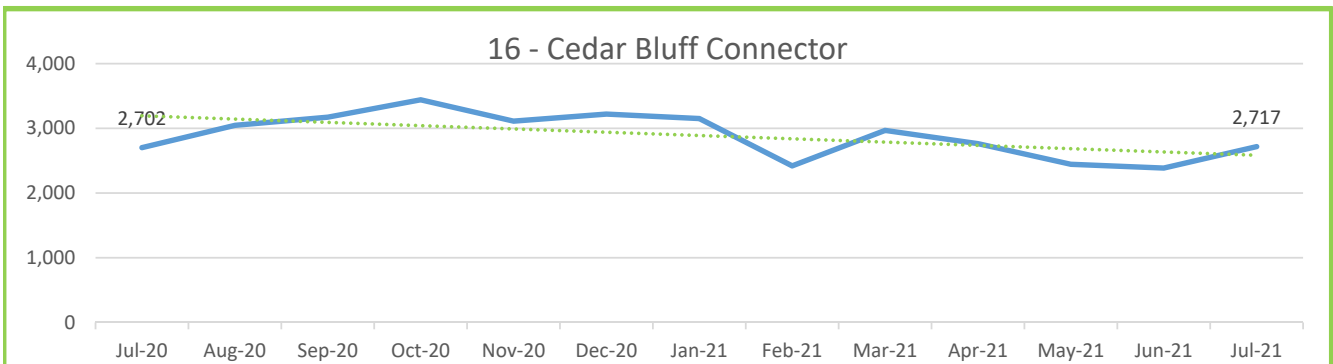
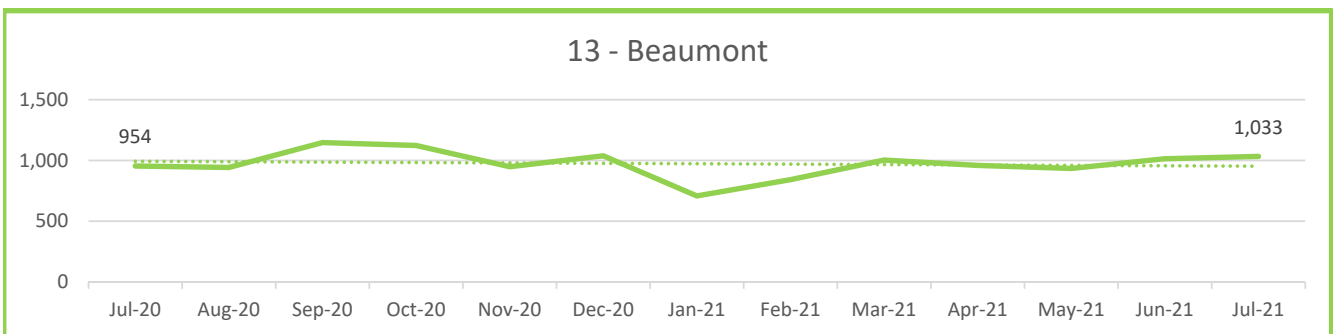
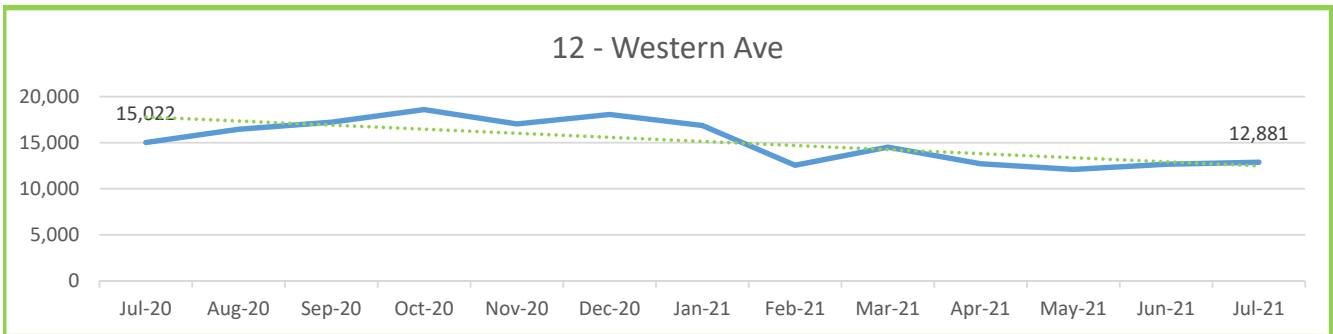
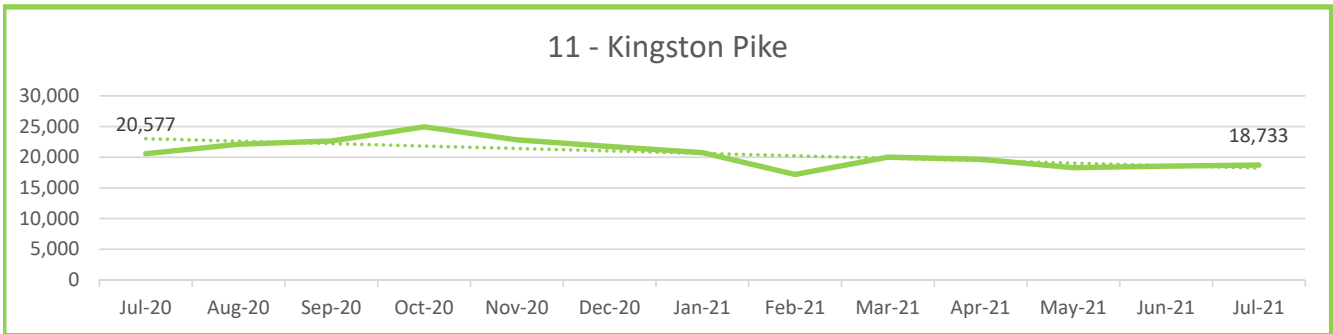
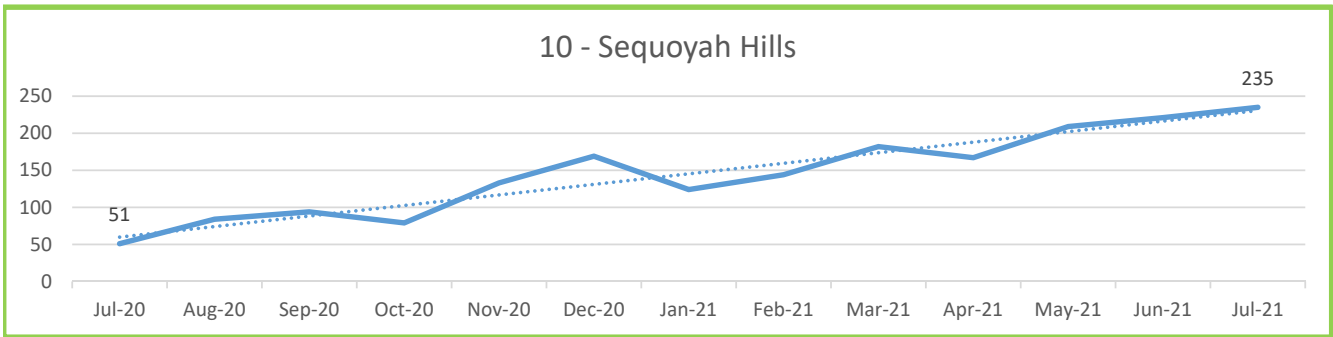
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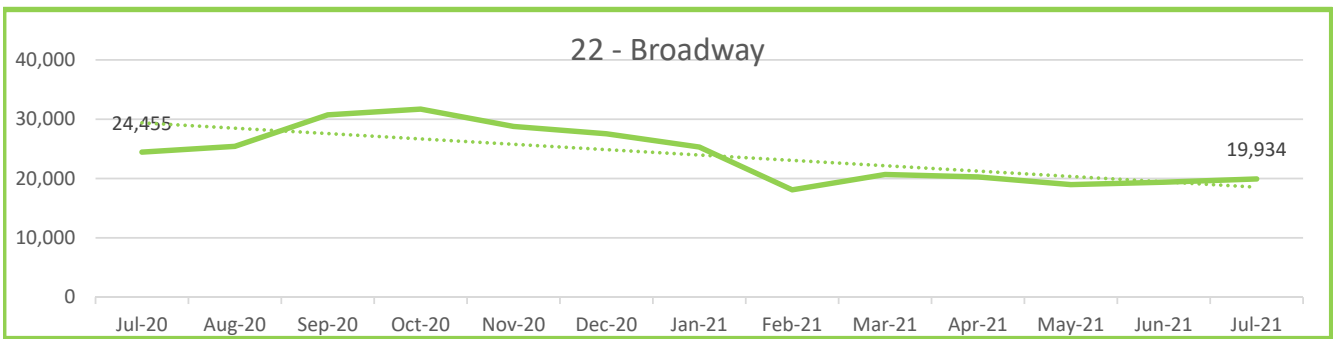
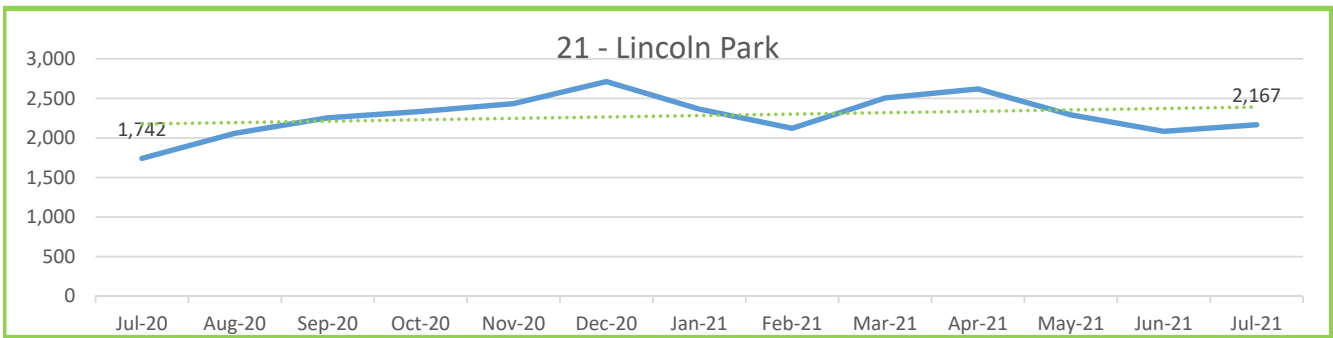
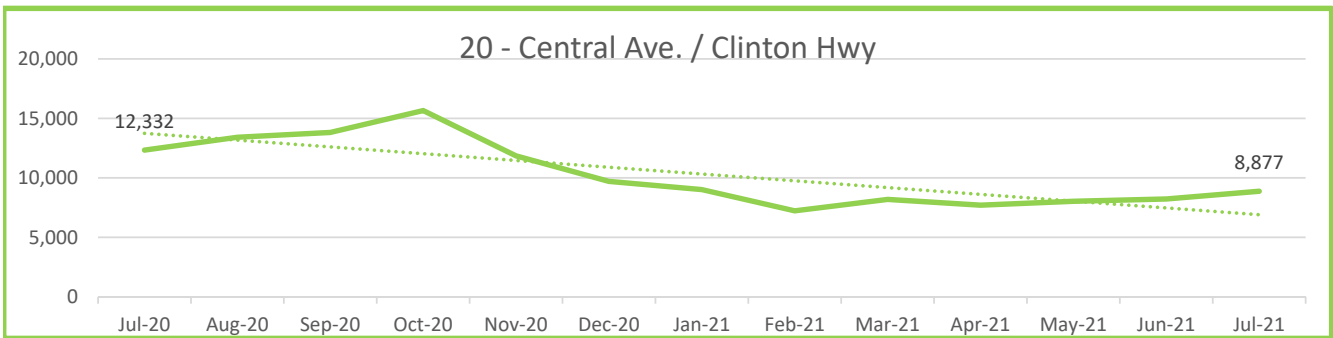
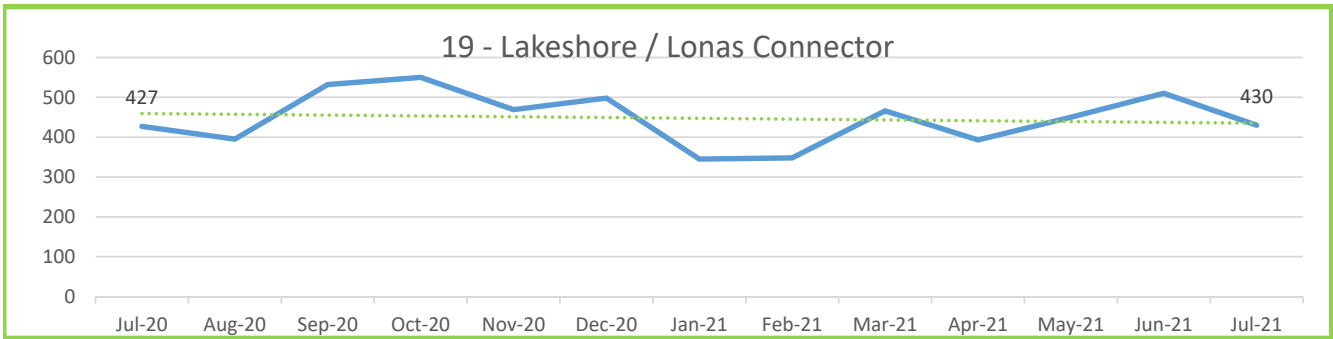
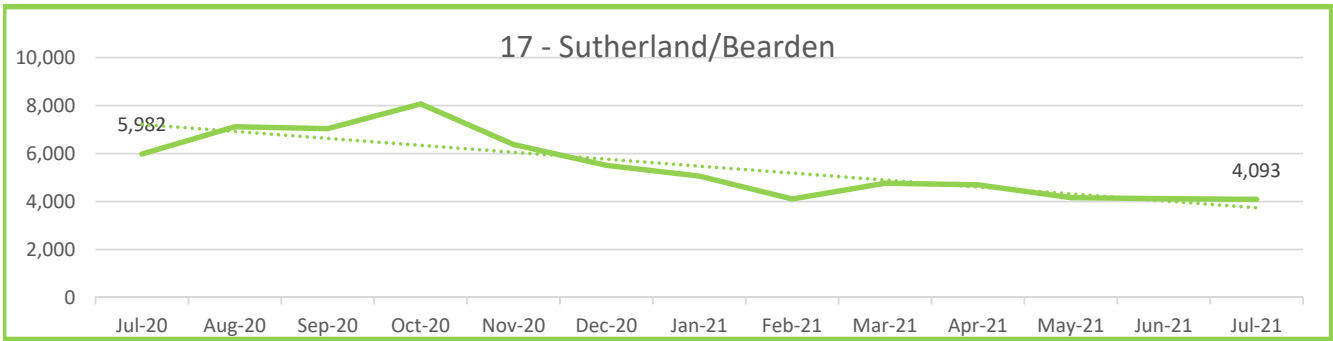
Passenger Trips:	169,083	<b>Total Fuel Consumed (gls.)</b>	
Passenger Trips by Persons >60 years old:	N/A	Diesel Fuel Consumed (gls.)	52,387 gls.
Revenue Miles:	234,877	Gas Fuel Consumed (gls.)	9,200 gls.
Revenue Hours:	18,594	Propane Fuel Consumed (gls.)	0 gls.
Operating Days:	26		

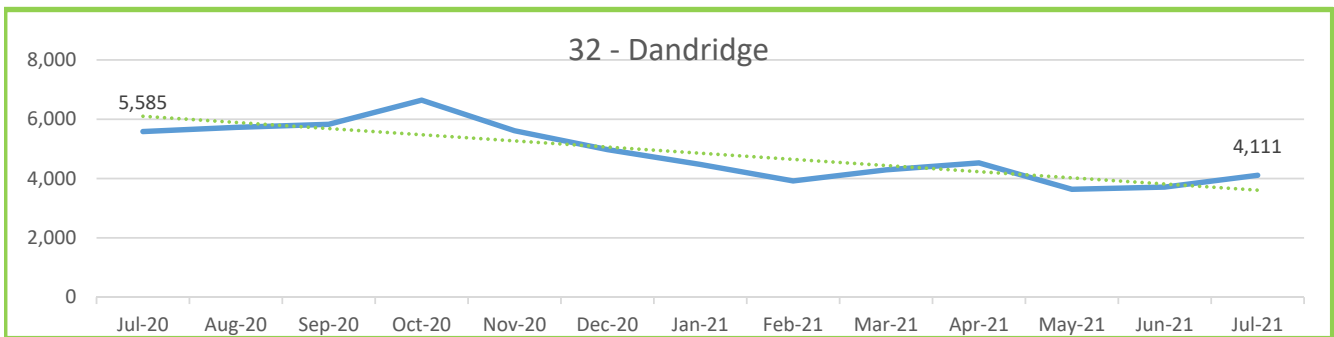
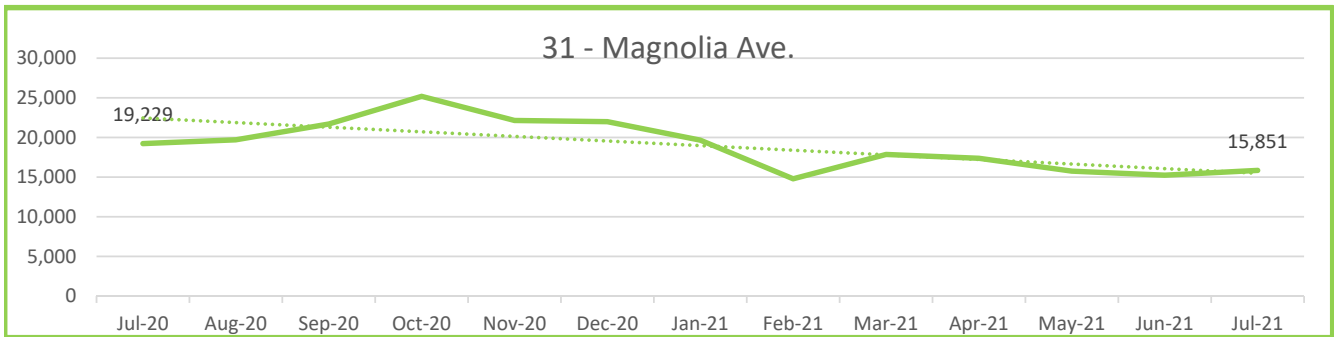
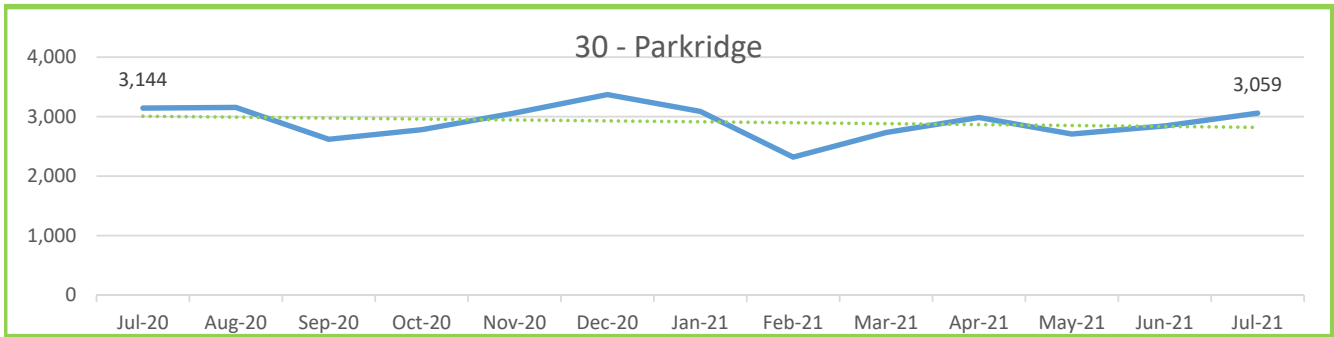
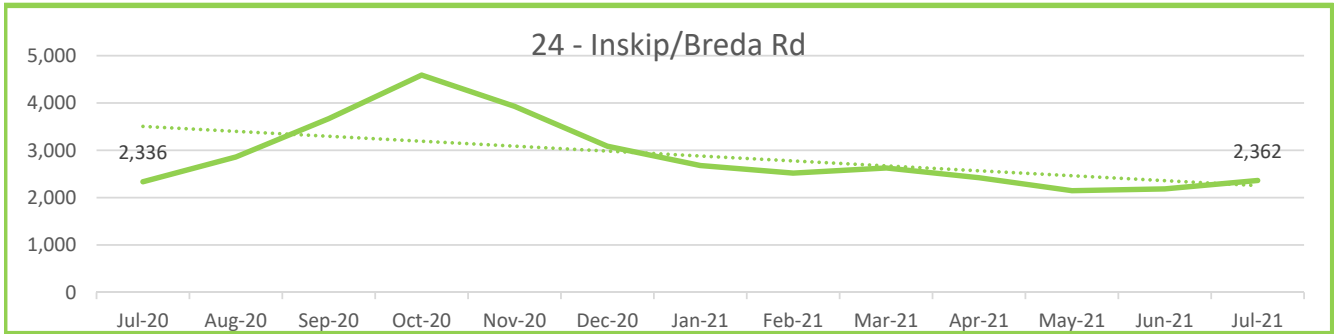
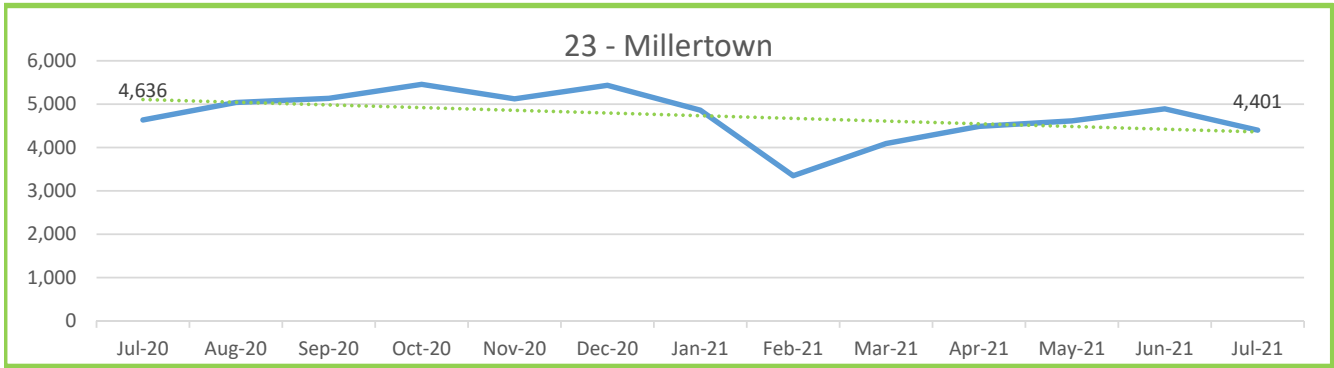
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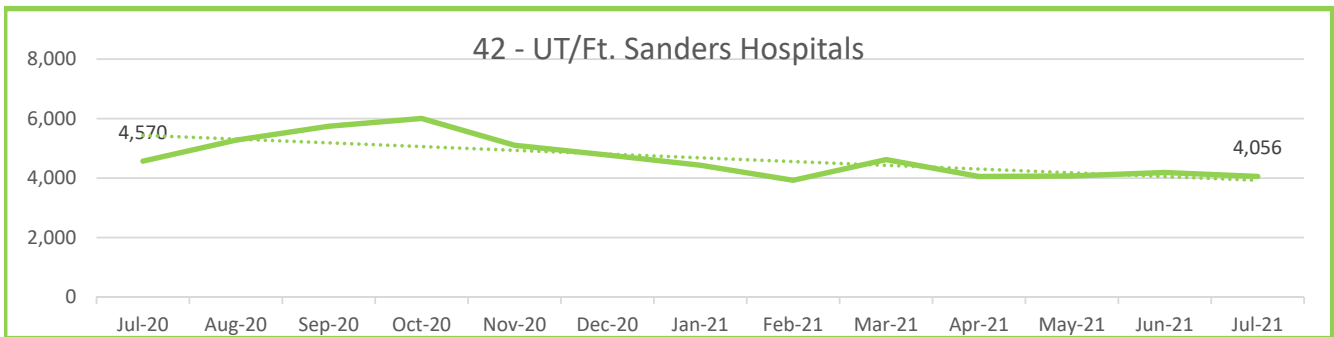
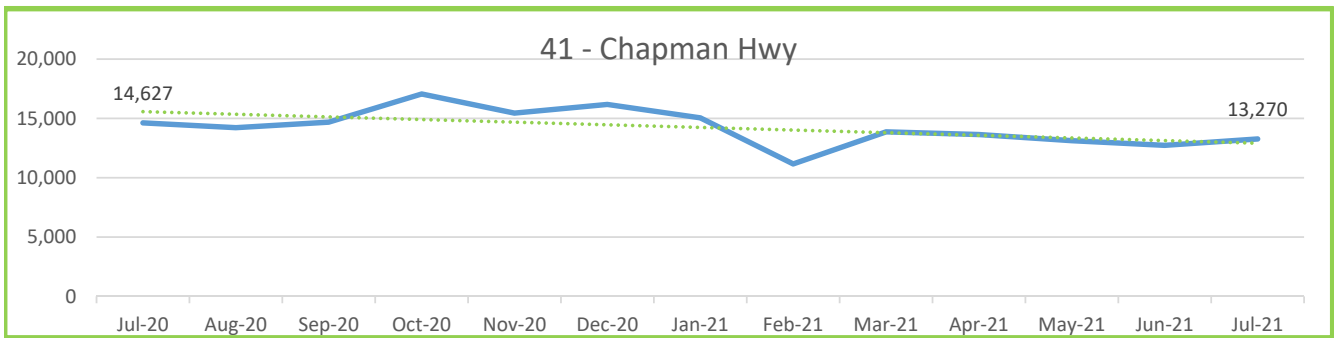
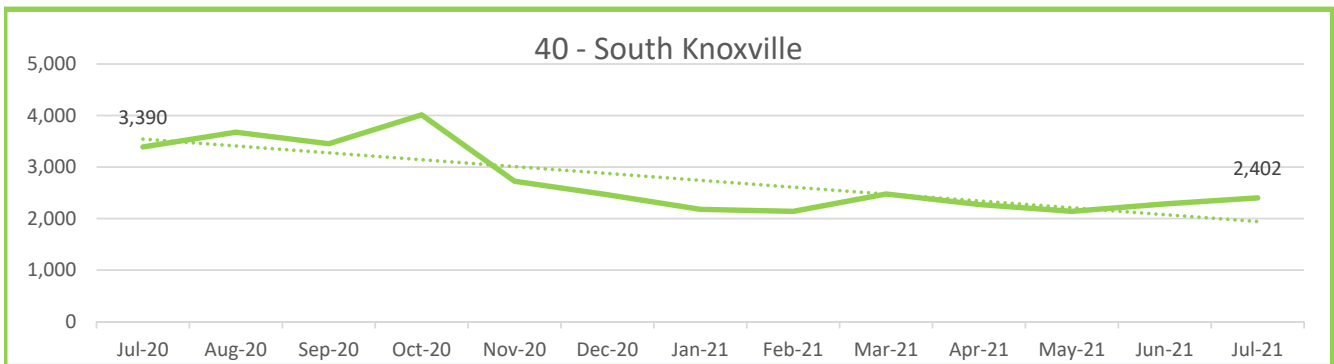
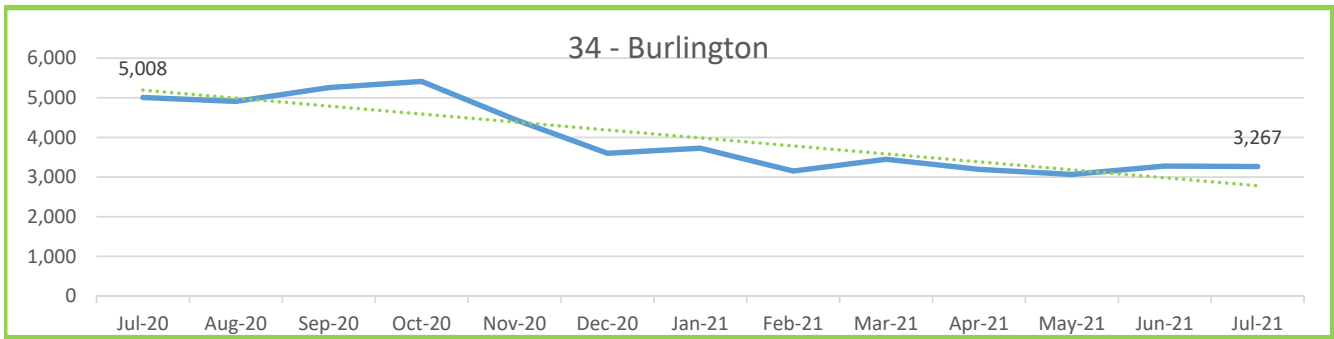
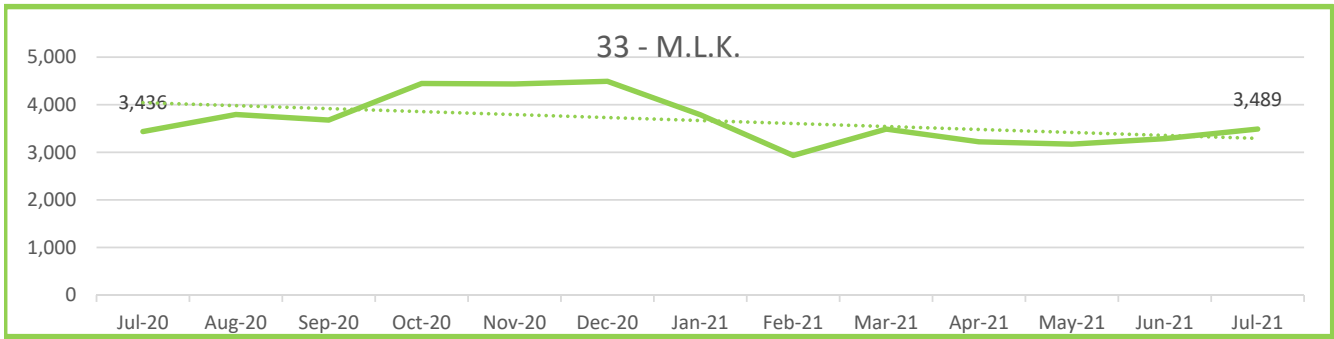
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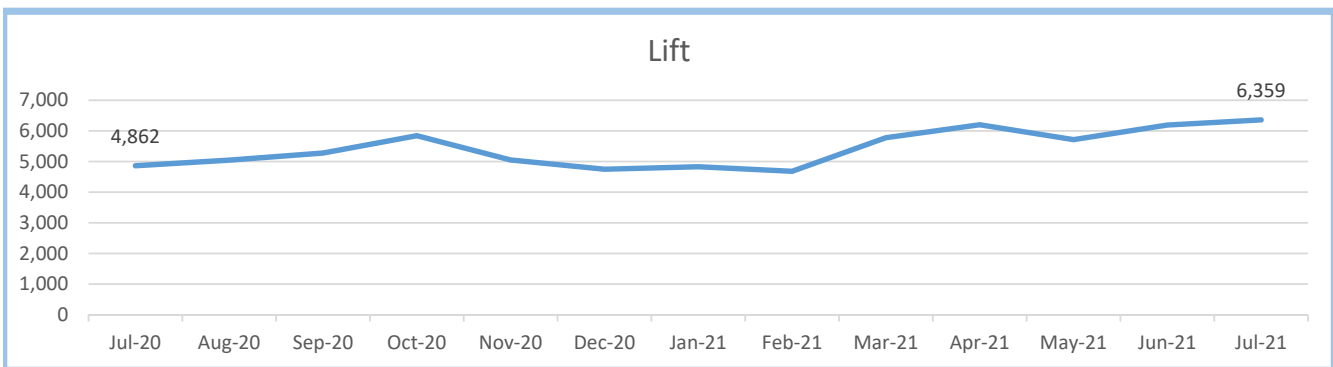
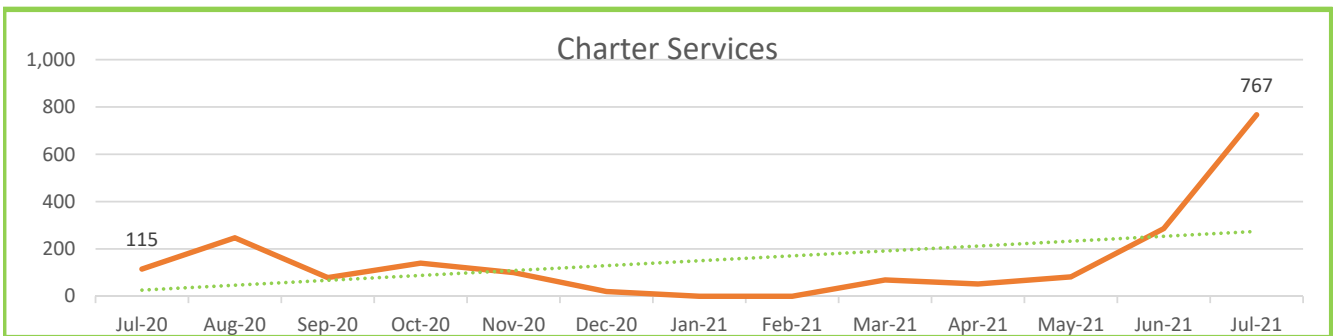
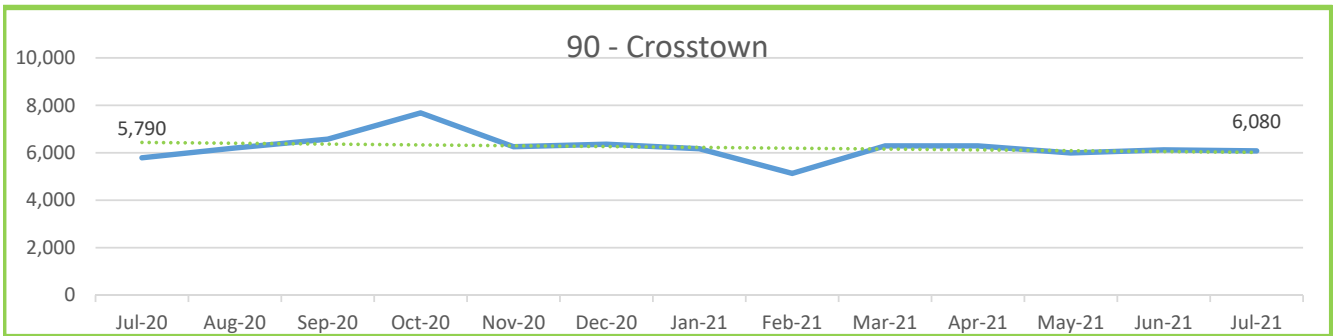
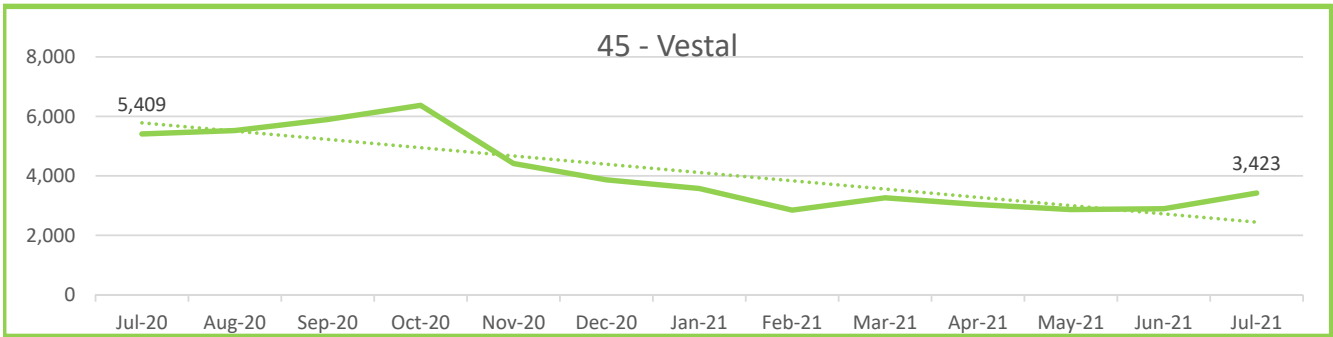
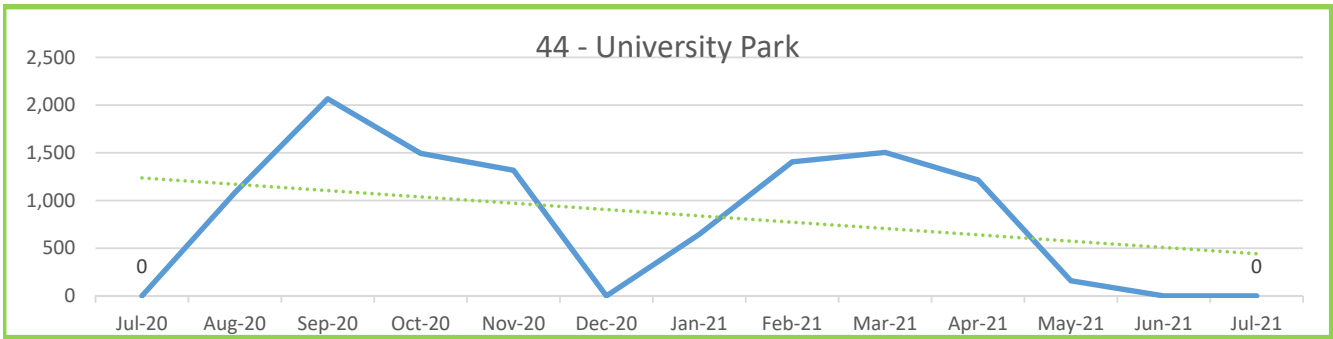














KNOXVILLE AREA TRANSIT

**SYSTEM PERFORMANCE REPORT**

July, 2021

	<u>THIS MONTH</u>			<u>FISCAL YEAR-TO-DATE</u>		
	This Year	Last Year	Change	This Year	Last Year	Change
<b>FIXED ROUTE SERVICE</b>						
Total Passengers	161,957	180,518	-10%	161,957	180,518	-10%
System Generated Revenue				\$62,525	\$500	12405%
Revenue Veh. Miles	193,922	239,068	-19%	193,922	239,068	-19%
Revenue Veh. Hours	15,603	19,181	-19%	15,603	19,181	-19%
Passengers/Mile	0.84	0.76	11%	0.84	0.76	11%
Passengers/Hour	10.38	9.41	10%	10.38	9.41	10%
Preventable Accidents	0	3	-100%	0	3	-100%
Mechanical Road Calls	20	30	-33%	20	30	-33%
Accidents/100,000 Miles	0.00	1.25	-100%	0.00	1.25	-100%
Miles/Road Failure	9,696	7,969	22%	9,696	7,969	22%
<b>DEMAND RESPONSE</b>						
					0	
Total Passengers	6,359	4,862	31%	6,359	4,862	31%
System Generated Revenue				\$10,759	\$0	0%
Revenue Veh. Miles	40,759	35,681	14%	40,759	35,681	14%
Revenue Veh. Hours	2,944	2,665	10%	2,944	2,665	10%
Passengers/Mile	0.16	0.14	14%	0.16	0.14	14%
Passengers/Hour	2.16	1.82	18%	2.16	1.82	18%
Preventable Accidents	0	0	0%	0	0	0%
Mechanical Road Calls	1	2	-50%	1	2	-50%
Accidents/100,000 Miles	0.00	0.00	0%	0.00	0.00	0%
Miles/Road Failure	40,759	17,841	128%	40,759	17,841	128%
<b>CHARTER SERVICE</b>						
					0	
Charters	767	115	567%	767	115	567%
Sports Charters	0	0	0%	0	0	0%
Total Passengers	767	115	567%	767	115	567%
Revenue						0%
Football Shuttle Charters				\$0	\$0	0%
Trolley Charters				\$1,550	\$1,350	15%
Total Miles	196	61	221%	196	61	221%
Total Hours	47.0	9.5	395%	47	10	395%



**KAT**  
KNOXVILLE AREA TRANSIT  
**ROUTE PERFORMANCE REPORT**  
July, 2021

ROUTE NUMBER	ROUTE NAME	RIDERSHIP	Percentage of Ridership	MILES	Percentage of Miles	HOURS	Percentage of Hours	Passg/ Mile	Passg/ Hour
10	Sequoyah Hills	235	0.2%	955	0.5%	96	0.7%	0.25	2.44
11	Kingston Pike	18,733	13.7%	20,160	11.1%	1,689	12.3%	0.93	11.09
12	Western Ave	12,881	9.4%	17,839	9.8%	1,344	9.8%	0.72	9.58
13	Beaumont	1,033	0.8%	3,709	2.0%	270	2.0%	0.28	3.82
16	Cedar Bluff Connector	2,717	2.0%	4,781	2.6%	377	2.8%	0.57	7.21
17	Sutherland/Bearden	4,093	3.0%	5,684	3.1%	438	3.2%	0.72	9.34
19	Lakeshore/Lonas Connector	430	0.3%	4,790	2.6%	282	2.1%	0.09	1.53
20	Central Ave/Clinton Hwy	8,877	6.5%	8,807	4.9%	544	4.0%	1.01	16.32
21	Lincoln Park	2,167	1.6%	4,493	2.5%	353	2.6%	0.48	6.14
22	Broadway	19,934	14.6%	15,165	8.4%	1,126	8.2%	1.31	17.71
23	Millertown	4,401	3.2%	8,257	4.6%	724	5.3%	0.53	6.08
24	Inskip/Breda Rd	2,362	1.7%	6,359	3.5%	460	3.4%	0.37	5.14
30	Parkridge	3,059	2.2%	3,351	1.8%	264	1.9%	0.91	11.61
31	Magnolia Ave.	15,851	11.6%	9,545	5.3%	803	5.9%	1.66	19.74
32	Dandridge	4,111	3.0%	5,111	2.8%	328	2.4%	0.80	12.54
33	M.L.K.	3,489	2.5%	7,945	4.4%	645	4.7%	0.44	5.41
34	Burlington	3,267	2.4%	6,085	3.4%	416	3.0%	0.54	7.86
40	South Knoxville	2,402	1.8%	6,034	3.3%	428	3.1%	0.40	5.61
41	Chapman Hwy	13,270	9.7%	14,082	7.8%	862	6.3%	0.94	15.40
42	UT/Ft Sanders Hospitals	4,056	3.0%	6,324	3.5%	789	5.8%	0.64	5.14
44	University Park	0	0.0%	0	0.0%	0	0.0%	0.00	0.00
45	Vestal	3,423	2.5%	5,219	2.9%	364	2.7%	0.66	9.39
90	Crosstown	6,080	4.4%	16,606	9.2%	1,096	8.0%	0.37	5.55
	Other/ Unknown	0							
<b>SUB TOTAL LINE SERVICE</b>		<b>136,871</b>		<b>181,300</b>		<b>13,697</b>		<b>0.75</b>	<b>9.99</b>
82	Trolley (Orange Line)	6,460	25.8%	6,411	50.8%	1,021	53.6%	1.01	6.33
84	Trolley (Green Line)	4,459	17.8%	1,616	12.8%	276	14.5%	2.76	16.15
86	Trolley (Blue Line)	14,167	56.5%	4,595	36.4%	608	31.9%	3.08	23.28
<b>SUB TOTAL TROLLEY SERVICES</b>		<b>25,086</b>		<b>12,621</b>		<b>1,906</b>		<b>1.99</b>	<b>13.16</b>
<b>TOTAL PASSENGERS WITH TROLLEYS</b>		<b>161,957</b>		<b>193,922</b>		<b>15,603</b>		<b>0.84</b>	<b>10.38</b>
<b>LIFT SERVICE</b>		<b>6,359</b>		<b>40,759</b>		<b>2,944</b>		<b>0.16</b>	<b>2.16</b>
<b>TOTAL SCHEDULED SERVICES</b>		<b>168,316</b>		<b>234,681</b>		<b>18,547</b>		<b>0.72</b>	<b>9.08</b>
<b>TOTAL CHARTER SERVICES</b>		<b>767</b>		<b>196</b>		<b>47</b>		<b>3.91</b>	<b>16.32</b>
<b>GRAND TOTAL ALL KAT SERVICES</b>		<b>169,083</b>		<b>234,877</b>		<b>18,594</b>		<b>0.72</b>	<b>9.09</b>

**City of Knoxville**  
**Schedule of Revenues & Expenses Compared to Budget**  
**July, 2021**

	Current Year:					Prior Year:	
	Original Budget	Current Budget	Actual	Variance		Actual - Prior Year	Variance
<b>Revenue</b>							
Charges for Service							
Farebox & Pass Revenue	\$ 475,000	\$ 475,000	\$ 42,989	\$ (432,011)	9.05%	\$ -	\$ 42,989
Ticket Sales	530,000	530,000	23,253	(506,747)	4.39%	500	22,753
Miscellaneous Subsidies - KAT	75,000	75,000	-	(75,000)	0.00%	-	-
Football Shuttle	115,000	115,000	-	(115,000)	0.00%	-	-
Charter Fees	12,500	12,500	1,550	(10,950)	12.40%	1,350	200
UT Trolley Subsidy	88,150	88,150	-	(88,150)	0.00%	-	-
Miscellaneous Revenue	3,000	3,000	344	(2,656)	11.47%	-	344
Total Operating Revenue	<u>1,298,650</u>	<u>1,298,650</u>	<u>68,136</u>	<u>(1,230,514)</u>	5.25%	<u>1,850</u>	<u>66,286</u>
Non-Operating Revenues							
Federal Grants	-	-	-	-	-	-	-
State Contribution	3,462,800	3,462,800	288,567	(3,174,233)	8.33%	277,760	10,807
Transit Grant Revenues	6,282,780	6,282,780	345,715	(5,937,065)	5.50%	-	345,715
General Fund Transfer	13,315,340	13,315,340	523,557	(12,791,783)	3.93%	1,081,560	(558,003)
Total Non-Operating Revenues	<u>23,060,920</u>	<u>23,060,920</u>	<u>1,157,839</u>	<u>(21,903,081)</u>	5.02%	<u>1,359,320</u>	<u>(201,481)</u>
Total Revenue	<u>\$ 24,359,570</u>	<u>\$ 24,359,570</u>	<u>\$ 1,225,975</u>	<u>\$ (23,133,595)</u>	5.03%	<u>\$ 1,361,170</u>	<u>\$ (135,195)</u>
<b>Expenditures</b>							
Personal Services							
Wages, Taxes & Retirement Contributions	\$ 15,068,220	\$ 15,058,220	\$ 618,390	\$ 14,439,830	4.11%	\$ 670,640	\$ (52,250)
Employee Group Insurance/Benefits	3,957,850	3,957,850	198,191	3,759,659	5.01%	219,743	(21,552)
Total Personal Services	<u>19,026,070</u>	<u>19,016,070</u>	<u>816,581</u>	<u>18,199,489</u>	4.29%	<u>890,383</u>	<u>(73,802)</u>
Administrative Expenses							
Supplies	430,210	440,210	31,928	408,282	7.25%	51,227	(19,299)
Services	2,259,270	2,259,270	136,019	2,123,251	6.02%	370,562	(234,543)
Total Administrative Expenses	<u>2,689,480</u>	<u>2,699,480</u>	<u>167,947</u>	<u>2,531,533</u>	6.22%	<u>421,789</u>	<u>(253,842)</u>
Fleet Expenses							
Fleet Supplies	500	500	-	500	0.00%	-	-
Parts	400,000	400,000	94,356	305,644	23.59%	-	94,356
Fuel/Oil/Fluids	2,243,520	2,243,520	147,091	2,096,429	6.56%	104,485	42,606
Total Administrative Expenses	<u>2,644,020</u>	<u>2,644,020</u>	<u>241,447</u>	<u>2,402,573</u>	9.13%	<u>104,485</u>	<u>136,962</u>
Total Expenditures	<u>\$ 24,359,570</u>	<u>\$ 24,359,570</u>	<u>\$ 1,225,975</u>	<u>\$ 23,133,595</u>	5.03%	<u>\$ 1,416,657</u>	<u>\$ (190,682)</u>
Excess (Deficiency) of Revenues Over Expenses			<u>\$ -</u>			<u>\$ (55,487)</u>	<u>\$ 55,487</u>